

E-rate: What's New for 2019?

Christa Porter
Nebraska Library Commission
December 11, 2018

What is E-rate?

- Federal program that provides discounts to assist most schools and libraries in the United States (and U.S. territories) to obtain affordable telecommunications (telephone) and Internet access.
- Funded through the **Universal Service fee** charged to companies that provide telecommunications services.

General information

- **Federal Communications Commission (FCC)**, an independent U.S. government agency, oversees the E-rate program
- **Universal Service Administrative Company (USAC)**, a not-for-profit, administers E-rate along with three other programs
- **Schools and Libraries Division (SLD)** is the part of **USAC** with responsibility for E-rate

E-rate Rules

The **FCC** sets rules and policies through orders

- Policies are defined in the text of orders
 - **E-rate Modernization Report and Order** adopted July 11, 2014.
 - **Second Modernization Report and Order** adopted December 11, 2014.
- **USAC/SLD** develops procedures for specific actions, such as how to process applications
- **USAC** submits its procedures to the **FCC** for approval each year

Who can apply?

- Libraries and library systems
 - Must be eligible for LSTA funds – in NE – all public libraries are eligible
- Schools and school districts
- Consortia – groups of eligible entities that band together to aggregate demand and negotiate lower prices

Funding Commitments

- Commitments for E-rate are made by Funding Year, which runs from July 1 through the following June 30
 - **FY 2019 is July 1, 2019 – June 30, 2020**
- Funding available:
 - \$3.99 billion, adjusted annually for inflation
 - Once per year, the FCC may direct USAC to roll over unused funds from previous funding years into the next funding year.



Calculate Your Discount

Discounts

How large are the discounts on eligible products and services?

- Discounts: **20% to 90%** of eligible costs
- Discount for a library depends on:
 - Percentage of K-12 students eligible for **National School Lunch Program (NSLP)** in the school district in which the library is located - can't include PreK
 - **Urban or rural** location of the library

Calculate Your Discount – 3 Steps

1. Find your NSLP data on the Nebraska DOE website: <https://www.education.ne.gov/dataservices/data-reports/>
2. Check your Urban/Rural Status in the **Lookup Tool** –
 - <https://sltools.universalservice.org/portal-external/urbanRuralLookup/>
 - Based on 2010 U.S Census data. The FCC defines **Urban** areas as areas with populations equal or greater than 25,000. **Rural** encompasses all territory not in an urban area.
3. Use the Discount Matrix to determine your discount.

Discount Matrix

INCOME Measured by % of students eligible for the National School Lunch Program (NSLP)	CATEGORY ONE (C1)		CATEGORY TWO (C2)	
	URBAN Discount	RURAL Discount	URBAN Discount	RURAL Discount
Less than 1%	20%	25%	20%	25%
1% to 19%	40%	50%	40%	50%
20% to 34%	50%	60%	50%	60%
35% to 49%	60%	70%	60%	70%
50% to 74%	80%	80%	80%	80%
75% to 100%	90%	90%	85%	85%

Note lower top discount rate for Category Two services.



Eligible Services List

What is “E-rate-able”?

The FCC publishes the **Eligible Services List** each year.

The list can be found on the SLD website in PDF format:

- <http://www.usac.org/sl/applicants/beforeyoubegin/eligible-services-list.aspx>

Eligible Services List

Streamlined

- For FY 2014, the ESL was 49 pages
- Since FY 2016, the ESL is 8 pages
- Divides services into:
 - **Category One** - services providing high-speed connectivity *to* the building
 - **Category Two** - services providing high-speed connectivity *throughout* the building

Category One – Eligible

Digital transmission services and Internet access services
– basically anything that provides high speed broadband.

- Broadband over Power Lines
- Cable Modem
- DSL
- DS-1, DS-2, DS-3
- Ethernet
- Fiber (Lit and Dark)
- Integrated Services Digital Network (ISDN)
- Satellite Services
- T-1, T-3, Fractional T-1 or T-3
- Wireless Service (e.g. microwave)

Fiber Options

- **Leased Lit Fiber:** Fiber-based broadband service, owned and managed by service provider. Customer pays a recurring fee to use the network.
- **Leased Dark Fiber:** Customer leases a portion of a provider-owned and maintained fiber network and pays to have that fiber lit in order to use that fiber.
 - Program rules require applicants considering a Leased Dark Fiber solution for their connectivity must also request bids for a Leased Lit Fiber solution - Utilize the "Leased Dark Fiber and Leased Lit Fiber" drop-down option in EPC when submitting the FCC Form 470.

Fiber Options

- **Self-Provisioned Network:**
 - Complete customer ownership of a high-speed broadband network.
 - Customer hires a vendor to construct the network or a portion of the network, and owns and maintains that network or portion.

Special Construction

Special construction refers to the upfront, non-recurring costs associated with the installation of new fiber (leased lit fiber, leased dark fiber, and self-provisioning) to or between eligible entities.

Special construction charges eligible for Category One support consist of three components:

1. construction of network facilities;
2. design and engineering; and
3. project management.

Special Construction

- Installation of all Category One non-recurring services **may begin six months prior to the July 1 start of the funding year** (i.e., or after January 1) if the following conditions are met:
 - Construction begins after selection of the service provider and a valid competitive bidding process.
 - A Category One recurring service must depend on the installation of the infrastructure.
 - The actual service start date for that recurring service is on or after the start of the funding year (July 1).

Category One – Voice Services

- Focus on providing support for Broadband
 - To close the Wi-Fi gap
- Phase down of Voice Services
 - To make E-rate dollars go farther
 - Working so far.
 - Enough money to fund all applications
 - demand did not outstrip available funds.

Category One – Voice Services

Discount rate was reduced by 20 percentage points each funding year, until all voice services were completely phased out, effective in FY 2019.



Discount %	FY2015 - 20	FY2016 - 40	FY2017 - 60	FY2018 - 80	FY2019 - 100
90	70	50	30	10	0
80	60	40	20	0	0
70	50	30	10	0	0
60	40	20	0	0	0
50	30	10	0	0	0
40	20	0	0	0	0
30	10	0	0	0	0
25	5	0	0	0	0
20	0	0	0	0	0

Category One – Voice Services

Voice Services No Longer Eligible as of FY 2019

- Centrex
- Interconnected VoIP
- Local, long distance, 800 service
- POTS
- Radio Loop
- Circuits dedicated to providing voice service only
- Satellite telephone service
- Shared telephone service
- Wireless telephone service including cellular voice
 - Excludes data and text messaging

Category Two

What is Category Two?

- Category Two includes equipment and services needed to bring broadband into and throughout libraries.
- Includes Internal Connections, Managed Internal Broadband Services, and Basic Maintenance of Internal Connections.
- Five-year budget pilot.

Category Two

Eligible Internal Connections

- Access points
- Antennas
- Cabling
- Caching
- Firewalls
- Network switches
- Routers
- Racks
- Uninterruptible Power Supply/Battery Backup
- Wireless LAN Controllers
- Improvements, upgrades and software necessary to support eligible broadband internal connections components

Category Two

NEW – Managed Internal Broadband Services (eg. Managed Wi-Fi)

- Services provided by a third party
 - Operation
 - Management
 - And/or monitoring of eligible broadband internal connection components
- The third party may manage the library's equipment or provide the equipment as part of a lease.

Category Two

Basic Maintenance of Internal Connections

- Support for basic maintenance of eligible internal connections such as
 - Repair and upkeep of hardware
 - Wire and cable maintenance
 - Basic tech support
 - Configuration changes
- Support for BMIC is limited to actual work performed under the contract

Miscellaneous

Could fall into either Category One or Two

- Taxes, surcharges and other similar reasonable charges
- Lease fees to rent or lease eligible components
- Shipping charges
- Training
- Installation and configuration
 - *New* Installation may be provided by a third party – previously it had to be part of the contract when you purchased the equipment. Now you can have someone else install the equipment.

Broadband Toolkit

"Toward Gigabit Libraries Toolkit" - Designed for small, rural, and tribal libraries with limited IT support.

- Free, Open Source. Funded by IMLS
- Learn about your broadband infrastructure and IT environment by answering guided questions
 - Technology Inventory
 - Broadband Services and Operational Support
 - Funding Opportunities
- Broadband Improvement Plan
- <https://www.internet2.edu/research-solutions/community-projects/toward-gigabit-libraries/>



Category Two Budgets



Category Two Budgets

What are **Category Two budgets**?

Each library receiving **Category Two** support starting between FY2015 and 2019 will have a five-year budget for **Category Two** products and services.

- USAC calculates a C2 budget for each library.
- The library can receive discounts on the cost of C2 services up to its C2 budget amount.
- Products and services ordered in excess of an entity's C2 budget will not receive E-rate discounts.

Category Two Budgets

How much is my budget?

For FY 2018, the **pre-discount** budget for a library is calculated by multiplying the total area in square feet – including all areas enclosed by the outer walls of the library and occupied by the library – by \$2.39, with a minimum of \$9,582.23.

- C2 budget multiplier is adjusted each year for inflation.
- Budgets were recalculated every year based on current square footage, and can go up or down.

Category Two Budgets

How much is my budget?

Example: Your library is 3,500 square feet.

- 3,500 square feet x \$2.39 per square foot = \$8,365.
- However, there is a \$9,582.23 minimum budget. Since the result of the calculation is less than \$9,582.23, the pre-discount budget is \$9,582.23.
- At a 50% discount rate, the library will receive \$4,791.12 in E-rate funds to spend on Category Two services for the next 5 years: $\$9,582.23 \times 0.5 = \$4,791.12$.

Category Two Budget Pilot

- **2019 is the last year of the 5 year budget pilot.**
- **USE IT NOW** if you haven't already. USAC doesn't know what will happen after 2019. Still waiting on FCC Cat 2 Budget Pilot Report.
- Example: If your first year of Cat 2 was 2018, and you use it in 2018 and 2019, you don't actually have 3 more years left, you only have those 2 years, because the pilot ends after 2019.
- So...plan to use it up in 2019!

Technology Planning



Technology Plan

**NO LONGER
REQUIRED!!!**

Still a good idea to have one!

