INGRAM LIBRARY SERVICES LLC

Offers the following Special Discounts and terms to K-12 school members of:

NEBRASKA LIBRARY COMMISSION

The following discounts, terms and conditions are offered only to K-12 school members of the Nebraska Library Commission. The terms and conditions of this Special Discount Offer do not apply to staff accounts.

Effective Dates: February 1, 2026 - January 31, 2027

Discounts:

*Trade Hardcover	43.0%
*Trade Quality Paperbacks	38.0%
*Mass Market Paperbacks	38.0%
University Press Titles	13.0%
Library Bindings	15.0%
** Short Discounted Titles	8.0%
***Spoken Word Audio	0-45.0%
DVD	0.0 - 15.0%
Net Titles	0.0%

** Trade Hardcover, Quality Paperbacks and Mass Market Paperback titles ordered with a cover price of $14.99 or less will receive a 25% discount.*

***Short Discount/Non-Trade: Lower demand, small print-run books in various bindings, and includes graphic novels, legal, technical, reference, scientific, and medical titles as defined by Ingram subject categories. Titles are generally published by small or university presses. Also included are print and audiobook titles purchased at lower than full trade discount; titles with limited sales volume; and/or titles from publishers not in compliance with Ingram's purchasing requirements.*

**** Eighty to eighty-five percent of all Spoken Word Audio is at the 35% discount; however, some Spoken Word is short discounted by the publisher.*

Cataloging and Processing:

To simplify budgeting and to speed items through our facilities, Ingram offers bundled cataloging and processing services. With our tiered service levels, your library can easily estimate its yearly cataloging and processing costs and identify ways to save. Rather than charging for each item applied to a unit, all units on a designated account will be charged the same cataloging and processing fee. This speeds up the work in our processing units and lets the library reconcile charges with little effort. It also distributes cataloging costs across all Ingram's cataloging customers more fairly and enables us to maintain lower fees.

Freight Terms:

Orders will ship FOB Destination with Ingram-paid freight from your Ingram-designated primary and secondary distribution centers on shipments of 15 units or more. Orders will be held until a minimum quantity of 15 units is met. The qualifying unit quantity is subject to change with notice. Items picked, packed, and shipped together count as an individual shipment. Shipping will be via best method, which may include order or account consolidation, shipping schedules or other account setting adjustments to maintain freight costs below 2% of invoice.

Orders for schools will ship with two shipments per purchase order. Any in stock, non-processed book will ship within 24 hours of order entry. Any remaining titles will then be placed on backorder for a period of time specified by the school. At the end of the backorder period, all books that have come into stock will ship, and any remaining titles will automatically cancel.

Due to the impact of rising oil prices, Ingram has instituted a $3.00 fuel surcharge per shipment. This charge is subject to change with notice. These charges will appear as a Shipping and Handling charge on your invoice.

Payment Terms:
Payment terms under this offer shall be Net 30 Days. Payment is required for invoices within these terms even when a purchase order has not been completed. Ingram does not invoice for items until they have been shipped.

While other vendors demand payment from invoice date, Ingram's terms are calculated on statement date at the end of each month. With payment due 30 days from statement date, the customer's payment is due an average of 45 days from invoice (30-59 days). Ingram reserves the right to assess a late charge on all past due invoices.

Ordering:
Ingram can accept orders by toll-free phone, mail, electronically, (email and/or EDI – Electronic Data Interchange), through FlashBack™, or through our web-based tool ipage®. All orders receive immediate online order entry; phone and electronic orders receive title and stock verification. For ease and efficiency, we can confidently claim to be the best in the business in order entry.

We recommend that your orders include either ISBN's or Ingram title codes. Inclusion of this information will increase both the speed and the accuracy of processing your order. Ingram title codes are readily obtainable in all Ingram publications. To ensure that your order is placed on the correct account, please write your account number on all orders or price quotation requests.

Ingram Contact List:
The Nebraska Library Commission has toll-free telephone access to Ingram Customer Care at (800) 937-8200, or you may reach your Senior Sales Representative directly at:

- Brette Dorris, Senior Sales Representative.....(618) 210-3280
  Email: brette.dorris@ingramcontent.com
- Colin Poulton, Sales Specialist .....(615) 213-4708
  Email: colin.poulton@ingramcontent.com

- Ingram Library Services.....615-793-5000
- Credit Department.....(800) 937-8100

  Email: ILSCustomer.service@ingramcontent.com
  To Discuss Concerns or Issues Regarding Your Account
  Email: catalogingprocessing@ingramcontent.com
  To Set Up / Update an Account

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Ingram Library Services LLC
P. O. BOX 7411731
CHICAGO, IL 60674-1731