



## E-rate: What's New for 2018?

Christa Porter  
Nebraska Library Commission  
December 5, 2017

### What is E-rate?

- Federal program that provides discounts to assist most schools and libraries in the United States (and U.S. territories) to obtain affordable telecommunications (telephone) and Internet access.
- Funded through the **Universal Service fee** charged to companies that provide telecommunications services.

### General information

- **Federal Communications Commission (FCC)**, an independent U.S. government agency, oversees the E-rate program
- **Universal Service Administrative Company (USAC)**, a not-for-profit, administers E-rate along with three other programs
- **Schools and Libraries Division (SLD)** is the part of **USAC** with responsibility for E-rate

### E-rate Rules

The **FCC** sets rules and policies through orders

- Policies are defined in the text of orders
  - **E-rate Modernization Report and Order** adopted July 11, 2014.
  - **Second Modernization Report and Order** adopted December 11, 2014.
- **USAC/SLD** develops procedures for specific actions, such as how to process applications
- **USAC** submits its procedures to the **FCC** for approval each year

### Who can apply?

- Libraries and library systems
  - Must be eligible for LSTA funds – in NE – all public libraries are eligible
- Schools and school districts
- Consortia – groups of eligible entities that band together to aggregate demand and negotiate lower prices

### Funding Commitments

- Commitments for E-rate are made by Funding Year, which runs from July 1 through the following June 30
  - **FY 2018 is July 1, 2018 – June 30, 2019**
- Funding available:
  - \$3.99 billion, adjusted annually for inflation
  - Once per year, the FCC may direct USAC to roll over unused funds from previous funding years into the next funding year.

## Calculate Your Discount



## Discounts

How large are the discounts on eligible products and services?

- Discounts: **20% to 90%** of eligible costs
- Discount for a library depends on:
  - Percentage of K-12 students eligible for **National School Lunch Program (NSLP)** in the school district in which the library is located- can't include PreK
  - **Urban or rural** location of the library

## Calculate Your Discount – 3 Steps

1. Find your NSLP data on the Nebraska DOE website:  
<https://www.education.ne.gov/dataservices/data-reports/>
2. Check your Urban/Rural Status in the **Lookup Tool** –  
 > <https://sltools.universalservice.org/portal-external/urbanRuralLookup/>
  - Based on 2010 U.S Census data. The FCC defines **Urban** areas as areas with populations equal or greater then 25,000. **Rural** encompasses all territory not in an urban area.
3. Use the Discount Matrix to determine your discount.

## Discount Matrix

INCOME Measured by % of students eligible for the National School Lunch Program	CATEGORY ONE		CATEGORY TWO	
	URBAN Discount	RURAL Discount	URBAN Discount	RURAL Discount
Less than 1%	20%	25%	20%	25%
1% to 19%	40%	50%	40%	50%
20% to 34%	50%	60%	50%	60%
35% to 49%	60%	70%	60%	70%
50% to 74%	80%	80%	80%	80%
75% to 100%	90%	90%	85%	85%

Note lower top discount rate for Category Two services.

## Eligible Services List



## What is “E-rate-able”?

The FCC publishes the **Eligible Services List** each year.

The list can be found on the SLD website in PDF format:

- > <http://www.usac.org/sl/applicants/beforeyoubegin/eligible-services-list.aspx>

## Eligible Services List

### Streamlined

- For FY 2014, the ESL was 49 pages
- Since FY 2016, the ESL is 8 pages
- Divides services into:
  - **Category One** - services providing high-speed connectivity *to* the building
  - **Category Two** - services providing high-speed connectivity *throughout* the building

## Eligible Services List

- Focus on providing support for Broadband
  - To close the Wi-Fi gap
- Phase down of Voice Services
  - To make E-rate dollars go farther
  - Working so far.
    - Enough money to fund all applications
    - demand did not outstrip available funds.

## Category One – Eligible

Digital transmission services and Internet access services – basically anything that provides high speed broadband.

- Broadband over Power Lines
- Cable Modem
- DSL
- DS-1, DS-2, DS-3
- Ethernet
- Fiber (Lit and Dark)
- Integrated Services Digital Network (ISDN)
- Satellite Services
- T-1, T-3, Fractional T-1 or T-3
- Wireless Service (e.g. microwave)

## Fiber Options

- **Leased Lit Fiber:** Fiber-based broadband service, owned and managed by service provider. Customer pays a recurring fee to use the network.
- **Leased Dark Fiber:** Customer leases a portion of a provider-owned and maintained fiber network and pays to have that fiber lit in order to use that fiber.
  - Program rules require applicants considering a Leased Dark Fiber solution for their connectivity must also request bids for a Leased Lit Fiber solution - Utilize the "Leased Dark Fiber and Leased Lit Fiber" drop-down option in EPC when submitting the FCC Form 470.

## Fiber Options

- **Self-Provisioned Network:**
  - Complete customer ownership of a high-speed broadband network.
  - Customer hires a vendor to construct the network or a portion of the network, and owns and maintains that network or portion.

## Special Construction

**Special construction** refers to the upfront, non-recurring costs associated with the installation of new fiber (leased lit fiber, leased dark fiber, and self-provisioning) to or between eligible entities.

Special construction charges eligible for Category One support consist of three components:

1. construction of network facilities;
2. design and engineering; and
3. project management.

## Special Construction

- Installation of all Category One non-recurring services **may begin six months prior to the July 1 start of the funding year** (i.e., or after January 1) if the following conditions are met:
  - Construction begins after selection of the service provider and a valid competitive bidding process.
  - A Category One recurring service must depend on the installation of the infrastructure.
  - The actual service start date for that recurring service is on or after the start of the funding year (July 1).

## Category One – Voice Phase Down

Discount rate reduced by 20 percentage points each funding year, until all voice services are completely phased out.



Discount %	FY2015 - 20	FY2016 - 40	FY2017 - 60	FY2018 - 80	FY2019 - 100
90	70	50	30	10	0
80	60	40	20	0	0
70	50	30	10	0	0
60	40	20	0	0	0
50	30	10	0	0	0
40	20	0	0	0	0
30	10	0	0	0	0
25	5	0	0	0	0
20	0	0	0	0	0

## Category One – Phase Down

### Eligible Voice Services Subject to Phase Down

- Centrex
- Interconnected VoIP
- Local, long distance, 800 service
- POTS
- Radio Loop
- Circuits dedicated to providing voice service only
- Satellite telephone service
- Shared telephone service
- Wireless telephone service including cellular voice
  - Excludes data and text messaging

## Category Two

### What is Category Two?

- Category Two includes equipment and services needed to bring broadband into and throughout libraries.
- Subject to five-year budgets.
- Includes Internal Connections, Managed Internal Broadband Services, and Basic Maintenance of Internal Connections.

## Category Two

### Eligible Internal Connections

- Access points
- Antennas
- Cabling
- Caching
- Firewalls
- Network switches
- Routers
- Racks
- Uninterruptible Power Supply/Battery Backup
- Wireless LAN Controllers
- Improvements, upgrades and software necessary to support eligible broadband internal connections components

## Category Two

### NEW – Managed Internal Broadband Services (eg. Managed Wi-Fi)

- Services provided by a third party
  - Operation
  - Management
  - And/or monitoring of eligible broadband internal connection components
- The third party may manage the library's equipment or provide the equipment as part of a lease.

## Category Two

### Basic Maintenance of Internal Connections

- Support for basic maintenance of eligible internal connections such as
  - Repair and upkeep of hardware
  - Wire and cable maintenance
  - Basic tech support
  - Configuration changes
- Support for BMIC is limited to actual work performed under the contract

## Miscellaneous

Could fall into either Category One or Two

- Taxes, surcharges and other similar reasonable charges
- Lease fees to rent or lease eligible components
- Shipping charges
- Training
- Installation and configuration
  - *\*New\* Installation may be provided by a third party – previously it had to be part of the contract when you purchased the equipment. Now you can have someone else install the equipment.*

## Category Two Budgets



## Category Two Budgets

### What are Category Two budgets?

Each library receiving Category Two support starting between FY2015 and 2019 will have a five-year budget for Category Two products and services.

- USAC calculates a C2 budget for each library.
- The library can receive discounts on the cost of C2 services up to its C2 budget amount.
- Products and services ordered in excess of an entity's C2 budget will not receive E-rate discounts.

## Category Two Budgets

### How much is my budget?

For FY 2017, the **pre-discount** budget for a library is calculated by multiplying the total area in square feet – including all areas enclosed by the outer walls of the library and occupied by the library – by \$2.35, with a minimum of \$9,412.80.

- C2 budget multiplier is adjusted each year for inflation.

## Category Two Budgets

### How much is my budget?

Example: Your library is 3,500 square feet.

- 3,500 square feet x \$2.35 per square foot = \$8,225.
- However, there is a \$9,412.80 minimum budget. Since the result of the calculation is less than \$9,412.80, the pre-discount budget is \$9,412.80.
- At a 50% discount rate, the library will receive \$4,706.40 in E-rate funds to spend on Category Two services for the next 5 years:  $\$9,412.80 \times 0.5 = \$4,706.40$ .

## Category Two Budgets

### How much is my budget?

- You can use your pre-discount budget in a manner that best meets your needs. You could spend all of it in one Funding Year, spend 1/5 each year, or any other combination up to your total.
- Budgets are recalculated every year based on current square footage, and can go up or down.

## Technology Planning



## Technology Plan

**NO LONGER  
REQUIRED!!!**

Still a good idea to have one!

## CIPA



## CIPA/NCIPA Compliance

*(Children's Internet Protection Act)*

Compliance with CIPA required for:

- Internet access
- Internal connections

CIPA requires:

- Internet Safety Policy
- Technology Protection Measure
- Public Notice and Meeting/Hearing

SLD information on CIPA:

> <http://www.usac.org/sl/applicants/step05/cipa.aspx>

## E-rate Forms



## E-rate Forms

There are four basic forms:

1. Form 470 (I want a service)
2. Form 471 (I have chosen a service provider)
3. Form 486 (I am receiving the service)
4. Form 472/474 (I am paying my bills – give me my money!)