CIPA



CIPA/NCIPA Compliance

(Children's Internet Protection Act)

Compliance with CIPA required for:

- Internet access
- Internal connections

CIPA requires:

- Internet Safety Policy
- Technology Protection Measure
- Public Notice and Meeting/Hearing

SLD information on CIPA:

> <http://www.usac.org/sl/applicants/step05/cipa.aspx>

E-rate Forms



E-rate Forms

There are four basic forms:

1. Form 470: "I want a service."
2. Form 471: "I have chosen a service provider."
3. Form 486: "I am receiving the service."
4. Form 472/474: "I am paying my bills – give me my money!"

– New: Form 498 – to provide bank information for direct reimbursement payments (BEARs).

E-rate Forms

- Libraries must retain copies of any E-rate paperwork that supports current year for **10 years** after the **last date of service**.
 - FY 2019: this is at least **June 30, 2030**.
 - E.g., Contract from 2010 for recurring services, used to support FY 2019 FRNs, must be kept until at least **June 30, 2030**.
- Exception: CIPA documentation – keep forever.
- Documents may be retained in electronic or paper format.

E-rate Forms

You must retain:

- FCC Forms and letters received from USAC (e.g., FCC Forms 470, 471, 486)
- Any other USAC correspondence.
- Copies of bids.
- Contracts/service agreements signed with service providers.
- Correspondence with service providers regarding bidding process.
- Copies of bid matrix or decision process for selecting winning bid.
- Proof of delivery of the service and/or equipment.

EPC – The E-rate Portal



E-rate Productivity Center (EPC)

Starting in FY 2016,
most forms are filed via the
E-rate Productivity Center (EPC).

➤ <http://portal.usac.org>

Advantages of the EPC

- One online location for all program activities.
 - Complete and certify program forms
 - Check the status of applications
 - Receive reminders and notifications
 - Respond to PIA questions
 - Ask USAC questions
- Users can access the portal from **any device** (e.g., desktop computer, laptop computer, tablet, smartphone) and **any browser**.

How to Log In

- USAC creates an account for the organization and identifies an **Account Administrator**.
- **Account Administrators** can create as many account users as they wish, and decide which activities the users can perform - set their permissions.
 - Full user – can complete, file, and certify.
 - Partial – can complete, but not submit or certify. Can also update organizational info.
 - View only – can see, but not do anything. Can also update organizational info.

Apply Online - <http://www.usac.org/sl/>

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value
 Funding Year: -- Select a Funding Year --

Status: All
 Generated
 Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

Customer Service Cases

Case ID	Topic	Nickname	Status	Date Created
No items available				

FCC Forms and Post-Commitment Requests

FCC Forms

Form Type: FCC Form 476

Funding Year: -- Select a Funding Year --

Nickname	Application Number	Funding Year	Status
No items available			

News Tasks (3) Records Reports Actions

Click here to go to...

Search news

All NewsBriefs A new edition of the SL Newsbrief is available. This electronic publication will give you information about upcoming funding commitments, tips to help you through the application process, and other timely information.

Read this Newsbrief to learn about supported browsers in EPC and USAC's Open Data platform.

Newsbrief Friday November 3 2017
PDF 105 KB

Friday, 4:19 PM

Newsbrief Friday November 3 2017

Read this Newsbrief to learn about updates to the FRN Status Tool, FCC Form 486 Notification Letters and invoice deadlines for 2016, and relief from certain E-rate program deadlines due to Hurricanes Harvey, Irma, and Maria.

Newsbrief Friday October 27 2017
PDF 110 KB

Oct 27, 2017

Newsbrief Friday October 27 2017

Read this Newsbrief to learn about the SL Newsbrief is available. This electronic publication will give you information about upcoming funding commitments, tips to help you through the application process, and other timely information.

Oct 27, 2017

Read this Newsbrief to learn about FCC networks, full transition and updates to EPC's offer menu.

News Tasks (3) Records Reports Actions

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Notifications

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Status: All
 Generated
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No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News Tasks (3) Records Reports Actions

Records Applicant Entities

#78791 - NEBRASKA LIBRARY COMMISSION

CREATE A NEW USER | ADD OR REMOVE EXISTING USERS | MANAGE USER PERMISSIONS

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Appeals News Related Actions

Organization Details

Name: NEBRASKA LIBRARY COMMISSION
 Entity Number: 78791
 FCC Registration Number: 0074232524
 Physical Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020
 Mailing Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020
 Phone Number: 402-471-2045
 Email
 Website URL

Account Administrator
 Name: Christa Porter

General Contact
 Name: Christa Porter

News Tasks (3) Records Reports Actions

Records Applicant Entities

#78791 - NEBRASKA LIBRARY COMMISSION

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget Contracts FCC Forms

FRN Appeals News Related Actions

E-rate Productivity Center FCC Form 486 Notification Letter

This FCC Form 486 Notification Letter is an acknowledgment that USAC has received and reviewed NEBRASKA LIBRARY COMMISSION's FCC Form 486 - 4838 for Funding Year 2016 on 8/17/2016. Each service provider featured on approved forms will also be notified of the information submitted for the service provider.

It is important that you review this form now to make sure the information you have filed for is accurate.

Click on the date/time at the bottom of this FCC Form 486 Notification Letter to see a printable version.

NEXT STEPS

- Discuss with your service provider whether you would like discounts on your bills or to pay your bills in full and be reimbursed for discounts
- Invoice USAC before the invoice deadline using the applicant invoice (BEAR Form - FCC Form 472) for reimbursements after paying the bills in full or the service provider invoice (OIS Form - FCC Form 474) for discounts. Whichever method you choose, you must pay your non-discount portion, as stated in Program rules. Program rules also require that participants maintain all documentation for at least ten years after delivery of discount service.

Please keep a copy of this notification for your records.

Aug 17, 2016

E-rate Productivity Center NEBRASKA LIBRARY COMMISSION's FCC Form 486 - 4838 for Funding Year 2016 was successfully certified on 8/17/2016.

Aug 17, 2016

E-rate Productivity Center This Receipt Acknowledgment Letter (RAL) is an acknowledgment that USAC has received and reviewed NEBRASKA LIBRARY COMMISSION's FCC Form 476 - #160944281 for Funding Year 2016 on 8/17/2016.

News Tasks (3) Records Reports Actions

Click here to send a task...

Assigned to Me

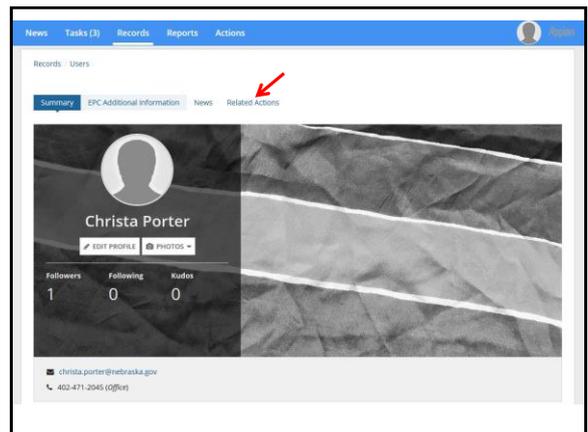
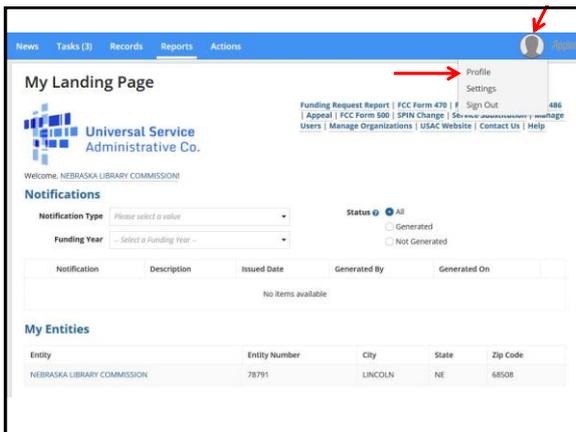
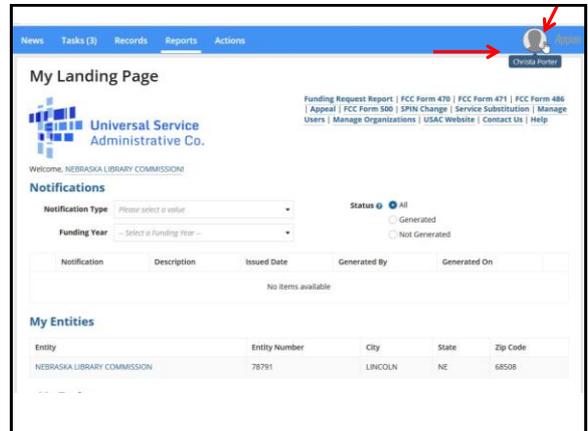
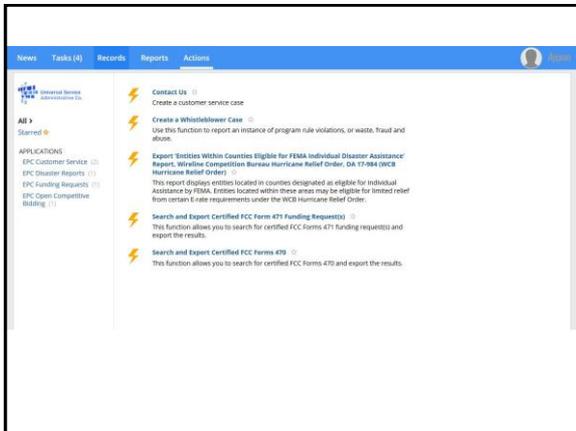
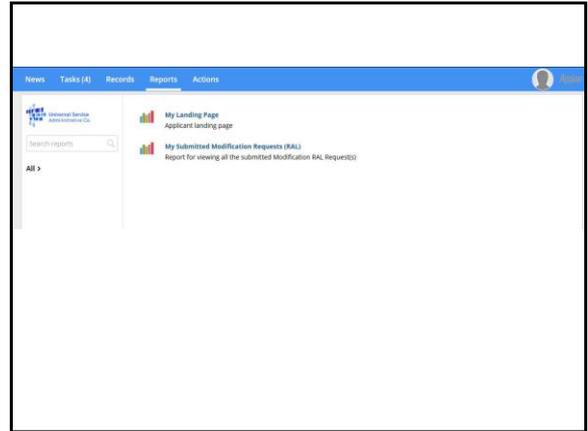
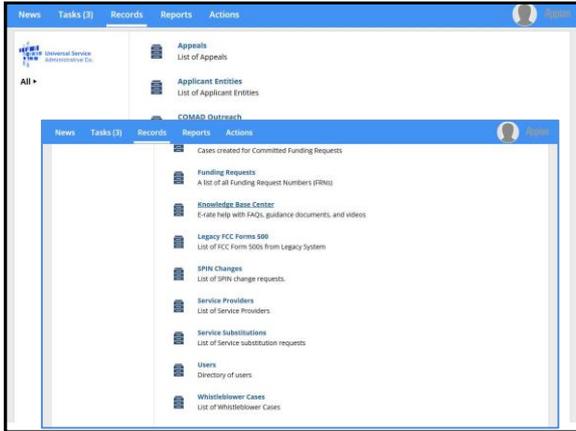
- Me
- Create FCC Form 471 - 17107544 - test
Friday, 11:12 PM
- Me
- Create FCC Form 471 - 171018295 - test connectivity
Oct 26, 2017
- EPC Application Administrator, IME
Review PDF for FCC Form 470 - #160944281 - Testing 470
Oct 26, 2017