– New: Form 498 – to provide bank information for direct reimbursement payments (BEARs).

## Forms and Deadlines – FY 2018

Form or Event	Deadline or Dates
Funding Year (FY)	➤ Funding Year you are currently applying for is 2018 - July 1, 2018 through June 30, 2019.
Form 470	➤ Starts request for services. Must be posted at least 28 days before filing Form 471. Keep in mind: (1) timeframe for all bids (2) Form 471 filing window. Will receive <i>Receipt Notification Letter – RNL</i> . <b>Usually file around October/November each year.</b>
Form 471 window	➤ Tells USAC what services you want, the provider, costs, discount %, contract or MTM, etc. Form 471 can only be submitted during the Application Filing Window. <b>Exact dates TBA.</b> Will receive <i>Receipt Acknowledgement Letter – RAL</i> .
PIA Review	➤ USAC's Program Integrity Assurance (PIA) staff review all applications, which can take months. PIA will contact you with questions.
FCDL sent	➤ Starting late Spring, <i>Funding Commitment Decision Letters (FCDL)</i> sent to applicants. This continues for months.
Form 486	➤ Confirms start of service. Must be submitted no later than 120 days after FCDL date or 120 days after the Service Start Date, whichever is later.
Form 474 / 472	➤ Get discounts on bills (SPI - #474) or reimbursements (BEAR - #472). Must submit <b>Form 498</b> Bank Account Information before submitting BEAR. BEAR due no later than 120 days after the date of the Form 486 Notification Letter or 120 days after the last date to receive service, whichever is later.

## E-rate Forms

- Libraries must retain copies of any E-rate paperwork that supports current year for **10 years** after the **last date of service**.
  - FY 2018: this is at least **June 30, 2029**.
  - E.g., Contract from 2010 for recurring services, used to support FY 2018 FRNs, must be kept until at least **June 30, 2029**.
- Documents may be retained in electronic or paper format.
- Exception: CIPA documentation – keep forever.

## E-rate Forms

You must retain:

- FCC Forms and letters received from USAC (e.g., FCC Forms 470, 471, 486)
- Any other USAC correspondence.
- Copies of bids.
- Contracts/service agreements signed with service providers.
- Correspondence with service providers regarding bidding process.
- Copies of bid matrix or decision process for selecting winning bid.
- Proof of delivery of the service and/or equipment.

## EPC – The New E-rate Portal



## E-rate Productivity Center (EPC)

Starting in FY 2016,  
most forms are filed via the  
E-rate Productivity Center (EPC).

➤ <http://portal.usac.org>

## Why Move to a Portal?

- Move to one location for all program activities.
  - Complete and certify program forms
  - Obtain the status of applications
  - Submit requests
  - Receive timely reminders and notifications
  - Respond to PIA questions
  - Ask USAC questions
- Improve the customer experience.
- Streamline the application process.

## Advantages of the Portal

- All of your forms, submitted documentation, and requests are in one location online and easily accessible.
- Users can access the portal from **any device** (e.g., desktop computer, laptop computer, tablet, smartphone) and **any browser**.

## How to Log In

- USAC creates an account for the applicant organization and identifies an account administrator.
- Applicant organization types:
  - Independent school
  - Independent library
  - School district
  - Library system
  - Consortium / statewide applicant

## How to Log In

- Applicants will no longer need a Personal Identification Number (PIN) to certify forms.
- Account administrators can create as many account users as they wish, and decide which activities the users can perform (*i.e.*, set their permissions or user rights).
  - Full user – can complete, file, and certify.
  - Partial – can complete, but not submit or certify. Can also update organizational info.
  - View only – can see, but not do anything. Can also update organizational info.

**Apply Online - <http://www.usac.org/sl/>**

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**ABOUT THE PROGRAM**

Getting Started  
Eligible Services List  
Document Retention  
Appeals & Audits  
Glossary of Terms (PDF)  
FAQs

**RESOURCES & TOOLS**

Apply for E-rate  
Forms  
Blog | File Along with Me  
Reference Area  
Tools  
Latest News  
Samples & Examples  
Trainings & Outreach  
Submit a Question

**File Along with Me**  
A step-by-step guide to filing and receiving funding

APPLICANT PROCESS | SERVICE PROVIDER PROCESS

LATEST NEWS | QUICK LINKS

E-rate Productivity Center (EPC) Outage Due to System Maintenance - Sunday, November 11 01:16  
FY2017 Eligible Services List - Now Available

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Tools | Forms | Payments | **EPC**

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**APPLY FOR E-RATE**

FY2017 Filing Window | EPC Maintenance Schedule

The E-rate Program provides discounts for Wi-Fi, high-speed broadband, and telecommunications services for eligible schools and libraries throughout the country. There are four steps to receive funding.

- Request bids for service,
- Apply for funding,
- Start receiving services, and
- Invoice USAC.

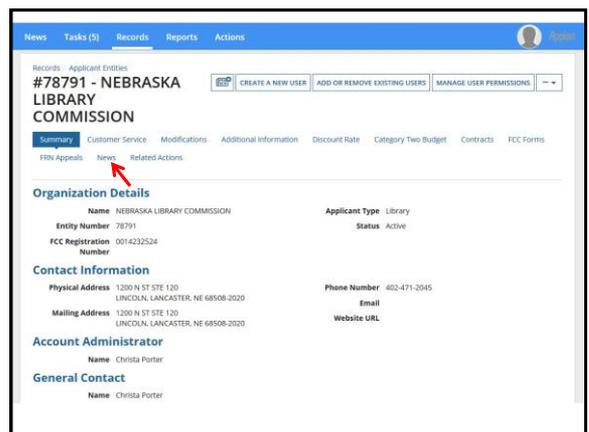
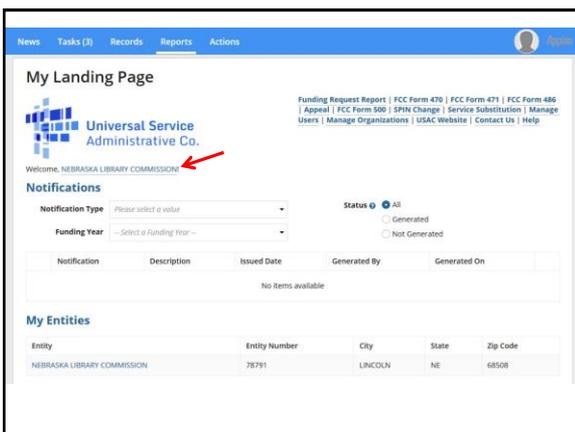
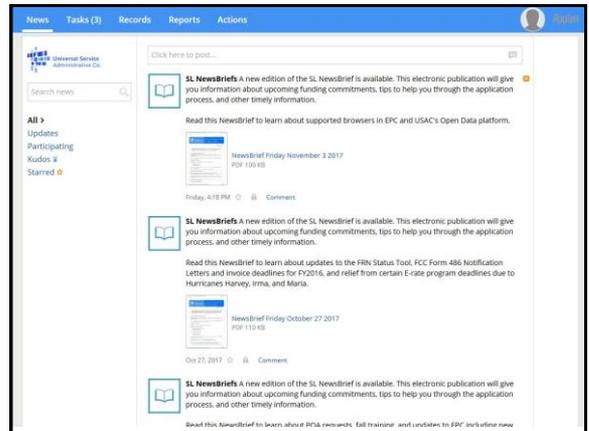
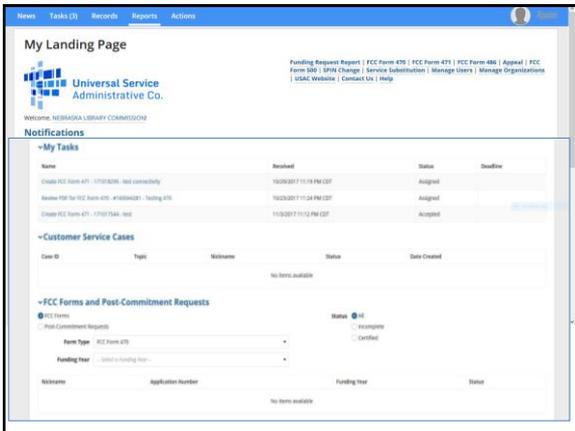
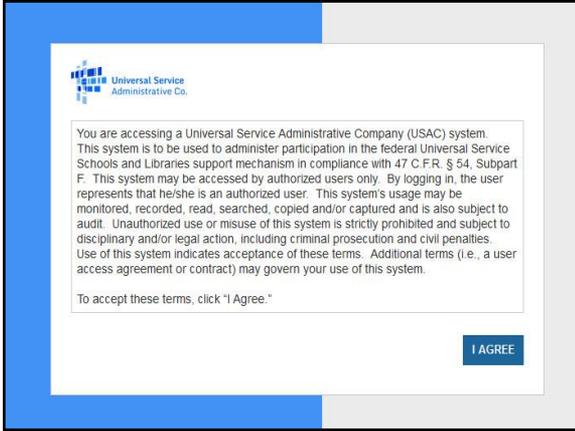
View the [application process flowchart](#) to keep track of where you are in the process.

If you need assistance at any step of the process, [contact us](#).

Service providers should see our section on [E-rate for Service Providers](#).

**Returning user?**  
Log in to the E-rate Productivity Center (EPC) to access your forms and messages.

**EPC**  
New users? [Contact Us](#).



News Tasks (3) Records Reports Actions

### #78791 - NEBRASKA LIBRARY COMMISSION

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Approval News Related Actions

**E-rate Productivity Center FCC Form 486 Notification Letter**  
 This FCC Form 486 Notification Letter is an acknowledgment that USAC has received and reviewed NEBRASKA LIBRARY COMMISSION'S FCC Form 486 - 8338 for Funding Year 2016 on 8/17/2016. Each service provider featured on approved forms will also be notified of the information submitted for the service provider.

It is important that you review this form now to make sure the information you have filed for is accurate.

Click on the dateline at the bottom of this FCC Form 486 Notification Letter to see a printable version.

**NEXT STEPS**

- Discuss with your service provider whether you would like discounts on your bills or to pay your bills in full and be reimbursed for discounts.
- Invoice USAC before the invoice deadline using the applicant invoice (BEAR Form - FCC Form 472) for reimbursements after paying the bills in full or the service provider invoice (SP Form - FCC Form 474) for discounts. Whichever method you choose, you must pay your non-discount portion, as stated in Program rules. Program rules also require that participants maintain all documentation for at least ten years after delivery of discount service.

Please keep a copy of this notification for your records.

Approved on 8/17/2016 by [User]

Aug 17, 2016 | Comments | More Info

**E-rate Productivity Center NEBRASKA LIBRARY COMMISSION'S FCC Form 486 - 8338 for Funding Year 2016 was successfully certified on 8/17/2016.**

Approved on 8/17/2016 by [User]

Aug 17, 2016 | Comments | More Info

**E-rate Productivity Center This Receipt Acknowledgement Letter (RAL) is an acknowledgment**

News Tasks (3) Records Reports Actions

Click here to send a task...

Assigned to Me

- ✓ Me Create FCC Form 471 - 171017544 - test  
Friday, 11:32 PM
- ✓ Me Create FCC Form 471 - 171018295 - test connectivity  
Oct 28, 2017
- ✓ EPC Application Administrator, Me Review PDF for FCC Form 470 - #160044281 - Testing 470  
Oct 28, 2017

STATUS: Open

DEADLINE: Overdue Today Within 7 days

News Tasks (3) Records Reports Actions

Appeals List of Appeals

Applicant Entities List of Applicant Entities

COMAD Outreach

- Cases created for Committed Funding Requests
- Funding Requests A list of all Funding Request Numbers (FRNs)
- Knowledge Base Center E-rate help with FAQs, guidance documents, and videos
- Legacy FCC Forms 500 List of FCC Form 500s from Legacy System
- SPIN Changes List of SPIN change requests
- Service Providers List of Service Providers
- Service Substitutions List of Service substitution requests
- Users Directory of Users
- Whistleblower Cases List of Whistleblower Cases

News Tasks (3) Records Reports Actions

My Landing Page Applicant landing page

My Submitted Modification Requests (RAL) Report for viewing all the submitted Modification RAL Requests

RBE Funding Progress Report Access the RBE Funding Progress Report

News Tasks (3) Records Reports Actions

Contact Us Create a customer service case

Create a Whistleblower Case Use this function to report an instance of program rule violations, or waste, fraud and abuse.

Search and Export Certified FCC Form 471 Funding Requests This function allows you to search for certified FCC Forms 471 funding request(s) and export the results.

Search and Export Certified FCC Forms 470 This function allows you to search for certified FCC Forms 470 and export the results.

APPLICATIONS

- EPC Customer Service
- EPC Funding Requests
- EPC Open Competitive Bidding

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value

Funding Year: Select a Funding Year

Status: All (Selected) Generated Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

My Tasks

Name	Received	Status	Deadline
Create FCC Form 471 - 171018295 - test connectivity	10/28/2017 11:19 PM CDT	Assigned	

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value  
Funding Year: -- Select a Funding Year --

Status: All  
Generated  
Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

My Tasks

Name	Received	Status	Deadline
Create FCC Form 471 - 171018295 - test connectivity	10/26/2017 11:19 PM CDT	Assigned	

News Tasks (3) Records Reports Actions

Records Users

Summary EPC Additional Information News **Related Actions**

Christa Porter

EDIT PROFILE PHOTOS

Followers: 1 Following: 0 Kudos: 0

christa.porter@nebraska.gov  
402-471-2045 (office)

News Tasks (3) Records Reports Actions

Records Users

Summary EPC Additional Information News **Related Actions**

Manage EPC User Profile  
This process allows for updates to the user profile

News Tasks (3) Records Reports Actions

Records Users

Summary EPC Additional Information News **Related Actions**

Update User Profile

User Details

Username: christa.burns@nebraska.gov  
Primary Organization: NEBRASKA LIBRARY COMMISSION

User Type: Applicant

First Name: Christa  
Middle Initial: [ ]  
Phone Number: 402-471-2045  
Phone Extension: [ ]

Address Line 2: [ ]  
City: LINCOLN  
State: NE  
Zip Code: 68508  
Zip Code Extension: 2020

CANCEL SUBMIT

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value  
Funding Year: -- Select a Funding Year --

Status: All  
Generated  
Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

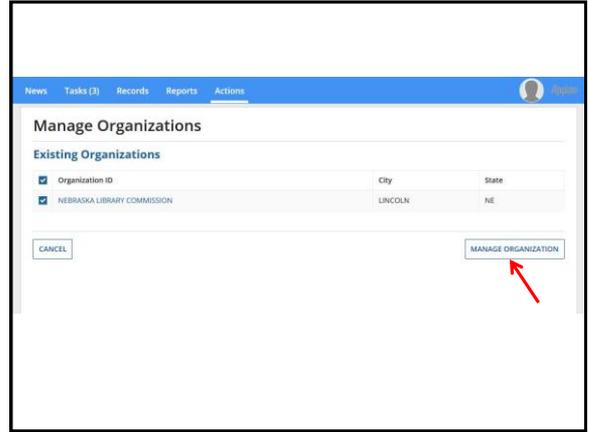
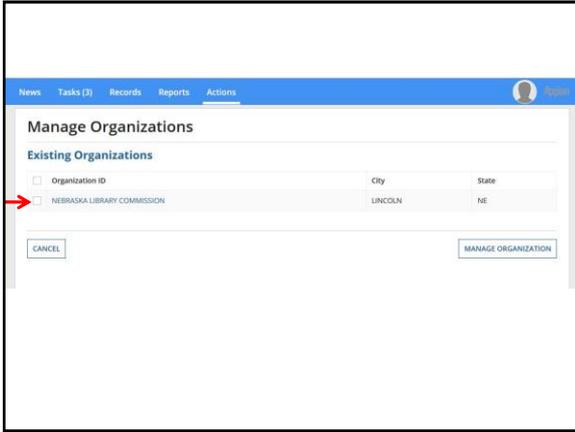
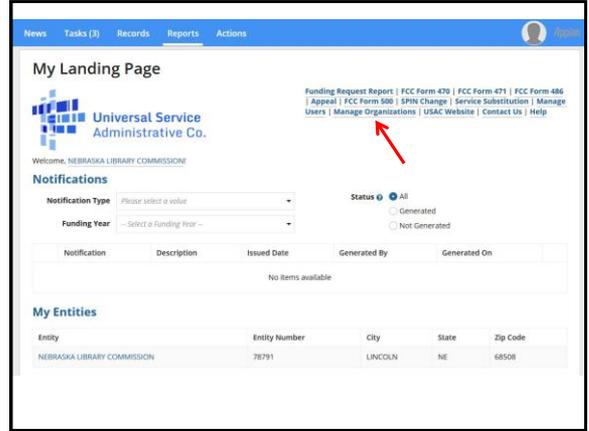
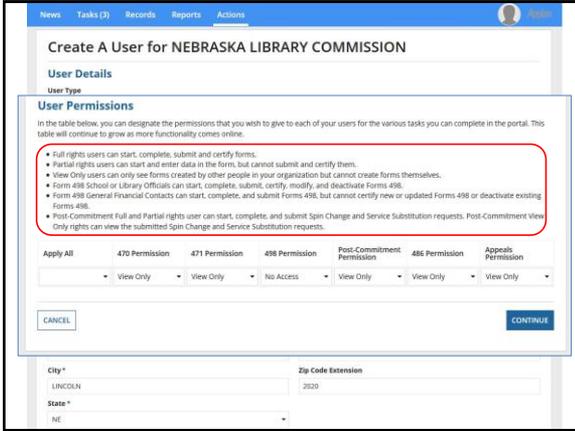
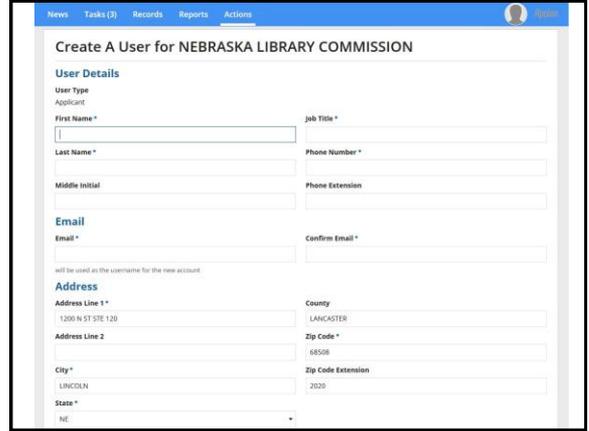
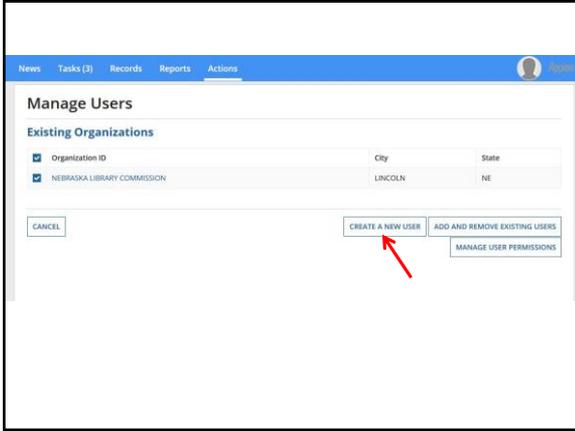
News Tasks (3) Records Reports Actions

Manage Users

Existing Organizations

Organization ID	City	State
<input type="checkbox"/> NEBRASKA LIBRARY COMMISSION	LINCOLN	NE

CANCEL CREATE A NEW USER ADD AND REMOVE EXISTING USERS MANAGE USER PERMISSIONS



Modify An Organization

Name \* NEBRASKA LIBRARY COMMISSION

Organization Type Applicant

Physical Address

Address Line 1 \* 1200 N ST STE 120

Address Line 2

City \* LINCOLN

State \* NE

County LANCASTER

Zip Code \* 68508

Zip Code Extension 2020

Latitude / Longitude

User-entered Latitude

User-entered Longitude

Urban/Rural

User Entered Urban/Rural Status Rural

Urban/Rural Status Rural

Mailing Address

Mailing address is the same as physical address.