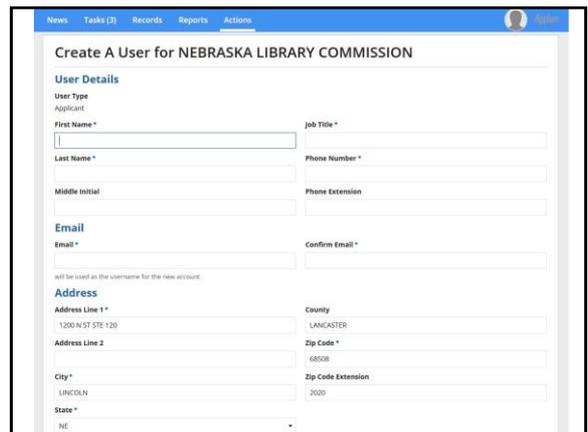
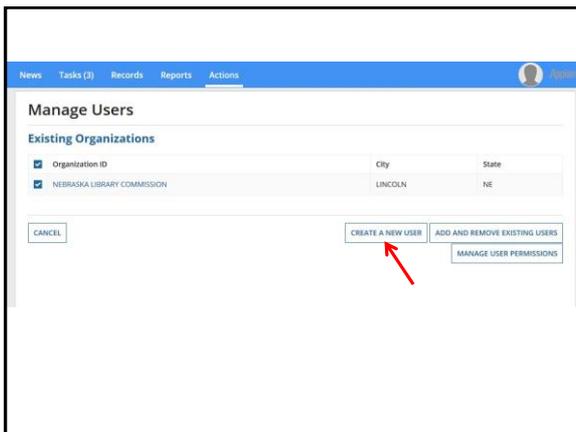
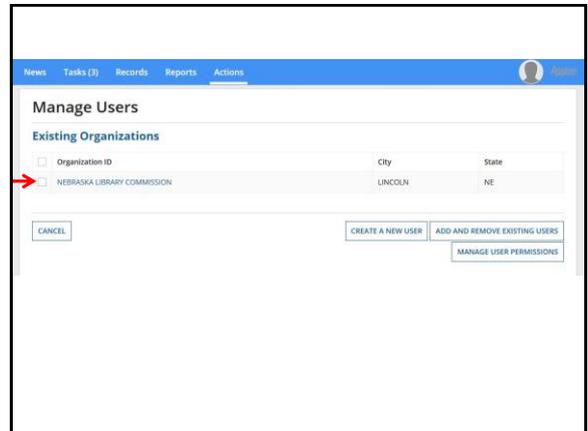
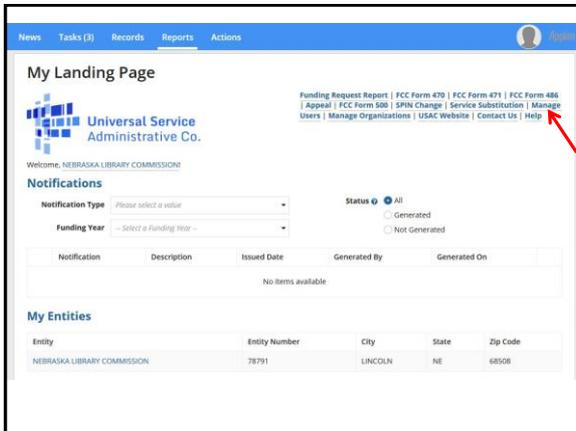
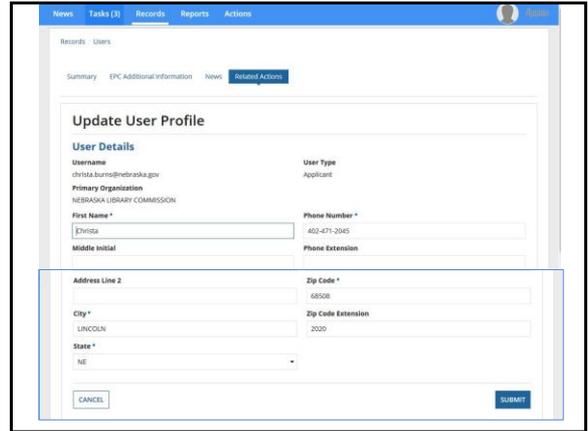
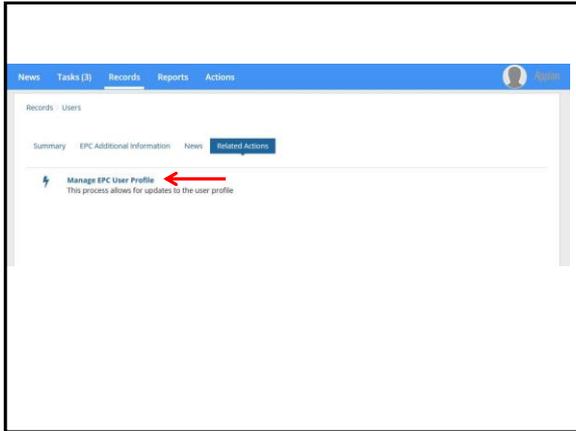
STATUS

Open

DEADLINE

Overdue
Today
Within 7 days





News Tasks (3) Records Reports Actions

Create A User for NEBRASKA LIBRARY COMMISSION

User Details

User Type

User Permissions

In the table below, you can designate the permissions that you wish to give to each of your users for the various tasks you can complete in the portal. This table will continue to grow as more functionality comes online.

- Full rights users can start, complete, submit and certify forms.
- Partial rights users can start and enter data in the forms, but cannot submit and certify them.
- View Only users can only see forms created by other people in your organization but cannot create forms themselves.
- Form 498 School or Library Officials can start, complete, submit, certify, modify, and deactivate Forms 498.
- Form 498 General Financial Contacts can start, complete, and submit Forms 498, but cannot certify new or updated Forms 498 or deactivate existing forms 498.
- Post-Commitment Full and Partial rights user can start, complete, and submit Spin Change and Service Substitution requests. Post-Commitment View Only rights can view the submitted Spin Change and Service Substitution requests.

Apply All	470 Permission	471 Permission	498 Permission	Post-Commitment Permission	486 Permission	Appeals Permission
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

CANCEL CONTINUE

City* LINCOLN Zip Code Extension 2020
State* NE

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Funding Request Report | FCC Form 470 | FCC Form 471 | FCC Form 486 | Appeal | FCC Form 500 | SPIN Change | Service Substitution | Manage Users | Manage Organizations | USAC Website | Contact Us | Help

Notifications

Notification Type: Please select a value
Funding Year: --Select a Funding Year--

Status: All Generated Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News Tasks (3) Records Reports Actions

Manage Organizations

Existing Organizations

Organization ID	City	State
<input type="checkbox"/> NEBRASKA LIBRARY COMMISSION	LINCOLN	NE

CANCEL MANAGE ORGANIZATION

News Tasks (3) Records Reports Actions

Manage Organizations

Existing Organizations

Organization ID	City	State
<input checked="" type="checkbox"/> NEBRASKA LIBRARY COMMISSION	LINCOLN	NE

CANCEL MANAGE ORGANIZATION

News Tasks (3) Records Reports Actions

Modify An Organization

Name* NEBRASKA LIBRARY COMMISSION Organization Type Applicant

Physical Address

Address Line 1* 1200 N ST STE 120 County LANCASTER
Address Line 2 Zip Code* 68508
City* LINCOLN Zip Code Extension 2020
State* NE

Click the button below to get standard USPS address
VERIFY MY ADDRESS

Latitude / Longitude

User-entered Latitude @ Latitude @
User-entered Longitude @ Longitude @
LOOKUP URBAN/RURAL STATUS

Urban/Rural

User Entered Urban/Rural Status Rural Rural Urban

Mailing Address

Mailing address is the same as physical address.

Address Line 1 1200 N ST STE 120 County LANCASTER
Address Line 2 Zip Code 68508
City LINCOLN Zip Code Extension 2020
State NE

Other Methods of Contact

Phone Number* 402-471-2045 Phone Number Extension
Fax 000-000-0000
Email
Website URL

Library Information

Library Sub-Type *

- Public Library
- Private Library

Check All That Apply

- Academic
- Research
- Tribal Library
- Bookmobile
- Kiosk
- New Construction Library
- Main Branch
- State Library Agency - Library

FSCS KEY

FSCS SEQ

Is this library part of a library system?
No

Square Footage *
10000

You will need to provide your square footage in order to apply for any Category 2 funding.

Locale Code @

Associated School District

BEN	NAME	CITY	STATE	ZIP CODE
138458	LINCOLN PUBLIC SCHOOL DISTRICT	LINCOLN	NE	68510

If this library is no longer a main branch, please unselect the Main Branch Checkbox

Search for School Districts

BEN Search

Name Search

State Search

Please select a value

Zip Code Search

FCC Registration Number @

0014232524

FCC Registration Number (FCC RN)

- Persons and entities doing business with the FCC must obtain an FCC RN and supply it when doing business with the FCC
- To look up your library's FCC RN, or request one, go to:
➤ <https://apps.fcc.gov/cores/userLogin.do>

Forms and Deadlines – FY 2019

Form or Event	Deadline or Dates
Funding Year (FY)	➤ Funding Year you are currently applying for is 2019 - July 1, 2019 through June 30, 2020.
Form 470	➤ Starts request for services. Must be posted at least 28 days before filing Form 471. Keep in mind: (1) timeframe for all bids (2) Form 471 filing window. Will receive <i>Receipt Notification Letter – RNL</i> . Usually file around October/November each year.
Form 471 window	➤ Tells USAC what services you want, the provider, costs, discount %, contract or MTM, etc. Form 471 can only be submitted during the Application Filing Window. Exact dates TBA . Will receive <i>Receipt Acknowledgement Letter – RAL</i> .
PIA Review	➤ USAC's Program Integrity Assurance (PIA) staff review all applications, which can take months. PIA will contact you with questions.
FCDL sent	➤ Starting late Spring, <i>Funding Commitment Decision Letters (FCDL)</i> sent to applicants. This continues for months.
Form 486	➤ Confirms start of service. Must be submitted no later than 120 days after FCDL date or 120 days after the Service Start Date, whichever is later.
Form 474 / 472	➤ Get discounts on bills (SPI - #474) or reimbursements (BEAR - #472). Must submit Form 498 Bank Account Information before submitting BEAR. BEAR due no later than 120 days after the date of the Form 486 Notification Letter or 120 days after the last date to receive service, whichever is later.

Form 470

Request services - Form 470

You post a Form 470 to:

- Open a competitive bidding process
- Notify potential bidders (service providers) of the types and quantities of services that you need
- Define the scope of your needs (e.g., a library building, a library system, a state network)

Form 470

When is the FCC Form 470 not required?

- Multi-year contracts
 - You do not need to file a new FCC Form 470 if the contract is still in effect and the costs/services are still within the terms of the establishing FCC Form 470.
- NOTE: You do still need to file a new FCC Form 471 requesting E-rate support each funding year.

Form 470

When is the FCC Form 470 not required?

- Applicants are exempted from the competitive bidding rules when ordering business-class Internet access services, if:
 - the pre-discount cost is \$3,600 or less annually (\$300/month), and
 - the bandwidth provided is at least 100 Mbps downstream and 10 Mbps upstream
 - service and price are commercially available
- Cost can include one-time installation charges and eligible equipment charges and services.

News | Tasks (3) | Records | Reports | Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value

Funding Year: -- Select a Funding Year --

Status: All

Generated

Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News | Tasks (0) | Records | Reports | Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:33 AM CST

Basic Information | Service Requests | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

> FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)

< Billied Entity Information

NEBRASKA LIBRARY COMMISSION

1300 W 375 E 125
LINCOLN, NE 68508
402-471-2045

Billed Entity Number: 78791
FCC Registration Number: 001423204

Application Nickname

Please enter an application nickname here. *

FT2019470

DISCARD FORM | SAVE & CONTINUE

News | Tasks (4) | Records | Reports | Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:12 AM CST

Basic Information | Service Requests | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

< Application Type and Recipients of Service

Applicant Type: Library

Recipients of Service: Public Library main branch State Library Agency - Library

Number of Eligible Entities: 1

Recipients of Service

Billed Entity Name	Billed Entity Number
NEBRASKA LIBRARY COMMISSION	78791

BACK | DISCARD FORM | SAVE & SHARE | SAVE & CONTINUE

News | Tasks (1) | Records | Reports | Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/15/2017 10:43 PM CST

Basic Information | Service Requests | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

Contact Information

Are you the main contact person? *

YES | NO

BACK | DISCARD FORM | SAVE & SHARE | SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 10:45 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

Contact Information

Are you the main contact person?

Christa Porter
christa.burns@nebraska.gov
402-471-2045

YES NO

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:15 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the category(s) of service requested.

Visit our website for more information on how to file the FCC Form 470.

Category(s) of Service

What are the category(s) of service that you are requesting?*

CATEGORY 1
• Data Transmission and/or Internet Access

CATEGORY 2
• Internal Connections
• Basic Maintenance of Internal Connections
• Managed Internal Broadband Services

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:15 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the category(s) of service requested.

Visit our website for more information on how to file the FCC Form 470.

Category(s) of Service

What are the category(s) of service that you are requesting?*

CATEGORY 1
• Data Transmission and/or Internet Access

CATEGORY 2
• Internal Connections
• Basic Maintenance of Internal Connections
• Managed Internal Broadband Services

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:15 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will identify the category(s) of service requested.

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Category(s) of Service

What are the category(s) of service that you are requesting?*

CATEGORY 1
• Data Transmission and/or Internet Access

CATEGORY 2
• Internal Connections
• Basic Maintenance of Internal Connections
• Managed Internal Broadband Services

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/27/2018 12:15 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

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Category(s) of Service

What are the category(s) of service that you are requesting?*

CATEGORY 1
• Data Transmission and/or Internet Access

CATEGORY 2
• Internal Connections
• Basic Maintenance of Internal Connections
• Managed Internal Broadband Services

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 10:47 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

If you are using RFPs for any of the requested services, start by uploading them all first.

RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

YES NO

Please upload all RFPs for the services you are requesting.

UPLOAD

You must upload your actual RFP document. Uploading a document with a hyperlink to another website, including bid management sites, is not sufficient and can lead to funding denial.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

FCC Form 470 - Funding Year 2018
NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528
 Last Saved: 11/5/2017 10:47 PM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

If you are using RFPs for any of the requested services, start by updating them all first.

RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

YES NO

FCC Form 470 - Funding Year 2018
NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528
 Last Saved: 11/5/2017 10:48 PM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Next, you will describe the services you are requesting.

Service Requests: Category One

There are currently no Category One service requests. Please enter the service requests below by selecting "Add New Service Request".

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific, additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

Service Requests: Category Two

There are currently no Category Two service requests. Please enter the service requests below by selecting "Add New Service Request".

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific, additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

FCC Form 470 - Funding Year 2019
NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:18 AM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

Visit our website for more information on how to file the FCC Form 470.

Add New Service Request

Function *

Please select a value

Information on How to Seek Bids for Different Services:

- Select "Leased L4 Fiber (with or without Internet Access)" when seeking bids for either a bundled solution of Internet access (delivered over L4 fiber) or transport only (delivered over IT Fiber).
- Select "Internet Access and Transport Bundled (Non-Fiber)" when seeking bids for services provided over non-fiber-based service-provider-owned networks that include commercial internet access service (e.g., copper, microwave, or coaxial cable, but excluding Leased L4 Fiber).
- Select "Transport Only - No ISP Service Included (Non-Fiber)" when seeking bids for services provided over non-fiber-based service-provider-owned networks that do not include commercial internet access (e.g., copper, microwave, or coaxial cable, but excluding Leased L4 Fiber).
- Select "Internet Access (ISP Service Only (No Transport Circuit Included))" when only seeking bids for commercial internet access service. Note: this does not include any type of transport circuit.
- Select "Leased Dark Fiber and Leased L4 Fiber" when seeking bids that include Leased Dark Fiber. This option MUST be selected to help ensure compliance with a competitive bidding requirement; applicants that request bids for Leased Dark Fiber must also request bids for Leased L4 Fiber. Leased L4 Fiber requests included in this service request type can be with or without internet access.
- Select "Self-Provisioned Network (Equipment Owned and Operated Network) and Services Provided Over Third-Party Networks" when seeking bids for services provided over a self-provisioned network on a technology-neutral basis (e.g., fiber, copper, microwave, or coaxial cable).
- Select "Network Equipment" when seeking bids for modulating electronics or other equipment necessary to make a Category One service functional.
- Select "Maintenance & Operations" when seeking bids for maintenance and operations costs for Leased Dark Fiber or a Self-Provisioned network.
- Select "Cellular Data (Portable Card Server)" when only seeking bids for a commercial services data path.
- Select "Other" when the service you want is not otherwise listed. Be sure to provide additional details about this service by uploading an RFP document.

FCC Form 470 - Funding Year 2019
NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:18 AM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

Visit our website for more information on how to file the FCC Form 470.

Add New Service Request

Function *

Please select a value

Function List:

- Leased L4 Fiber (with or without Internet Access)
- Internet Access and Transport Bundled (Non-Fiber)
- Transport Only - No ISP Service Included (Non-Fiber)
- Internet Access (ISP Service Only (No Transport Circuit Included))
- Leased Dark Fiber and Leased L4 Fiber
- Self-Provisioned Network (Applicant Owned and Operated Network) and Services Provided Over Third-Party Networks
- Network Equipment
- Maintenance & Operations
- Cellular Data (Portable Card Server)
- Other

FCC Form 470 - Funding Year 2019
NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:18 AM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Please select the option below that matches the services for which you are seeking bids.

Visit our website for more information on how to file the FCC Form 470.

Add New Service Request

Function *

Internet Access and Transport Bundled (Non-Fiber)

Select "Internet Access and Transport Bundled (Non-Fiber)" when seeking bids for services provided over non-fiber-based service-provider-owned networks that include commercial internet access service (e.g., copper, microwave, or coaxial cable, but excluding Leased L4 Fiber).

Quantity *

Number of entities served: **

1

Are you also seeking installation, activation and initial configuration for this service? *

Yes No

Minimum Capacity *

10 Mbps

Maximum Capacity *

50 Mbps

Information on How to Seek Bids for Different Services:

FCC Form 470 - Funding Year 2019
NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:23 AM CST

Basic Information | **Service Requests** | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

Next, you will describe the services you are requesting.

Service Requests: Category One

Please enter the service requests below by selecting "Add New Service Request".

<input type="checkbox"/> Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
<input type="checkbox"/>	Data Transmission and/or Internet Access	Internet Access and Transport Bundled (Non-Fiber)	10 Mbps	50 Mbps	1	1	Circuits	No	

Narrative

If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific, additional capacity levels that you are seeking, additional descriptions of the services bidders should be aware of or any disqualification factors.

Monthly Internet Service for Public Library

Narrative
 If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services/bidders should be aware of or any disqualification factors.
 Monthly Internet Service for Public Library.

Installment Payment Plan
 Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above?
 Yes
 No

Service Requests: Category Two
 There are currently no Category Two service requests. Please enter the service requests below by selecting 'Add New Service Request'.