Address Line 1 1200 N ST STE 120

Address Line 2

City LINCOLN

State NE

County LANCASTER

Zip Code 68508

Zip Code Extension 2020

Other Methods of Contact

Phone Number \* 402-471-2045

Phone Number Extension

Email

Website URL

Library Information

Library Sub-Type \*  Public Library  Private Library

Check All That Apply

Academic

Research

Tribal Library

Bookmobile

Kiosk

New Construction Library

Main Branch

State Library Agency - Library

FSCS KEY

FSCS SEQ

Is this library part of a library system? No

Square Footage \* 10000

Locale Code

Associated School District

BEN	NAME	CITY	STATE	ZIP CODE
138458	LINCOLN PUBLIC SCHOOL DISTRICT	LINCOLN	NE	68510

If this library is no longer a main branch, please unselect the Main Branch Checkbox.

Search for School Districts

BEN Search

Name Search

State Search

Zip Code Search

FCC Registration Number \* 0014232524

CANCEL SUBMIT

### FCC Registration Number (FCC RN)

- Persons and entities doing business with the FCC must obtain an FCC RN and supply it when doing business with the FCC
- To look up your library's FCC RN, or request one, go to: <https://fjalfoss.fcc.gov/coresWeb/publicHome.do>

### Form 470

## Request services - Form 470

**You post a Form 470 to:**

- Open a competitive bidding process
- Notify potential bidders (service providers) of the types and quantities of services that you need
- Define the scope of your needs (e.g., a library building, a library system, a state network)

## Form 470

### When is the FCC Form 470 not required?

- Multi-year contracts
  - You do not need to file a new FCC Form 470 if the contract is still in effect and the costs/services are still within the terms of the establishing FCC Form 470.
  - NOTE: You do still need to file a new FCC Form 471 requesting E-rate support each funding year.

## Form 470

### When is the FCC Form 470 not required?

- Applicants are exempted from the competitive bidding rules when ordering business-class Internet access services, if:
  - the pre-discount cost is \$3,600 or less annually (\$300/month), and
  - the bandwidth provided is at least 100 Mbps downstream and 10 Mbps upstream
  - service and price are commercially available
- Cost can include one-time installation charges and eligible equipment charges and services.

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528  
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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the individuals assisting in seeking E-rate support.

#### Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

#### Contact Information

Are you the main contact person?\*

YES NO

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the individuals assisting in seeking E-rate support.

#### Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

#### Contact Information

Are you the main contact person?\*

YES ✓ NO

Christa Porter  
christa.burns@nebraska.gov  
402-471-2045

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Next, you will identify the category(s) of service requested.

#### Category(s) of Service

What are the category(s) of service that you are requesting?\*

CATEGORY 1 CATEGORY 2

- Internet Access and/or Telecommunications
- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the category(s) of service requested.

#### Category(s) of Service

What are the category(s) of service that you are requesting?\*

CATEGORY 1 ✓ CATEGORY 2

- Internet Access and/or Telecommunications
- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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#### Category(s) of Service

What are the category(s) of service that you are requesting?\*

CATEGORY 1 CATEGORY 2 ✓

- Internet Access and/or Telecommunications
- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

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### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

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#### Category(s) of Service

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CATEGORY 1 ✓ CATEGORY 2 ✓

- Internet Access and/or Telecommunications
- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

If you are using RFPs for any of the requested services, start by uploading them all first.

#### RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

YES  NO

Please upload all RFPs for the services you are requesting.

UPLOAD

You must upload your actual RFP document. Uploading a document with a hyperlink to another website, including bid management sites, is not sufficient and can lead to funding denial.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 10:47 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

If you are using RFPs for any of the requested services, start by uploading them all first.

#### RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

YES  NO

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

#### Service Requests: Category One

There are currently no Category One service requests. Please enter the service requests below by selecting "Add New Service Request".

[ADD NEW SERVICE REQUEST](#) [EDIT SERVICE REQUEST](#) [REMOVE SERVICE REQUEST](#)

**Narrative**

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity needs that you are seeking, additional descriptions of the services/holders should be aware of or any disqualification factors.

**Service Requests: Category Two**

There are currently no Category Two service requests. Please enter the service requests below by selecting "Add New Service Request".

[ADD NEW SERVICE REQUEST](#) [EDIT SERVICE REQUEST](#) [REMOVE SERVICE REQUEST](#)

**Narrative**

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity needs that you are seeking, additional descriptions of the services/holders should be aware of or any disqualification factors.

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News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*

Please select a value:

**Information on How to Seek Bids for Different Services:**

- If you are interested in considering proposals for any Leased LIT Fiber service, you MUST use the "Leased LIT Fiber" function. That will help ensure that Leased LIT Fiber providers are not bid requests. Do not use the "Transport Only - No ISP Service Included" or "Internet Access and Transport Bundled" function.
- If you are interested in considering proposals for Leased Dark Fiber, you MUST use the "Leased Dark Fiber and Leased LIT Fiber" function. That will help ensure that Leased Dark Fiber providers are not bid requests. It will also help ensure that your bid request complies with the competitive bidding requirement that applies that request bids for Leased Dark Fiber also request bids for Leased LIT Fiber. Do not use the "Transport Only - No ISP Service Included" option to seek bids for Leased Dark Fiber or Leased LIT Fiber.
- If you are interested in considering proposals for a Self-Provisioned Network, you MUST use the "Self-Provisioned Network and Services Provided Over Third Party Networks" function. This will constitute a request for bids for a Self-Provisioned Network, Leased Dark Fiber, Leased LIT Fiber, and any other service provided over third party networks on a technology-neutral basis.
- Use the "Transport Only - No ISP Service Included" function when you are interested in considering proposals for services provided over third party networks that do not include commercial Internet Access services, other than Leased Dark Fiber (the which you should use the "Leased Dark Fiber and Leased LIT Fiber" function).
- Use the "Internet Access and Transport Bundled" function when you are seeking bids for services provided over third party networks that include commercial Internet Access service, other than Leased LIT Fiber (for which you should use the "Leased LIT Fiber" function).
- Use the "Cellular Data Plan/Air Card Service" function when you are only seeking bids for commercial wireless data plan only. If you are seeking cellular voice service in addition to cellular data service you should also utilize the "Cellular Voice" function.
- Use the "Cellular Voice" function when you are only seeking bids for commercial wireless voice service with no data or bundling services. If you are seeking cellular data service in addition to cellular voice you should also utilize the "Cellular Data Plan/Air Card Service" function.
- Use the "Voice Service" function to request Analog, Digital, or Interconnected VOIP voice service.
- Use the "Other" function if the service you want is not listed, and provide additional detail about this service by uploading an RFP document. This option should also be selected if you are seeking support for (a) network equipment such as modulating electronics and other equipment necessary to make an Category One service functional; or (b) maintenance and operation costs for Leased Dark Fiber or a Self-Provisioned Network.

CANCEL ADD

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### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*

Please select a value:

**Information on How to Seek Bids for Different Services:**

CANCEL ADD

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*

Please select a value:

**Available Services:**

- Leased LIT Fiber
- Internet Access & Transport Bundled
- Transport Only - No ISP Service Included
- Internet Access: ISP Service Only
- Leased Dark Fiber and Leased LIT Fiber
- Self-Provisioned Networks and Services Provided Over Third Party Networks
- Cellular Data Plan/Air Card Service
- Voice Service (Analog, Digital, Interconnected VOIP, etc.)
- Cellular Voice
- Other

ADD

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*  
Internet Access & Transport Bundled

Quantity \*  
1

Unit  
Circuits

Minimum Capacity \*  
10 Mbps

Maximum Capacity \*  
50 Mbps

Are you also seeking Installation, Activation and Initial Configuration for this service? \*  
 Yes  
 No

Are you also seeking Maintenance and Technical Support for this service? \*  
 Yes  
 No

> Information on How to Seek Bids for Different Services:

CANCEL → ADD

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

#### Service Requests: Category One

Please enter the service requests below by selecting 'Add New Service Request'.

Service Type	Function	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Maintenance and Technical Support?	Assoc RFPs
<input type="checkbox"/>	Internet Access and/or Telecommunications	10 Mbps	50 Mbps	1	1	Circuits	No	No	

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

Monthly Internet Service for Public Library.

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*  
Please select a value

- Pre-provisioned Service
- Leased LI Fiber
- Internet Access & Transport Bundled
- Transport Only - No ISP Service Included
- Internet Access: ISP Service Only
- Leased Dark Fiber and Leased LI Fiber
- Self-Provisioned Networks and Services Provided Over Third Party Networks
- Cellular Data Plan/air Card Service
- Voice Service (Analog, Digital, Interconnected VOIP, etc.)
- Cellular Voice
- Other

Services:

ADD

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

#### Add New Service Request

Function \*  
Voice Service (Analog, Digital, Interconnected VOIP, etc.)

Quantity \*  
2

Unit  
Users

Are you also seeking Installation, Activation and Initial Configuration for this service? \*  
 Yes  
 No

Are you also seeking Maintenance and Technical Support for this service? \*  
 Yes  
 No

> Information on How to Seek Bids for Different Services:

CANCEL ADD

News Tasks (3) Records Reports Actions

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

#### Service Requests: Category One

Please enter the service requests below by selecting 'Add New Service Request'.

Service Type	Function	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Maintenance and Technical Support?	As RFP
<input type="checkbox"/>	Internet Access and/or Telecommunications	10 Mbps	50 Mbps	1	1	Circuits	No	No	
<input type="checkbox"/>	Internet Access and/or Telecommunications			1	2	Users	No	No	

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

Monthly Internet Service for Public Library, Local and Long Distance Telephone Service for Public Library.

News Tasks (3) Records Reports Actions

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

Monthly Internet Service for Public Library, Local and Long Distance Telephone Service for Public Library.

#### Installment Payment Plan

Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above? \*

Yes  
 No

#### Service Requests: Category Two

There are currently no Category Two service requests. Please enter the service requests below by selecting 'Add New Service Request'.

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

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News Tasks (6) Records Reports Actions **Christa Burns** Admin

### FCC Form 470 - Funding Year 2017

NEBRASKA LIBRARY COMMISSION - FY2017470 - Form #170050404

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

#### Add New Service Request

Service Type\*

- Internal Connections
- Basic Maintenance of Internal Connections
- Managed Internal Broadband Services

Function\*

Please select a value

- Disabling service**
- Antennas, Connectors, and Related Components
- Cabling
- Caching
- Firewall Service and Components
- Racks
- Router
- Switches
- UPS/Battery Backup
- WAP
- Wireless Controller

Manufacturer: No Preference

Number of entities served?: 1

Quantity: 500

Unit: Feet

Are you also seeking installation, activation and initial configuration for this service?
 

- Yes
- No

CANCEL ADD

News Tasks (3) Records Reports Actions **Christa Burns** Admin

### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

#### Add New Service Request

Service Type\*

- Internal Connections
- Basic Maintenance of Internal Connections
- Managed Internal Broadband Services

Function\*

Cabling

Quantity: 500

Unit: Feet

Are you also seeking installation, activation and initial configuration for this service?
 

- Yes
- No

CANCEL ADD

News Tasks (3) Records Reports Actions **Christa Burns** Admin

### Installment Payment Plan

Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above?\*

Yes  
 No

#### Service Requests: Category Two

Please enter the service requests below by selecting "Add New Service Request"

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RPPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

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News Tasks (3) Records Reports Actions **Christa Burns** Admin

### Installment Payment Plan

Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above?\*

Yes  
 No

#### Service Requests: Category Two

Please enter the service requests below by selecting "Add New Service Request"

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RPPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	
<input type="checkbox"/> Internal Connections	Router	No Preference	1	Each	Yes		
<input type="checkbox"/> Internal Connections	WAP	No Preference	3	Each	Yes		

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

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News Tasks (3) Records Reports Actions **Christa Burns** Admin

### FCC Form 470 - Funding Year 2018

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Next, you will describe the services you are requesting.

#### Service Requests: Category One

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RPPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	

ADD NEW SERVICE REQUEST EDIT SERVICE REQUEST REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

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News Tasks (3) Records Reports Actions **Christa Burns** Admin

### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking.

#### Technical Contact Person

Is there a person who can provide additional technical details or answer specific questions from service providers about the services you are seeking?

YES  NO

How would you like to enter the technical contact details?\*

SEARCH EPC SYSTEM ENTER DETAILS MANUALLY

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### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking.

#### Technical Contact Person

Is there a person who can provide additional technical details or answer specific questions from service providers about the services you are seeking?

YES  NO

How would you like to enter the technical contact details?

SEARCH EPC SYSTEM ENTER DETAILS MANUALLY

First Name \*  
Last Name \*  
Title  
Phone Number \*  
Phone Number Extension  
Email \*  
Re-enter Email \*

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### FCC Form 470 - Funding Year 2018

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Next, you will enter all information regarding state and local procurement rules.

#### State or Local Procurement Requirements

Are there state or local procurement/competitive bidding requirements that apply to the procurement of services sought?

YES  NO

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### FCC Form 470 - Funding Year 2018

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Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please download and carefully review this FCC Form 470 before certifying.

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USAC  
FCC Form 470 - Funding Year 2018  
Form 470 Application Number: 180003528  
FY2018470

Billed Entity: NEBRASKA LIBRARY COMMISSION  
1200 N ST STE 110  
LINCOLN, LANCASTER, NE 68508-2020  
402-471-2045

Contact Information: Clara Porter  
clara.porter@nebraska.gov  
402-471-2045

Billed Entity Number: 78791  
FCC Registration Number: 0014232524

Application Type: Library  
Applicant Type: Library  
Regions of Services: Main Branch, Public Library, State Library Agency - Library

Number of Eligible Entities: 1

Consulting Firms

Name	Consultant Registration Number	Phone Number	Email

Consultants

Name	Phone Number	Email

REFPs

ID	Name

Category One Service Requests

Service Type	Priority	Other	Minimum Capacity	Maximum Capacity	Estimate	Quantity	Unit	Installation and Initial Configuration?	Maintenance and Ongoing Support?	Associated RFP?
Internet Access and/or Other Communications	Standard		10 Mbps	10 Mbps	1	1	Each	No	No	
Internet Access and/or Other Communications	Video Services (Streaming, Digital, Downloaded, VOIP, etc.)				1	2	Each	No	No	

Description of Other Functions

Name

Narrative

Monthly Internet Service for Public Library. Local and Long Distance Telephone Service for Public Library.

Category Two Service Requests

Service Type	Priority	Minimum Capacity	Other	Estimate	Quantity	Unit	Installation and Initial Configuration?	Associated RFP?
Internet Connections	Colling	No Preference		1	100	Year	Yes	

DRAFT

Category Two Service Requests

Service Type	Priority	Minimum Capacity	Other	Estimate	Quantity	Unit	Installation and Initial Configuration?	Associated RFP?
Internet Connections	Other	No Preference		1	1	Each	Yes	
Internet Connections	Other	No Preference		1	1	Each	Yes	

DRAFT

Description of Other Manufacturers

Name

**Narrative**

**Technical Contact**  
 Sue Storm  
 402-471-1234  
 sue.storm@pubbb.org

**State and Local Procurement Restrictions**

**Recipients of Service**

Billed Entity Number	Billed Entity Name
78791	NEBRASKA LIBRARY COMMISSION

News Tasks (3) Records Reports Actions

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### FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Basic Information Service Requests Technical Contact Information Procurement Information **FCC Form 470 Review** Certifications & Signature

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By checking this box, I certify that the information in the PDF document above is correct.

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NEBRASKA LIBRARY COM

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Certify FCC Form 470

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

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Please complete the certifications below.

#### Applicant Certifications

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

#### Other Certifications

I certify that this FCC Form 470 and any applicable BIP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture under the Communications Act, 47 U.S.C. 51.502, 502(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. 1101.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for receipt of and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that the services the applicant purchases at discounts provided by 47 U.S.C. 5254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internet connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

BACK CONTINUE

News Tasks (3) Records Reports Actions

It is necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

**NOTICE**

In accordance with Section 54.503 of the rules, all schools and libraries ordering services that are eligible for and seeking universal service discounts are required to complete this form. The form is available on the Universal Service Administrator's website. The form is also available on the Universal Service Administrator's website. The form is also available on the Universal Service Administrator's website. The form is also available on the Universal Service Administrator's website.

False statements on this form may result in civil liability and/or criminal prosecution. To electronically sign and certify this form, click "yes" below. To affirm that you (1) understand the statements above and (2) represent the entity featured, and have the authority to make the certifications on this form, click "yes" below.

NO YES

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when the FCC or its employees of the FCC or to the United States Government in a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies and/or your employer through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

BACK CERTIFY

News Tasks (3) Records Reports Actions

### My Landing Page

Universal Service Administrator Co.

NEBRASKA LIBRARY COMMISSION

**Notifications**

Notification Type	Created On	Status	Generated By	Generated On
Funding Year - Submit Funding Year	11/5/2017 11:17 PM CST	Not Generated	System	11/5/2017 11:17 PM CST

No items available

**My Entities**

Entity	Entity Number	City	State	Zip Code	Active
NEBRASKA LIBRARY COMMISSION	78791	OMAHA, NE	NE	68102	Active

**My Tasks**

Name	Assigned	Status	Deadline
Download FCC Form 470 - FY2018470 - Form #180003528	11/5/2017 11:17 PM CST	Assigned	11/5/2017 11:17 PM CST
Download FCC Form 470 - FY2018470 - Form #180003528	11/5/2017 11:17 PM CST	Assigned	11/5/2017 11:17 PM CST
Download FCC Form 470 - FY2018470 - Form #180003528	11/5/2017 11:17 PM CST	Assigned	11/5/2017 11:17 PM CST

**Customer Service Cases**

Case ID	Type	Address	Status	Date Created
			No items available	

**FCC Forms and Post-Commitment Requests**

**FCC Forms**

Form Name	Form Type	Status	Created On
FCC Form 470 - Submit Funding Year	FCC Form 470	Not Certified	11/5/2017 11:17 PM CST

**Post-Commitment Requests**

Application Number	Created On	Status
	No items available	

**My Landing Page**

Universal Service Administrative Co.  
NEBRASKA LIBRARY COMMISSION

**FCC Forms and Post-Commitment Requests**

Form Type: FCC Form 470  
Funding Year: 2016

Nickname	Application Number	Funding Year	Status
NLC4702016	160041420	2016	Certified
Testing 470	160044281	2016	Incomplete

**NLC4702016 - #160041420**

**Application Information**

Application Number: 160041420  
Funding Year: 2016  
Status: Certified

**Billed Entry Information**

Name: NEBRASKA LIBRARY COMMISSION  
Entity Number: 289436

**Application Type and Recipients of Service**

Application Type: Group  
Recipients of Service: Public Library, State Library Agency, Library

**Category the Materials**

Type	Function	Volume/Number	Unit	Unit Frequency	Unit Agency	Unit Description
Inventory Asset	Video System	1	EA	Annual	NE	NE
Inventory Asset	Inventory System	1	EA	Annual	NE	NE
Inventory Asset	Network Infrastructure	1	EA	Annual	NE	NE

## Receipt Notification Letter (RNL)

- Letter issued by **USAC** that summarizes the information provided in the Form 470
- Applicant can use the RNL to make corrections or changes
- Gives the **Allowable Contract Date (ACD)** – the date 28 days after the Form 470 is posted to the USAC website

**USAC's Internal System NEBRASKA LIBRARY COMMISSION'S FCC Form 470 - 160041420 for Funding Year 2016 was successfully posted to the USAC website on 3/29/2016.** This posting begins the required 28 day competitive bidding process. The allowable contract date is 4/26/2016.