Narrative
 If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services/bidders should be aware of or any disqualification factors.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019
 NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:23 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

Add New Service Request

Service Type *
 Internal Connections
 Basic Maintenance of Internal Connections
 Managed Internal Broadband Services

Function *
 Please select a value:
 Cabling
 Firewall Service and Components
 Racks
 Router
 Switches
 UPS/Battery Backup
 WAP
 Wireless Controller
 Antennas, Connectors, and Related Components

ADD

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018
 NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528
 Last Saved: 11/05/2017 11:04 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

Add New Service Request

Service Type *
 Internal Connections
 Basic Maintenance of Internal Connections
 Managed Internal Broadband Services

Function *
 Cabling

Quantity
 500

Unit
 Feet

Manufacturer
 No Preference

Number of entities served?
 1

Are you also seeking Installation, Activation and Initial Configuration for this service? *
 Yes
 No

CANCEL ADD

News Tasks (3) Records Reports Actions

Installment Payment Plan
 Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above?
 Yes
 No

Service Requests: Category Two
 Please enter the service requests below by selecting 'Add New Service Request'.

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	

Narrative
 If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services/bidders should be aware of or any disqualification factors.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

Installment Payment Plan
 Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above?
 Yes
 No

Service Requests: Category Two
 Please enter the service requests below by selecting 'Add New Service Request'.

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	
<input type="checkbox"/> Internal Connections	Router	No Preference	1	Each	Each	Yes	
<input type="checkbox"/> Internal Connections	WAP	No Preference	3	Each	Each	Yes	

Narrative
 If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services/bidders should be aware of or any disqualification factors.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2019
 NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644
 Last Saved: 11/27/2018 12:23 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will describe the services you are requesting.

Service Requests: Category One

Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
<input type="checkbox"/> Internal Connections	Cabling	No Preference	1	500	Feet	Yes	
<input type="checkbox"/> Internal Connections	Router	No Preference	1	Each	Each	Yes	
<input type="checkbox"/> Internal Connections	WAP	No Preference	3	Each	Each	Yes	

Service Requests: Category Two
 There are currently no Category Two service requests. Please enter the service requests below by selecting 'Add New Service Request'.

Narrative
 If you would like to provide further detail about the services sought, you may do so in this box below. Examples of such further detail include specific additional capacity levels that you are seeking, additional descriptions of the services/bidders should be aware of or any disqualification factors.

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 11:14 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking.

Technical Contact Person

Is there a person who can provide additional technical details or answer specific questions from service providers about the services you are seeking?

YES NO

How would you like to enter the technical contact details?*

SEARCH EPC SYSTEM ENTER DETAILS MANUALLY

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 11:14 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking.

Technical Contact Person

Is there a person who can provide additional technical details or answer specific questions from service providers about the services you are seeking?

YES NO

How would you like to enter the technical contact details?*

SEARCH EPC SYSTEM ENTER DETAILS MANUALLY

First Name *
Sue
Last Name *
Storm
Title
Phone Number *
402-471-1234
Phone Number Extension
Email *
sue.storm@publiclib.org
Re-enter Email *
sue.storm@publiclib.org

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

News Tasks (3) Records Reports Actions

FCC Form 470 - Funding Year 2018

NEBRASKA LIBRARY COMMISSION - FY2018470 - Form #180003528

Last Saved: 11/5/2017 11:16 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Next, you will enter all information regarding state and local procurement rules.

State or Local Procurement Requirements

Are there state or local procurement/competitive bidding requirements that apply to the procurement of services sought?

YES NO

BACK DISCARD FORM SAVE & SHARE REVIEW FCC FORM 470

News Tasks (4) Records Reports Actions

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FT2019470 - Form #190006644

Last Saved: 11/22/2018 12:33 AM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

When the FCC Form 470 PDF is ready, a task will become available to complete certification.

News Tasks (8) Records Reports Actions

Assigned to Me

- Certify FCC Form 470 - 190006644 - FY2019470 1 minute ago
- Create FCC Form 471 Tuesday, 5:40 AM
- Create FCC Form 470 - #190003193 - 470 2019 Test Nov 23, 2018
- Create FCC Form 470 - #190000056 - test 2019 Nov 21, 2018
- Create FCC Form 471 - 181001718 - test Oct 29, 2018

News Tasks (0) Records Reports Actions

SAVE DRAFT

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FY2019470 - Form #190006644

Last Saved: 12/9/2018 4:13 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

Please download and carefully review this FCC Form 470 before certifying.

Download Document Link
USAC_FCC_FORM_470_APPLICATION_190006644_DRAFT

By checking this box, I certify that the information in the PDF document above is correct.

BACK SEND FOR CERTIFICATION CONTINUE TO CERTIFICATION

DRAFT

FCC Form 470 – Funding Year 2019
Form 470 Application Number: 190006644
FY2019470

Billed Entity
NEBRASKA LIBRARY COMMISSION
1200 N ST STE 120
LINCOLN, LANCASTER, NE 68508-2020
402-471-2045

Contact Information
Christa Hanna
christa.hanna@nebraska.gov
402-471-2045

Billed Entity Number: 78791
FCC Registration Number: 001423254

Application Type: Library
Requester of Services: Main Branch: Public Library; State Library Agency - Library

Number of Eligible Entities: 1

Consulting Firm

Name	Consultant Registration Number	Phone Number	Email

Consultants

Name	Phone Number	Email

RFPs

RFPs

ID	Name

Category One Service Requests

Service Type	Function	Function Other Description	Maximum Capacity	Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs

Description of Other Functions

ID	Name

Narrative
Monthly Internet Service for Public Library.

Category Two Service Requests

Service Type	Function	Manufacturer	Manufacturer Other Description	Capacity	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs

DRAFT

DRAFT

Service Type	Function	Manufacturer	Manufacturer Other Description	Capacity	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs

Description of Other Manufacturers

ID	Name

Narrative

Technical Contact
Sue Storm
402-471-1234
sue.storm@publib.org

State and Local Procurement Restrictions

Billed Entities

Billed Entity Number	Billed Entity Name
78791	NEBRASKA LIBRARY COMMISSION

News Tasks (6) Records Reports Actions

SAVE DRAFT

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FY2019470 - Form #190006644

Last Saved: 12/3/2018 4:13 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information **FCC Form 470 Review** Certifications & Signature

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By checking this box, I certify that the information in the PDF document above is correct.

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News Tasks (1) Records Reports Actions

SAVE DRAFT

FCC Form 470 - Funding Year 2019

NEBRASKA LIBRARY COMMISSION - FY2019470 - Form #190006644

Last Saved: 11/9/2017 1:17 PM CST

Basic Information Service Requests Technical Contact Information Procurement Information **FCC Form 470 Review** Certifications & Signature

Please download and carefully review this FCC Form 470 before certifying.

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By checking this box, I certify that the information in the PDF document above is correct.

BACK SEND FOR CERTIFICATION CONTINUE TO CERTIFICATION

News Tasks (1) Records Reports Actions

SAVE DRAFT

Certify FCC Form 470

NEBRASKA LIBRARY COMMISSION - FY2019470 - Form #190006644

11/9/2017 1:17 PM CST

Please complete the certifications below.

Applicant Certifications

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

Other Certifications

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons who willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request). I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for receipt of and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) represent securing access, separately or through this program, to all of the resources, including computers, training, software, internet connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity/entities. I certify that I am authorized to submit this request on behalf of the eligible entity/entities listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity/ies. I certify that I am authorized to use the information provided in this form to certify that I have examined this request.

NOTICE

In accordance with Section 54.031 of the Communications Act of 1934, as amended, competitive bidding requirements contain an agency may not conduct or sponsor a control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order in certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC, or (b) any employee of the FCC, or (c) the United States Government in a party of a proceeding before the body, has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the Federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRAB@fcc.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

NO YES

BACK CERTIFY

My Landing Page

Universal Service Administrative Co.

Notifications

Notification Type: Please select a value. Status: All

Funding Year: Select a funding year. Generated: Not Generated

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68503

Customer Service Cases

Case ID	Type	Nickname	Status	Date Created
No items available				

FCC Forms and Post-Commitment Requests

Form Type: FCC Form 470. Funding Year: Select a funding year.

Nickname	Application Number	Funding Year	Status
No items available			

My Landing Page

Universal Service Administrative Co.

FCC Forms and Post-Commitment Requests

Form Type: FCC Form 470. Funding Year: 2016. Status: All

Nickname	Application Number	Funding Year	Status
NLC4702016	160041420	2016	Certified
Testing 470	160044281	2016	Incomplete

NLC4702016 - #160041420

Application Information

Application Number: 160041420. Created Date: 3/29/2016 10:29 AM EDT. Funding Year: 2016. Certified Date: 3/29/2016 10:29 AM EDT.

Billed Entity Information

Name: NEBRASKA LIBRARY COMMISSION. Billed Entity Number: 78791.

Application Type and Recipients of Service

Application Type: Library. Number of Eligible: 1.

Contact Information

Name: NLC4702016. Email: nlc4702016@usac.gov. Phone Number: 402-471-2000.

Services Requested

Category	Type	Product	Quantity	Unit	Rate	Subtotal	Applicable	Approved
Library	Internet Access	Library	1	GB	10000	10000	Yes	Yes
	Local Telephone Service	Library	1	MONTH	10000	10000	Yes	Yes

Receipt Notification Letter (RNL)

- Letter issued by **USAC** that summarizes the information provided in the Form 470
- Applicant can use the RNL to make corrections or changes
- Gives the **Allowable Contract Date (ACD)** – the date 28 days after the Form 470 is posted to the USAC website

USAC's Internal System NEBRASKA LIBRARY COMMISSION'S FCC Form 470 - 160041420 for Funding Year 2016 was successfully posted to the USAC website on 3/29/2016. This posting begins the required 28 day competitive bidding process. The allowable contract date is 4/26/2016.

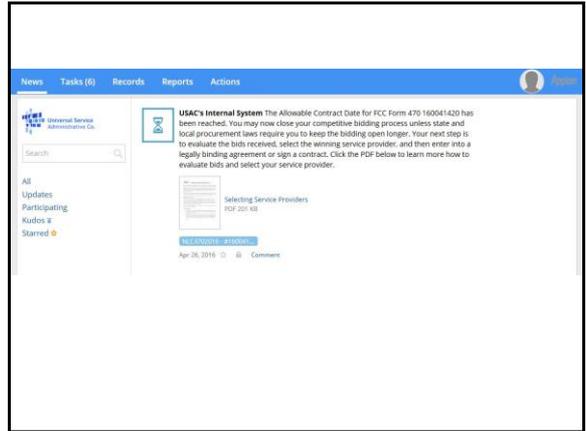
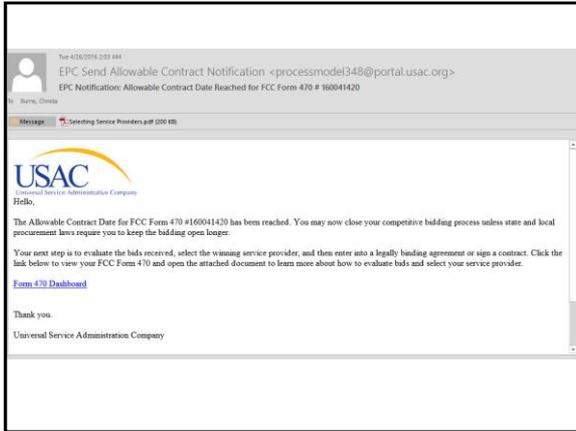
It is important that you review this form now to make sure the products and services you require have been correctly posted and, if necessary, take any appropriate corrective action as soon as possible. You are allowed to correct certain errors on your form but not others. For fields that allow a correction, you will be able to edit the information in the form field directly.

To determine what corrections are allowable and why, see the "List of correctable ministerial and clerical errors" on our website.

NEXT STEPS

- Make sure that you wait 28 days before you select your service provider(s) and sign any contracts.
- Use the Form 470 Application Number shown above in any Form 471, Block 5 Funding request that cites this Form 470. Share this number with those schools and/or libraries who may wish to cite this Form 470 in their Form 471.
- Follow all applicable state and local procurement laws and be prepared to demonstrate compliance with these laws.
- Watch our website for information about the Form 471 filing window. You can view your entire Form 470 by clicking the link below.

Mar 29, 2016. Application Number: 160041420. Entity Number: 299438. Allowable Contract Date: Apr 26, 2016.



What is Competitive Bidding?

- Competitive bidding is a formal process to choose the vendors/service providers who provide your products and services
 - Service providers read your documents and bid on your services.
 - After submitting your 470, wait 28 days, then compare the offers you receive.
 - Select the most cost-effective bid using price of the eligible products and services as the primary factor

Competitive bidding

- Must have a **fair and open bidding process**
 - All vendors are treated the same; have access to same information
 - Vendors cannot be involved in your 470
- Must choose most **cost-effective bid**
 - Cost must be primary factor
 - Fully document your bid review process and any decision(s)
 - Record dates of any decisions, actions taken, etc.

Competitive bidding

Bid Evaluation Matrix (sample)

Factor	Points Available	Vendor 1	Vendor 2	Vendor 3
Price of the ELIGIBLE goods and services	30	15	30	25
Prior experience w/ vendor	20	20	0	20
Prices for ineligible services, products & fees	25	20	15	25
Flexible Invoicing: 472 or 474	15	0	15	15
Environmental objectives	5	5	3	2
Local or in state vendor	5	5	5	5
Total	100	65	68	92

Existing Contract?

- Applicant has a contract for service. Did not post an FCC Form 470, wait at least 28 days, and then sign the contract.
- To bring the contract into compliance, post an FCC Form 470 for the services.
- Wait 28 days and then use existing contract as a bid response. You must then evaluate that contract against any other bids you may receive.
- If the existing contract is the winning bid, the E-rate contract is now eligible for funding for the upcoming funding year.

Zero Bids or One Bid?

- If you receive only one bid, and it is cost-effective, you may accept it.
 - Document your decision with a memo or email for your records.
- If you did not receive any bids, you can solicit bids.
 - Reach out to vendors in the area.
 - Ask your current service provider to submit a bid or to send you an email that they are willing to continue to provide service at your current level and cost.

Competitive bidding

After you close the competitive bidding process for your services (on or after your **Allowable Contract Date**):

- You can evaluate the bids received
- You can choose your service provider(s)
- You can sign a contract or **legally binding agreement**
- You can post a Form 471 – BUT, only during the **Application Filing Window**

Form 471



Choose services – Form 471

You post a Form 471 to:

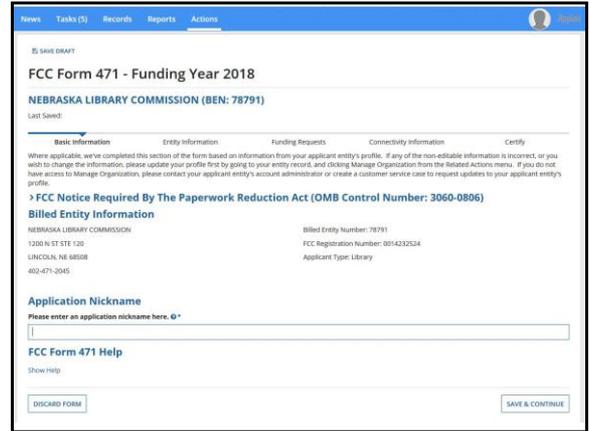
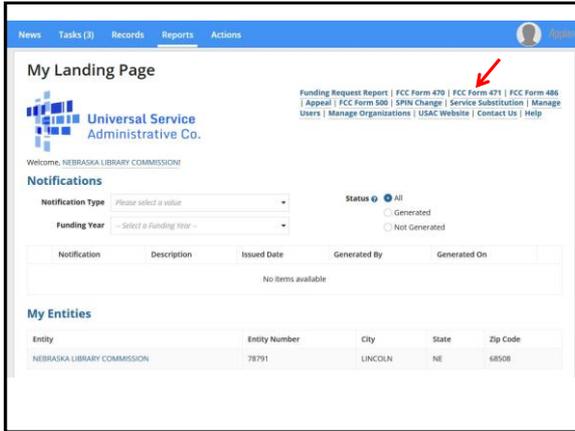
- Report information on the service providers and services you have chosen, and the costs.
- Includes discount calculation information including student **NSLP** counts
- Certify your compliance with program rules

Choose services – Form 471

- USAC recommends communicating with your service provider:
 - If you need help completing technical details
 - To notify them of your desired invoicing method

Form 471

- File after the Form 470 has been posted for at least 28 days **AND** contracts or **legally binding agreement in writing** are signed (if the service requires a contract) **AND** the Application Filing Window opens
 - **FY2019 Filing Window for Form 471 – TBA**
- Must be filed each funding year



Structure of a Form 471 Funding Request

Adding a funding request is a two-step process. For each service, you create an FRN (Funding Request Number) and then create one or more FRN line items to provide the details.

FCC Form 471	Funding Request	FRN Line Item
<ul style="list-style-type: none"> Must file a separate 471 for each category of service 	<ul style="list-style-type: none"> Add one per service type Provides summary information Each request is identified by a unique Funding Request Number (FRN) 	<ul style="list-style-type: none"> Add one or more per FRN Provides details about the individual services or products listed on the funding request

```

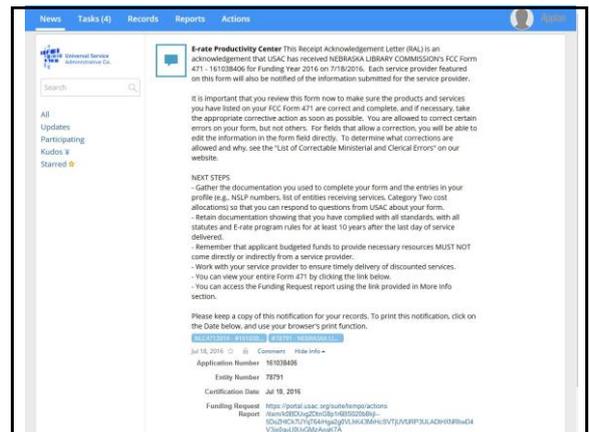
graph LR
    C1[Category 1] --> I1[Internet Access]
    C1 --> I2[Digital Transmission Service]
    C2[Category 2] --> I3[Internal Connections]
    C2 --> I4[Internal Connections]
    I1 --> LI1_1[Line Item 1]
    I1 --> LI1_2[Line Item 2]
    I2 --> LI2_1[Line Item 1]
    I3 --> LI3_1[Line Item 1]
    I4 --> LI4_1[Line Item 1]
    I4 --> LI4_2[Line Item 2]
    
```

Acronyms and terms

- Funding Request Number (FRN)** – the identification number assigned to a Form 471 funding request
- Service Provider Identification Number (SPIN)** – the identification number assigned by USAC to a service provider
 - Service providers may have more than one SPIN in order to identify separate business units, different states in which they operate, etc.

Receipt Acknowledgement Letter (RAL)

- Letter issued by USAC to the applicant and service provider that summarizes the information provided in the Form 471
- Applicant can use the RAL to make corrections or changes until USAC issues the Funding Commitment Decision Letter
- Applicants can request funding reductions, but not funding increases.





Application review

USAC reviews your Form(s) 471 to:

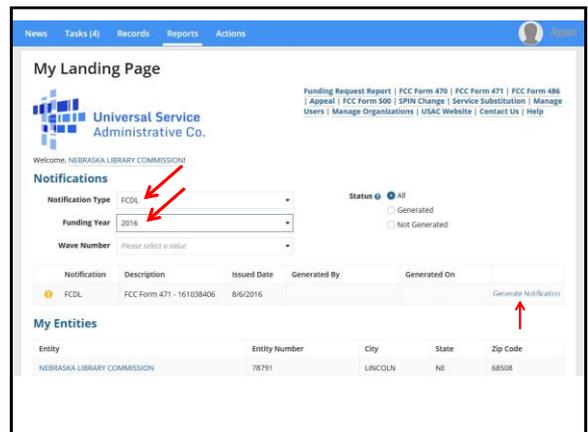
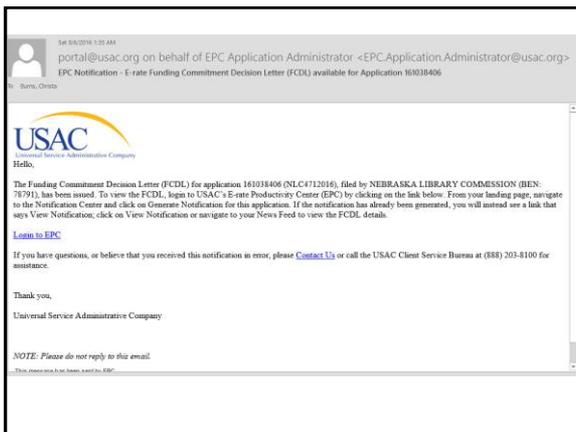
- Check the eligibility of the libraries and their discount levels
- Verify that the services you requested are eligible for discounts
- Give you an opportunity to make allowable corrections to your form
- In some cases, ask for additional verification of your compliance with program rules

Program Integrity Assurance (PIA)

- the **USAC** group that reviews and makes funding decisions on program applications
 - You have 15 days to respond to PIA questions.
 - You can ask for an automatic seven-day extension if you need it.
 - To answer inquiries, ask for extensions, or find your reviewer's contact info:
 - Navigate to the FCC Form 471 in EPC.
 - Choose "Related Actions."
 - Choose "Respond to Inquiries."