It is important that you review this form now to make sure the products and services you require have been correctly posted and, if necessary, take any appropriate corrective action as soon as possible. You are allowed to correct certain errors on your form but not others. For fields that allow a correction, you will be able to edit the information in the form field directly.

To determine what corrections are allowable and why, see the "List of correctable ministerial and clerical errors" on our website.

**NEXT STEPS**

- Make sure that you wait 28 days before you select your service provider(s) and sign any contracts.
- Use the Form 470 Application Number shown above in any Form 471, Block 5 Funding -Request that cites this Form 470. Share this number with those schools and/or libraries who may wish to cite this Form 470 in their Form(s) 471.
- Follow all applicable state and local procurement laws and be prepared to demonstrate compliance with these laws.
- Watch our website for information about the Form 471 filing window. You can view your entire Form 470 by clicking the link below.

Application Number: 160041420  
Entity Number: 289436  
Allowable Contract Date: Apr 26, 2016

EPIC Send Allowable Contract Notification - <processmode348@portal.usac.org>  
EPC Notification: Allowable Contract Date Reached for FCC Form 470 # 160041420

**USAC**  
Universal Service Administrative Company

Hello,

The Allowable Contract Date for FCC Form 470 #160041420 has been reached. You may now close your competitive bidding process unless state and local procurement laws require you to keep the bidding open longer.

Your next step is to evaluate the bids received, select the winning service provider, and then enter into a legally binding agreement or sign a contract. Click the link below to view your FCC Form 470 and open the attached document to learn more about how to evaluate bids and select your service provider.

[Form 470 Dashboard](#)

Thank you.  
Universal Service Administration Company

**USAC's Internal System** The Allowable Contract Date for FCC Form 470 160041420 has been reached. You may now close your competitive bidding process unless state and local procurement laws require you to keep the bidding open longer. Your next step is to evaluate the bids received, select the winning service provider, and then enter into a legally binding agreement or sign a contract. Click the PDF below to learn more how to evaluate bids and select your service provider.

Selecting Service Providers  
EPC 201 401

Apr 26, 2016

### What is Competitive Bidding?

- Competitive bidding is a formal process to choose the vendors/service providers who provide your products and services
  - Describe your desired services and requirements using FCC Form 470 (and RFP if applicable).
  - Service providers read your documents and bid on your services.
  - Wait 28 days then compare the offers you receive.
  - Select the most cost-effective bid using price of the eligible products and services as the primary factor

### Competitive bidding

After you close the competitive bidding process for your services (on or after the **Allowable Contract Date**):

- You can evaluate the bids received
- You can choose your service provider(s)
- You can sign a contract or **legally binding agreement**
- You can post a Form 471 – BUT, only during the **Application Filing Window**

### Competitive bidding

- Must have a **fair and open bidding process**
  - All vendors are treated the same; have access to same information
  - Vendors cannot be involved in your 470
- Must choose most **cost-effective bid**
  - Cost must be primary factor
  - Fully document your bid review process and any decision(s)
    - Record dates of any decisions, actions taken, etc.

### Competitive bidding

Bid Evaluation Matrix (sample)

Factor	Points Available	Vendor 1	Vendor 2	Vendor 3
Price of the ELIGIBLE goods and services	30	15	30	25
Prior experience w/ vendor	20	20	0	20
Prices for ineligible services, products & fees	25	20	15	25
Flexible Invoicing: 472 or 474	15	0	15	15
Environmental objectives	5	5	3	2
Local or in state vendor	5	5	5	5
<b>Total</b>	<b>100</b>	<b>65</b>	<b>68</b>	<b>92</b>

### Zero Bids or One Bid?

- If you receive only one bid, and it is cost-effective, you may accept it.
  - Document your decision with a memo or email for your records.
- If you did not receive any bids, you can solicit bids.
  - Reach out to vendors in the area.
  - Ask your current service provider to submit a bid or to send you an email that they are willing to continue to provide service at your current level and cost.

### Form 471



## Choose services – Form 471

**You post a Form 471 to:**

- Report information on the service providers and services you have chosen, and the costs.
- Includes discount calculation information including student **NSLP** counts
- Certify your compliance with program rules

## Choose services – Form 471

- USAC recommends communicating with your service provider:
  - If you need help completing technical details
  - To notify them of your desired invoicing method

## Form 471

- File after the Form 470 has been posted for at least 28 days **AND** contracts or **legally binding agreement in writing** are signed (if the service requires a contract) **AND** the Application Filing Window opens
  - **FY2018 Filing Window for Form 471 – TBA**
- Must be filed each funding year

## Structure of a Form 471 Funding Request

Adding a funding request is a two-step process. For each service, you create an FRN (Funding Request Number) and then create one or more FRN line items to provide the details.

<p><b>FCC Form 471</b></p> <ul style="list-style-type: none"> <li>• Must file a separate 471 for each category of service</li> </ul>	<p><b>Funding Request</b></p> <ul style="list-style-type: none"> <li>• Add one per service type</li> <li>• Provides summary information</li> <li>• Each request is identified by a unique Funding Request Number (FRN)</li> </ul>	<p><b>FRN Line Item</b></p> <ul style="list-style-type: none"> <li>• Add one or more per FRN</li> <li>• Provides details about the individual services or products listed on the funding request</li> </ul>
--	---	---

## Acronyms and terms

- **Funding Request Number (FRN)** – the identification number assigned to a Form 471 funding request
- **Service Provider Identification Number (SPIN)** – the identification number assigned by **USAC** to a service provider
  - Service providers may have more than one **SPIN** in order to identify separate business units, different states in which they operate, etc.

## Receipt Acknowledgement Letter (RAL)

- Letter issued by **USAC** to the applicant and service provider that summarizes the information provided in the Form 471
- Ministerial and clerical errors can be corrected using the RAL until USAC issues the Funding Commitment Decision Letter
- Applicants can request funding reductions, but not funding increases.

The screenshot shows a web interface with a navigation bar (News, Tasks (4), Records, Reports, Actions) and a search bar. The main content area displays a notification titled "E-rate Productivity Center" regarding a Receipt Acknowledgement Letter (RAL) for application number 161038406. The text explains that the RAL is an acknowledgment that USAC has received the applicant's Form 471 and provides instructions on how to review and correct errors. It lists "NEXT STEPS" such as gathering documentation, responding to questions, and ensuring compliance with standards. A "Details" link is provided for more information.



## Application review

### USAC reviews your Form(s) 471 to:

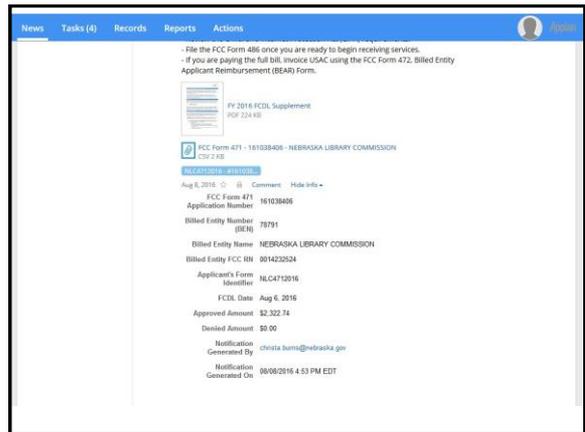
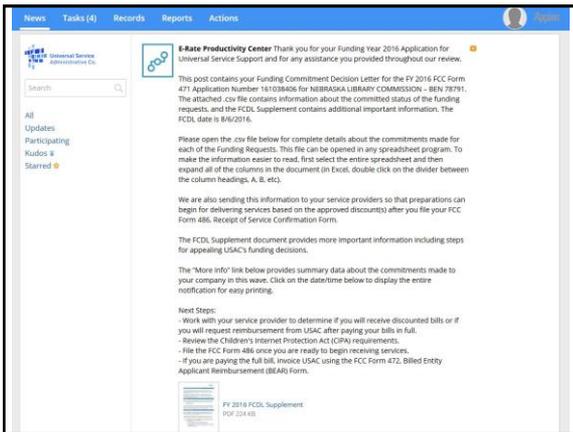
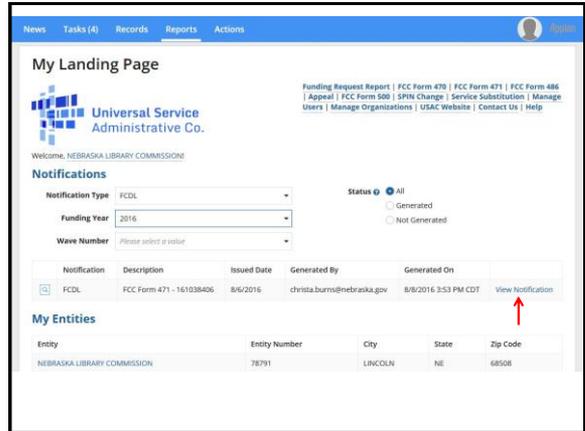
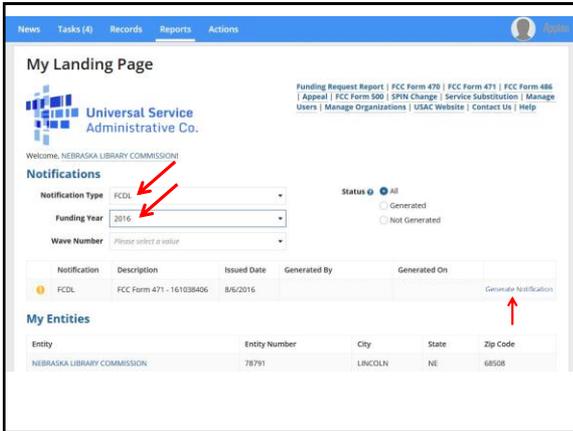
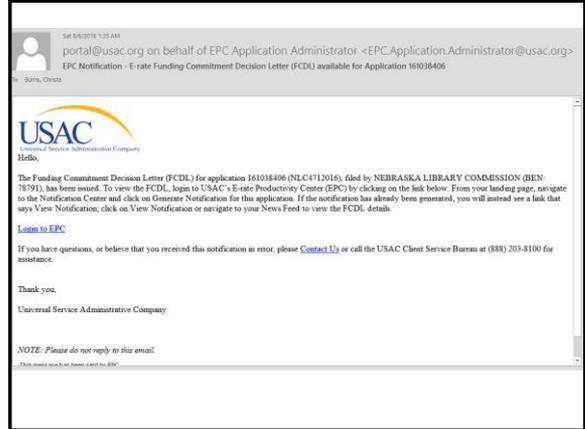
- Check the eligibility of the libraries and their discount levels
- Verify that the services you requested are eligible for discounts
- Give you an opportunity to make allowable corrections to your form
- In some cases, ask for additional verification of your compliance with program rules

## Program Integrity Assurance (PIA)

- the **USAC** group that reviews and makes funding decisions on program applications
  - You have 15 days to respond to PIA questions.
    - You can ask for an automatic seven-day extension if you need it.
  - To answer inquiries, ask for extensions, or find your reviewer's contact info:
    - Navigate to the FCC Form 471 in EPC.
    - Choose "Related Actions."
    - Choose "Respond to Inquiries."

## Funding Commitment Decision Letter (FCDL)

- FCDL reports status of individual funding requests:
  - Funded
  - Not funded
  - As yet unfunded (internal connections)
  - Canceled
- May receive more than one FCDL
- Use info on FCDL to prepare Form 486



## Appeals

- Funding denials can be appealed
  - Generally, appeal first to the SLD
  - Then appeal to FCC if SLD denies appeal
- Must be filed within 60 days of denial on FCDL
- FCC has been granting many appeals
  - But can take a year or more
- See Appeals Procedure on SLD Website:
  - <http://www.usac.org/about/about/program-integrity/appeals.aspx>

## Form 486

## Start services – Form 486

**You post a Form 486 to:**

- Notify **USAC** that services have started and invoices for those services can be processed and paid
- Report your status of compliance with **CIPA** (if needed)

- All the information you need to complete your 486 is in EPC and auto-fills into your 486.

FRN	Application Number	FRN Nickname	Category of Service	FRN Status	
<input type="checkbox"/>	109960728	14103606	Telephone - Long Distance	Category 1	Funded
<input type="checkbox"/>	109960793	14103606	Telephone - Local	Category 1	Funded
<input type="checkbox"/>	109960900	14103606	800#	Category 1	Funded
<input type="checkbox"/>	109960904	14103606	T800# 800#	Category 1	Funded

**FCC Form 486**

**Billed Entity Information**

NEBRASKA LIBRARY COMMISSION  
1300 N ST STE 103  
LINCOLN, NE 68508  
402-471-2965

Billed Entity Number: 78791  
FCC Registration Number: 0014232024  
Applicant Type: Library

**Early Filing**

CHECK THE BOX BELOW IF THE FIRMS ON THIS FCC FORM 486 ARE FOR SERVICES STARTING ON OR BEFORE JULY 31 OF THE FUNDING YEAR.

The Funding Requests listed in this FCC Form 486 have been approved by USAC as shown in my Funding Commitment Decision Letter (FCDL). I have confirmed with the service provider(s) featured in those Funding Requests that these services will start on or before July 31 of the Funding Year.

**CIPA Waiver**

CHECK THE BOX BELOW IF YOU ARE REQUESTING A WAIVER OF CIPA REQUIREMENTS FOR THE SECOND FUNDING YEAR IN WHICH YOU HAVE APPLIED FOR DISCOUNTS IF YOU AS THE BILLED ENTITY ARE THE ADMINISTRATIVE AUTHORITY.

I am providing certification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254B and (E), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the actions or omissions represented in the Funding Request Number(s) on this FCC Form 486 will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

**FCC Form 486**

**Billed Entity Information**

NEBRASKA LIBRARY COMMISSION  
1300 N ST STE 103  
LINCOLN, NE 68508  
402-471-2965

Billed Entity Number: 78791  
FCC Registration Number: 0014232024  
Applicant Type: Library

**Certifications**

I certify that, if required by program rules, the entity(ies) receiving discounted services as indicated on this FCC Form 486 are covered by technology plan(s) that have been approved by a state or other authorized body (i.e., a USAC-certified technology plan approval) prior to the commencement of service and that cover all 12 months of the funding year. (Provide the name(s) of the organization(s) that approved a technology plan for any eligible entity that is receiving services covered under this FCC Form 486 or, if EVERY FRN listed on this FCC Form 486 is for services that do not require a technology plan, enter nothing here.)

I certify that the services listed on this FCC Form 486 have been, are planned to be, or are being provided to all or some of the eligible entities identified in the FCC Form 472 application(s) cited above. I certify that there are signed contracts covering all of the services listed on this FCC Form 486 except for those services provided under tariff or on a month-to-month basis. I certify that I am authorized to submit this receipt of service confirmation on behalf of the above-named Billed Entity. That I have reviewed this receipt, and that, to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the services receive an appropriate share of benefits from those services. I recognize that I may be audited pursuant to this application and will retain for at least ten years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records, including FCC Form 472 where required, and, if audited, will make such records available to the Administrator.

**CIPA Certifications**

I certify that as of the date of the start of discounted services, the recipient(s) of service represented in the Funding Request Number(s) on this FCC Form 486 has/have complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254B and (E).

I certify that as of the date of the start of discounted services, pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254B and (E), the recipient(s) of service represented in the Funding Request Number(s) on this FCC Form 486 (FOR SCHOOLS AND FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is/are undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has/have not completed all requirements of CIPA in this funding year.

I certify that as of the date of the start of discounted services, the Children's Internet Protection Act does not apply because the recipient(s) of service represented in the Funding Request Number(s) on this FCC Form 486 is/are receiving discount services only for telecommunications services.

## Form 486

- Form 486 deadline is 120 days after service starts
- OR-
- 120 days after date of Funding Commitment Decision Letter date, whichever is later
- October 29 deadline for FCDL before July 1

## Form 486 Notification Letter

Letter issued by **USAC** to the applicant and service provider after a Form 486 has been processed

portal@usac.org on behalf of EPC Application Administrator <EPC.Application.Administrator@usac.org>  
USAC Notification - E-rate FCC Form 486 Notification Letter available for FCC Form 486 #8338

**USAC**  
Universal Service Administration Center

The FCC Form 486 Notification Letter for FCC Form 486 #8338 (NLC4862016), filed by NEBRASKA LIBRARY COMMISSION, has been posted in your News Feed. Log in to USAC's E-Rate Productivity Center (EPC) by clicking on the link below to view the details.

[Login to EPC](#)

If you have questions, or believe that you received this notification in error, please [contact us](#) or call the USAC Client Service Bureau at (888) 203-4100 for assistance.

This message has been sent by EPC

**E-rate Productivity Center FCC Form 486 Notification Letter**

This FCC Form 486 Notification Letter is an acknowledgment that USAC has received and reviewed NEBRASKA LIBRARY COMMISSION'S FCC Form 486 - 8338 for Funding Year 2016 on 8/17/2016. Each service provider featured on approved forms will also be notified of the information submitted for the service provider.

It is important that you review this form now to make sure the information you have filed for is accurate.

Click on the date/time at the bottom of this FCC Form 486 Notification Letter to see a printable version.

**NEXT STEPS**

- Discuss with your service provider whether you would like discounts on your bills or to pay your bills in full and be reimbursed for discounts.
- Invoice USAC before the invoice deadline using the applicant invoice (BEA Form - FCC Form 472) for reimbursements after paying the bills in full on the service provider invoice (SPR Form - FCC Form 474) for discounts. Whichever method you choose, you must pay your non-discount portion, as stated in program rules. Program rules also require that participants maintain all documentation for at least ten years after delivery of discount service.

Please keep a copy of this notification for your records.

Aug 17, 2016 11:41 AM - Comments Hide Info

FCC Form 486 # 8338

Billed Entity NEBRASKA LIBRARY COMMISSION (BEN: 78791)

Review Date Aug 17, 2016

## Forms 472/474



## Invoicing USAC - Forms 472/474

Applicants have a **choice of two invoicing methods** to receive discounts:

- Billed Entity Applicant Reimbursement (**BEAR**) Form 472
  - to receive reimbursement after you have paid your bills in full
- Service Provider Invoice (**SPI**) Form 474
  - to receive the discount on your bills

## Invoicing USAC - Forms 472/474

**BEAR Form** is filed by the applicant after they have paid for the services in full.

- Form due October 28, 120 days after last service date, June 30
- Or 120 days after date of Form 486 Notification Letter

**SPI Form** is filed by the service provider after the applicant has been billed for the non-discount portion of the cost of eligible services.

## BEAR payments to applicants

- As of July 1, 2016, applicants will receive direct reimbursement from USAC.
- Electronic bank transfers only. USAC does not issue checks.
- BEAR Form is not in EPC yet.

## Direct Payment – Form 498

Form 498 – to provide USAC with banking information.

- You must submit the 498 and your bank account documentation before you can do the BEAR Form.
  - Basic banking information: Contact person, Applicant (library) information, Bank account and routing numbers.
- NEW: Will need a Federal Employer ID Number (EIN/TaxID) – used for payroll.