Funding Commitment Decision Letter (FCDL)

- **FCDL** reports status of individual funding requests:
 - Funded
 - Not funded
 - As yet unfunded (internal connections)
 - Canceled
- May receive more than one FCDL
- Use info on FCDL to prepare Form 486



News Tasks (4) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

[Funding Request Report](#) | [FCC Form 476](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeals](#) | [FCC Form 508](#) | [SRM Change](#) | [Service Substitution](#) | [Manage Users](#) | [Manage Organizations](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

Notifications

Notification Type: FCDL
 Funding Year: 2016
 Wave Number: Please select a value

Status: All
 Generated
 Not Generated

Notification	Description	Issued Date	Generated By	Generated On	
FCDL	FCC Form 471 - 161038406	8/6/2016	christa.burns@nebraska.gov	8/9/2016 3:53 PM CDT	View Notification

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News Tasks (4) Records Reports Actions

Universal Service Administrative Co.

e-Rate Productivity Center Thank you for your Funding Year 2016 Application for Universal Service Support and for any assistance you provided throughout our review.

This post contains your Funding Commitment Decision Letter for the FY 2016 FCC Form 471 Application Number 161038406 for NEBRASKA LIBRARY COMMISSION - BEN 78791. The attached .csv file contains information about the committed status of the funding requests, and the FCDL Supplement contains additional important information. The FCDL date is 8/6/2016.

Please open the .csv file below for complete details about the commitments made for each of the Funding requests. This file can be opened in any spreadsheet program. To make the information easier to read, first select the entire spreadsheet and then expand all of the columns in the document (in Excel, double click on the divider between the column headings: A, B, etc).

We are also sending this information to your service providers so that preparations can begin for delivering services based on the approved discounts) after you file your FCC Form 486, Receipt of Service Confirmation Form.

The FCDL Supplement document provides more important information including steps for appealing USAC's funding decisions.

The "More Info" link below provides summary data about the commitments made to your company in this wave. Click on the date/time below to display the entire notification for easy printing.

Next Steps:

- Work with your service provider to determine if you will receive discounted bills or if you will request reimbursement from USAC after paying your bills in full.
- Review the Children's Internet Protection Act (CIPA) requirements.
- File the FCC Form 486 once you are ready to begin receiving services.
- If you are paying the full bill, invoice USAC using the FCC Form 472, Billed Entity Applicant Reimbursement (BEAR) Form.

FY 2016 FCDL Supplement PDF 224 KB

News Tasks (4) Records Reports Actions

File the FCC Form 486 once you are ready to begin receiving services.
 If you are paying the full bill, invoice USAC using the FCC Form 472, Billed Entity Applicant Reimbursement (BEAR) Form.

FY 2016 FCDL Supplement PDF 224 KB

FCC Form 471 - 161038406 - NEBRASKA LIBRARY COMMISSION (FY 2016)

[View Details](#)

Aug 6, 2016 | Comment | Hide Info

FCC Form 471
 Application Number: 161038406
 Billed Entity Number (BE#): 78791
 Billed Entity Name: NEBRASKA LIBRARY COMMISSION
 Billed Entity FCC ID#: 0014223524
 Applicant's Form Identifier: NLCA712016
 FCDL Date: Aug 6, 2016
 Approved Amount: \$2,322.74
 Denied Amount: \$0.00
 Notification Generated By: christa.burns@nebraska.gov
 Notification Generated On: 08/06/2016 4:53 PM EDT

Appeals

- Funding denials can be appealed
 - Generally, appeal first to the SLD
 - Then appeal to FCC if SLD denies appeal
- Must be filed within 60 days of denial on FCDL
- FCC has been granting many appeals
 - But can take a year or more
- See Appeals Procedure on SLD Website:
 - > <http://www.usac.org/about/about/program-integrity/appeals.aspx>

Form 486

Start services – Form 486

You post a Form 486 to:

- Notify **USAC** that services have started and invoices for those services can be processed and paid
- Report your status of compliance with **CIPA** (if needed)

- All the information you need to complete your 486 is in EPC and auto-fills into your 486.

News Tasks (3) Records Reports Actions

My Landing Page

Universal Service Administrative Co.

Welcome, NEBRASKA LIBRARY COMMISSION

Notifications

Notification Type: Please select a value
 Funding Year: -- Select a Funding Year --

Status: All
 Generated
 Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

News Tasks (4) Records Reports Actions

SAVE DRAFT

Create FCC Form 486

General Information Select FRNs Detailed Info Certification Preview

Submitting Organization Details

NEBRASKA LIBRARY COMMISSION BEN: 78791
 1200 N ST STE 120 FCC Registration Number: 0014232524
 LINCOLN, NE 68508
 402-471-2045

FCC Form 486 Details

Nickname * Funding Year *
 -- Select a Funding Year --

Contact Information

Main Contact Person *

Please select a main contact person by typing the contact person's name or email address.

CANCEL CONTINUE

USAC Save Changes

Select FRNs

Use the filters below to search and select FRNs to add to this application.

General Information Select FRNs Detailed Info Contribution Preview

Submitting Organization Details

NEBRASKA LIBRARY COMMISSION BEN: 78791
 1200 N ST STE 120 FCC Registration Number: 0014232524
 LINCOLN, NE 68508
 402-471-2045

Filters

Application Number: -- Select FRNs by Application Number --
 Category of Service: -- Select Filter by Application Category of Service --

FRN: -- Enter FRN --
 FRN States: Funded

ADD ALL (6/27/18)

FRN	Application Number	FRN Nickname	Category of Service	FRN Status
<input type="checkbox"/>	90999728	Telephone - Long Distance	Category 1	Funded
<input type="checkbox"/>	90999793	Telephone - Local	Category 1	Funded
<input type="checkbox"/>	90999800	ISLW	Category 1	Funded
<input type="checkbox"/>	90999804	ISLW ISLW	Category 1	Funded

Selected FRNs

FRN	Application Number	FRN Nickname	Category of Service	FRN Status
<input type="checkbox"/>	90999728	Telephone - Long Distance	Category 1	Funded
<input type="checkbox"/>	90999793	Telephone - Local	Category 1	Funded
<input type="checkbox"/>	90999800	ISLW	Category 1	Funded
<input type="checkbox"/>	90999804	ISLW ISLW	Category 1	Funded

News Tasks (5) Records Reports Actions

Christa Burns

USAC Save Changes

FCC Form 486

General Information Select FRNs Detailed Info Certification Preview

Billed Entity Information

NEBRASKA LIBRARY COMMISSION Billed Entity Number: 78791
 1200 N ST STE 120 FCC Registration Number: 0014232524
 LINCOLN, NE 68508 Applicant Type: Library

Early Filing

CHECK THE BOX BELOW IF THE FRNS ON THIS FCC FORM 486 ARE FOR SERVICES STARTING ON OR BEFORE JULY 31 OF THE FUNDING YEAR.
 The Funding Requests listed on this FCC Form 486 have been approved by USAC, as shown in my Funding Commitment Decision Letter (FCDL). I have confirmed with the service provider(s) listed in these Funding Requests that these services will start on or before July 31 of the Funding Year.

CIPA Waiver

CHECK THE BOX BELOW IF YOU ARE REQUESTING A WAIVER OF CIPA REQUIREMENTS FOR THE SECOND FUNDING YEAR IN WHICH YOU HAVE APPLIED FOR DISCOUNTS IF YOU AS THE BILLED ENTITY ARE THE ADMINISTRATIVE AUTHORITY.
 I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 2304b and (f), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the school(s) or library represented in the Funding Request Number(s) on this FCC Form 486 will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

CANCEL BACK Search for Certification CONTINUE

News Tasks (5) Records Reports Actions

SAVE DRAFT

FCC Form 486

General Information Select FRNs Detailed Info Certification Preview

Billed Entity Information

Submitted By: 1113 846 Jax
 1113 113-1113
 1113 113-1113
 1113 113-1113

Billed Entity Number: 78791-08
 FCC Registration Number: 1234567890
 Applicant Type: School District

Certifications

I certify that the services listed on this FCC Form 486 have been, are planned to be, or are being provided to all or some of the eligible entities identified in the FCC Form 471 applications listed above. I certify that there are signed contracts covering all of the services listed on this FCC Form 486 and that I have received approval from the state or local procurement rules, regulations or competitive bidding requirements in order to certify confirmation in lieu of the above named Billed Entity that I have completed this requirement and that, to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

I understand that the discount will only be used for services as specified for future years, upon ensuring that the most disadvantaged schools and libraries that are unable to comply with the service receive an appropriate share of benefits from those services. I recognize that this may be audited pursuant to the application and will remain in effect for at least ten years or whatever relation period is required by the rules in effect at the time of this certification with the exception of the date of the start of the application funding year in the service delivery schedule for the funding requests any and all months including FCC Form 471 service requests and, if audited, I will be held liable for the administration.

CIPA Certifications

I certify that as of the date of the start of discounted services, I, the recipient of service represented in the Funding Request Number(s) on this FCC Form 486, have, based on compliance with the requirements of the Children's Internet Protection Act as codified at 47 U.S.C. § 2304b and (f).
 I certify that as of the date of the start of discounted services, I, the recipient of service represented in the Funding Request Number(s) on this FCC Form 486, have, based on compliance with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 2304b and (f), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the school(s) or library represented in the Funding Request Number(s) on this FCC Form 486 will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

CANCEL BACK REVIEW

Form 486

- Form 486 deadline is 120 days after service starts
- OR-
- 120 days after date of Funding Commitment Decision Letter date, whichever is later
- October 29 deadline for FCDL before July 1

Form 486 Notification Letter

Letter issued by **USAC** to the applicant and service provider after a Form 486 has been processed

Wed 8/17/2016 4:56 PM
portal@usac.org on behalf of EPC Application Administrator <EPC.Application.Administrator@usac.org>
USAC Notification - E-rate FCC Form 486 Notification Letter available for FCC Form #8338

Name: China



USAC
Universal Service Administrative Company

The FCC Form 486 Notification Letter for FCC Form #8338 (NLC4862016), filed by NEBRASKA LIBRARY COMMISSION, has been posted in your News Feed. Log in to USAC's E-Rate Productivity Center (EPC) by clicking on the link below to view the details.