## Direct Payment – Form 498

- NEW: DUNS Number: Dun & Bradstreet "Data Universal Numbering System" – used to identify business entities.
  - Free to get one if it is required for a federal form - E-rate qualifies.
- Check to see if you already have one: D&B's online D-U-N-S database: <https://www.dandb.com/dunsnumberlookup/> or call (866) 705-5711 to speak to a representative
- Apply online through Dun & Bradstreet's website: <http://www.dnb.com/get-a-duns-number.html>

News Tasks (3) Records Reports Actions

### My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

**Notifications**

Notification Type: Please select a value  
 Funding Year: --Select a Funding Year--

Status: All  
 Generated  
 Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

**My Entities**

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News Tasks (5) Records Reports Actions

Records: Applicant Entities

### #78791 - NEBRASKA LIBRARY COMMISSION

CREATE A NEW USER ADD OR REMOVE EXISTING USERS MANAGE USER PERMISSIONS

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Appeals News **Related Actions**

**Organization Details**

Name: NEBRASKA LIBRARY COMMISSION  
 Entity Number: 78791  
 FCC Registration Number: 0014232524

Applicant Type: Library  
 Status: Active

**Contact Information**

Physical Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020  
 Mailing Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020

Phone Number: 402-471-2045  
 Email  
 Website URL

**Account Administrator**  
 Name: Christa Porter

**General Contact**  
 Name: Christa Porter

News Tasks (5) Records Reports Actions

Records: Applicant Entities

### #78791 - NEBRASKA LIBRARY COMMISSION

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Appeals News **Related Actions**

- Create a New User: This function allows you to create a user for your entity.
- Add or Remove Existing Users: This process allows user to add and remove users from an organization.
- Manage User Permissions: This function allows you to manage the permissions for one or more users.
- Manage Organization: This function allows you to update information about an entity or BEN.
- Modify Account Administrator: This process allows you to transfer the Account Administrator function to another individual.
- Create a Customer Service Case: This function allows you to submit a question about an E-rate form or topic. You can also submit a specific request or an attachment.
- Manage General Contact: This function allows you to designate the general contact for your entity.
- Manage Annexes: This function allows you to designate an annex for an individual school or library.
- Manage Organization Relationships: Process to relate an Organization to another Organization.
- Create FCC Form 470: This function allows you to create an FCC Form 470 for your entity.
- Create FCC Form 471: This function allows you to create an FCC Form 471 for your entity.
- Create FCC Form 498: This function allows you to create an FCC Form 498 for your entity.

News Tasks (5) Records Reports Actions

Records: Applicant Entities

### #78791 - NEBRASKA LIBRARY COMMISSION

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Appeals News **Related Actions**

What's new?

#### Create a FCC Form 498

NEBRASKA LIBRARY COMMISSION

Application Nickname: Please enter an application nickname here \*

**Organization Information**

Name: NEBRASKA LIBRARY COMMISSION  
 Mailing Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020  
 Name Company is Doing Business As (DBA) or Formerly Known As (FKA):  
 Federal EIN, or TAX ID Number of Holding Company:

DELETED FORM SAVE AND CONTINUE

USAC Customer Support <customersupport@usac.org>

Banking Information Required for 498 ID (SPIN)

You forwarded this message on 10/11/2016 2:29 PM.

Send USAC a clear image of a voided check or a statement from your financial institution. [View this message as a web page](#)

Please **submit the documentation** online. In the form, provide this information:

- Confirmation No. / Filer ID / Form 498 ID: **443016900**
- Company Name: **NEBRASKA LIBRARY COMMISSION**

If you need further assistance, please call us, Monday through Friday from 9:00 AM to 5:00 PM ET, at (888) 641-8722 and select option 5, then Option 2, or [email.us](mailto:email.us) any time. To check on your 498 ID status, visit the [Form 498 ID Status Tool](#).

Thank you,

USAC Customer Support  
 (888) 637-6226; [forms-processing@usac.org](mailto:forms-processing@usac.org)

\*Billed Entity Applicant Reimbursement (BEAR) for the Schools and Libraries (E-rate) Program

This email is intended for [christa.burns@nebraska.gov](mailto:christa.burns@nebraska.gov); the contact listed on FCC Form 498. Please do not respond to this email directly.  
 For assistance, call (888) 637-6226 or email [forms-processing@usac.org](mailto:forms-processing@usac.org)  
 Universal Service Administrative Company | 200 12th Street NW | Suite 500 | Washington, DC 20005

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Universal Service Administrative Co.

Tools Forms Payments **EPC**

About USAC Schools and Libraries Rural Health Care Lifeline High Cost Contributors Service Providers

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**ABOUT THE PROGRAM**

- Getting Started
- Eligible Services List
- Document Retention
- Appeals & Audits
- Glossary of Terms (PDF)
- FAQs

**RESOURCES & TOOLS**

- Apply for E-rate Forms
- Tools
- Blog
- File Along with Me
- Reference Area
- Tools
- Latest News
- Samples & Examples
- Trainings & Outreach
- Submit a Question

**File Along with Me**  
 A step-by-step guide to filing and receiving funding

APPLICANT PROCESS SERVICE PROVIDER PROCESS

LATEST NEWS QUICK LINKS

E-rate Productivity Center (EPC) Outage Due to System Maintenance: Sunday, November 13 (11/10) FY2017 Eligible Services List - Now Available

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Tools | Forms | Payments | **EPC**

About USAC | **Schools and Libraries** | Rural Health Care | Lifeline | High Cost | Contributors | Service Providers

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**APPLICANT PROCESS** | **SERVICE PROVIDER PROCESS**

**FORMS**

Personal Identification Number (PIN)

FCC Form 470 File Online in EPC	APPLICANT: Description of Services Requested and Certification Form FCC Form 470 User Guides
FCC Form 471 File Online in EPC	APPLICANT: Description of Services Ordered and Certification Form FCC Form 471 User Guides FCC Form 471 Bulk Upload Templates
FCC Form 472 File Online	APPLICANT: Billed Entity Applicant Reimbursement (BEAR) Form FCC Form 472 Instructions
FCC Form 473 File Online	SERVICE PROVIDER: Service Provider Annual Certification Form FCC Form 473 Instructions

USAC  
Universal Service Administrative Company  
Helping Keep Americans Connected

Need help?

**Applicant Login:**

BEN:

PIN:

Email:

Last Name:

[Terms and Conditions of PIN Usage](#)

## Invoicing USAC - Forms 472/474

- BEAR Notification Letter** – a letter issued by USAC to the applicant and service provider after a BEAR has been processed
- Quarterly Disbursement Report** – a report issued to the applicant detailing all invoicing activity (BEARs and SPIs) during the previous quarter

Thu 10/19/2017 3:47 PM  
no-reply@solixinc.com  
Online BEAR 2711762 successfully submitted.

To: Porter, Christa

If there are problems with how this message is displayed, click here to view it in a web browser.

A Bear Online form has been accepted.  
Online Bear Invoice Number: 2711762  
Online Bear Submit Date: 10/19/2017  
[View Bear Details](#)

Customer Support | [CustomerSupport@usac.org](mailto:CustomerSupport@usac.org)

YOUR E-RATE PROGRAM REMITTANCE STATEMENT: 44009900

Hi, Christa,

We responded to your message on 10/24/2017 9:48 AM.

**UNIVERSAL SERVICE ADMINISTRATIVE CO.**

**SCHOOLS AND LIBRARIES BEAR PROGRAM REMITTANCE STATEMENT**  
AS OF OCTOBER 2017

Attn: Christa Burns  
NEBRASKA LIBRARY COMMUNICATIONS

RE: FCC Form 472 ID 44009900

This notice provides an explanation of your entity's Billed Entity Applicant Reimbursement (BEAR) payment for the following months:

Month	Approved
10/20/2017 14802078 Whiddeyan Communications, LLC 38888706162 BEAR 2016 Applicant Name NEBRASKA LIBRARY COMMUNICATIONS/OLD Invoice Number 2711762/BEAR Letter Date 10/20/2016/State Form Detail Number 089927/Amount Requested 130.40	\$182.16
10/20/2017 14802078 Whiddeyan Communications, LLC 38888706162 BEAR 2016 Applicant Name NEBRASKA LIBRARY COMMUNICATIONS/OLD Invoice Number 2711762/BEAR Letter Date 10/20/2016/State Form Detail Number 089927/Amount Requested 130.40	\$1,051.68
10/20/2017 14802078 Whiddeyan Communications, LLC 38888706162 BEAR 2016 Applicant Name NEBRASKA LIBRARY COMMUNICATIONS/OLD Invoice Number 2711762/BEAR Letter Date 10/20/2016/State Form Detail Number 089927/Amount Requested 130.40	\$187.88
10/20/2017 14802078 Whiddeyan Communications, LLC 38888706162 BEAR 2016 Applicant Name NEBRASKA LIBRARY COMMUNICATIONS/OLD Invoice Number 2711762/BEAR Letter Date 10/20/2016/State Form Detail Number 089927/Amount Requested 130.40	\$139.42
<b>Total Approved Disbursement</b>	<b>\$1,562.25</b>
<b>Total Actual Disbursement</b>	<b>\$1,562.25</b>

If you have any questions, please contact USAC Customer Operations at (888) 841-8722 or [CustomerSupport@usac.org](mailto:CustomerSupport@usac.org). We may also reach you at [www.usac.org](http://www.usac.org).

## Getting help

**SLD Client Service Bureau (CSB)**

- 1-888-203-8100
- Submit a Question –

[http://www.slforms.universalservice.org/EmailResponse/Email\\_Intro.aspx](http://www.slforms.universalservice.org/EmailResponse/Email_Intro.aspx)

USAC website – [www.usac.org/sl](http://www.usac.org/sl)

## Useful Links

SL News Briefs -

➤ <http://www.usac.org/sl/tools/news/default.aspx>

Application Process -

➤ <http://www.usac.org/sl/about/getting-started/process-overview.aspx>

E-rate Central

➤ <http://e-ratecentral.com/>

Funds for Learning

➤ <https://www.fundsforlearning.com/>

## Questions???

Christa Porter

Library Development Director

Nebraska Library Commission

800-307-2665

[christa.porter@nebraska.gov](mailto:christa.porter@nebraska.gov)

<http://nlc.nebraska.gov/erate/>