[Login to EPC](#)

If you have questions, or believe that you received this notification in error, please [Contact Us](#) or call the USAC Client Service Bureau at (888) 203-4100 for assistance.

This message has been sent by EPC.

News Tasks (5) Records Reports Actions

E-rate Productivity Center FCC Form 486 Notification Letter

This FCC Form 486 Notification Letter is an acknowledgement that USAC has received and reviewed NEBRASKA LIBRARY COMMISSION's FCC Form 486 - 8338 for Funding Year 2016 on 8/17/2016. Each service provider featured on approved forms will also be notified of the information submitted for the service provider.

It is important that you review this form now to make sure the information you have filed for is accurate.

Click on the datetime at the bottom of this FCC Form 486 Notification Letter to see a printable version.

NEXT STEPS

- Discuss with your service provider whether you would like discounts on your bills or to pay your bills in full and be reimbursed for discounts.
- Invoice USAC before the invoice deadline using the applicant invoice (BEAR Form - FCC Form 472) for reimbursements after paying the bills in full or the service provider invoice (SPI Form - FCC Form 474) for discounts. Whichever method you choose you must pay your non-discount portion, as stated in Program rules. Program rules also require that participants maintain all documentation for at least ten years after delivery of discount service.

Please keep a copy of this notification for your records.

[https://portal.usac.org/epc/notifications/8338](#)

Aug 17, 2016 4:56 PM Comments Hide Info

FCC Form # 8338

Billed Entity NEBRASKA LIBRARY COMMISSION (BEN 78791)

Review Date Aug 17, 2016



Forms 472/474

Invoicing USAC - Forms 472/474

Applicants have a **choice of two invoicing methods** to receive discounts:

- Billed Entity Applicant Reimbursement (**BEAR**) Form 472
 - to receive reimbursement after you have paid your bills in full
- Service Provider Invoice (**SPI**) Form 474
 - to receive the discount on your bills

Invoicing USAC - Forms 472/474

BEAR Form is filed by the applicant after they have paid for the services in full.

- Form due October 28, 120 days after last service date, June 30
- Or 120 days after date of Form 486 Notification Letter

SPI Form is filed by the service provider after the applicant has been billed for the non-discount portion of the cost of eligible services.

BEAR payments to applicants

- As of July 1, 2016, applicants will receive direct reimbursement from USAC.
- Electronic bank transfers only. USAC does not issue checks.
- BEAR Form is not in EPC yet.

Direct Payment – Form 498

Form 498 – to provide USAC with banking information.

- You must submit the 498 and your bank account documentation before you can do the BEAR Form.
 - Basic banking information: Contact person, Applicant (library) information, Bank account and routing numbers.
- NEW: Will need a Federal Employer ID Number (EIN/TaxID) – used for payroll.

Direct Payment – Form 498

- NEW: DUNS Number: Dun & Bradstreet “Data Universal Numbering System” – used to identify business entities.
 - Free to get one if it is required for a federal form - E-rate qualifies.
- Check to see if you already have one: D&B’s online D-U-N-S database:
 - <https://www.dandb.com/dunsnumberlookup/> or call (866) 705-5711 to speak to a representative
- Apply online through Dun & Bradstreet’s website:
 - <http://www.dnb.com/get-a-duns-number.html>

My Landing Page

Welcome, NEBRASKA LIBRARY COMMISSION!

Notifications

Notification Type: Please select a value
 Funding Year: Select a Funding Year

Status: All Generated Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
NEBRASKA LIBRARY COMMISSION	78791	LINCOLN	NE	68508

Records Applicant Entities

#78791 - NEBRASKA LIBRARY COMMISSION

CREATE A NEW USER | ADD OR REMOVE EXISTING USERS | MANAGE USER PERMISSIONS

Summary | Customer Service | Modifications | Additional Information | Discount Rate | Category Two Budget | Contracts | FCC Forms

FRN Appeals | News | **Related Actions**

Organization Details

Name: NEBRASKA LIBRARY COMMISSION | Applicant Type: Library
 Entity Number: 78791 | Status: Active
 FCC Registration Number: 0014232524

Contact Information

Physical Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020 | Phone Number: 402-471-2045
 Mailing Address: 1200 N ST STE 120 LINCOLN, LANCASTER, NE 68508-2020 | Email: | Website URL: |

Account Administrator

Name: Christa Porter

General Contact

Name: Christa Porter

Records Applicant Entities

#78791 - NEBRASKA LIBRARY COMMISSION

Summary | Customer Service | Modifications | Additional Information | Discount Rate | Category Two Budget | Contracts | FCC Forms

FRN Appeals | News | **Related Actions**

- Create a New User: This function allows you to create a user for your entity.
- Add or Remove Existing Users: This process allows user to add and remove users from an organization.
- Manage User Permissions: This function allows you to manage the permissions for one or more users.
- Manage Organization: This function allows you to update information about an entity or BEN.
- Modify Account Administrator: This process allows you to transfer the Account Administrator function to another individual.
- Create a Customer Service Case: This function allows you to submit a question about an E-rate form or topic. You can also submit a specific request or an attachment.
- Manage General Contact: This function allows you to designate the general contact for your entity.
- Manage Admins: This function allows you to designate an annex for an individual school or library.
- Manage Organization Relationships: Process to relate an Organization to another Organization.
- Create FCC Form 479: This function allows you to create an FCC Form 479 for your entity.
- Create FCC Form 471: This function allows you to create an FCC Form 471 for your entity.
- Create FCC Form 498**: This function allows you to create an FCC Form 498 for your entity.

USAC Customer Support - NEBRASKA LIBRARY COMMISSION

#78791 - NEBRASKA LIBRARY COMMISSION

IS SAVE DRAFT

Create a FCC Form 498

In the E-rate Program, the FCC Form 498 is used by applicants who select the direct 498 filing process. This form establishes your bank account with USAC by collecting banking and insurance information for the organization, and files associated with the organization and banking/insurance information about the provider on the form. Submission required to obtain Library Official Certification.

NEBRASKA LIBRARY COMMISSION -

Basic Information | General Operational Contact | Organization Numbers | Beneficial Information | Associated BEAs | Principal Communication Types | School or Library Official Certification

Application Nickname
Please enter an application nickname here *

Organization Information

Name: NEBRASKA LIBRARY COMMISSION
 Mailing Address: 1300 N. 10TH ST, LINCOLN, NEBRASKA 68502-2000
 Name Company is Doing Business As (DBA) or Formerly Known As (FKA):
 Federal EIN, or TAX ID Number of Holding Company

Holding Company Name

Other: *Save and Continue to Draft, you will be able to leave this form without saving any entered information from this page. To return to the in-progress form, click on either the Draft tab.

DELETE FORM | SAVE AND CONTINUE

USAC Customer Support <customersupport@usac.org>

Banking Information Required for 498 ID (SPIN)

To: Burni, Christa

You forwarded this message on 10/11/2018 2:29 PM.

Send USAC a clear image of a voided check or a statement from your financial institution.
[View this message as a web page](#)

Please submit the documentation online. In the form, provide this information:

- Confirmation No./ Filer ID / Form 498 ID: **443016900**
- Company Name: **NEBRASKA LIBRARY COMMISSION**

If you need further assistance, please call us, Monday through Friday from 9:00 AM to 5:00 PM ET, at (888) 641-6722 and select option 5, then Option 2, or email.us any time. To check on your 498 ID status, visit the [Form 498 ID Status Tool](#).

Thank you,

USAC Customer Support
 (888) 637-6226; fnops_processing@usac.org

*Billed Entity Applicant Reimbursement (BEAR) for the Schools and Libraries (E-rate) Program

This email is intended for christa.burni@nebraska.gov, the contact listed on FCC Form 498. Please do not respond to this email directly.
 For assistance, call (888) 637-6226 or email fnops_processing@usac.org.
 Universal Service Administrative Company | 700 12th Street NW | Suite 500 | Washington, DC 20005

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 Tools

APPLICANT PROCESS | SERVICE PROVIDER PROCESS

LATEST NEWS | QUICK LINKS

FY2018 Application Filing Window Is Now Closed!
 *window closed on March 22, 2018 at 11:58 PM EDT

E-rate Productivity Center (EPC) "TRAINING SITE" Outage Due to System Maintenance: November 26 (11/26/2018)

December 12 Webinar: Preparing for FY2019 - Register Today

FY2019 Eligible Services List - Now Available

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FORMS

Personal Identification Number (PIN)

Form	Description
FCC Form 470	APPLICANT: Description of Services Requested and Certification Form File Online in EPC FCC Form 470 User Guide
FCC Form 471	APPLICANT: Description of Services Ordered and Certification Form File Online in EPC FCC Form 471 User Guides FCC Form 471 Bulk Upload Templates
FCC Form 472	APPLICANT: Billed Entity Applicant Reimbursement (BEAR) Form File Online FCC Form 472 User Guide
FCC Form 473	SERVICE PROVIDER: Service Provider Annual Certification Form File Online FCC Form 473 User Guide

FY2018 Application Filing Window Is Now Closed!
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 Helping Keep Americans Connected

Need Help?

Applicant Login:

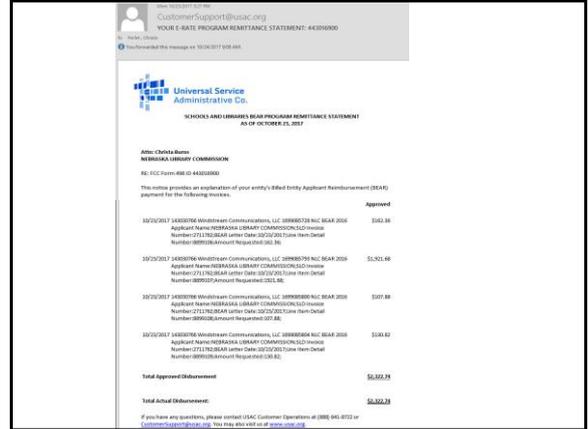
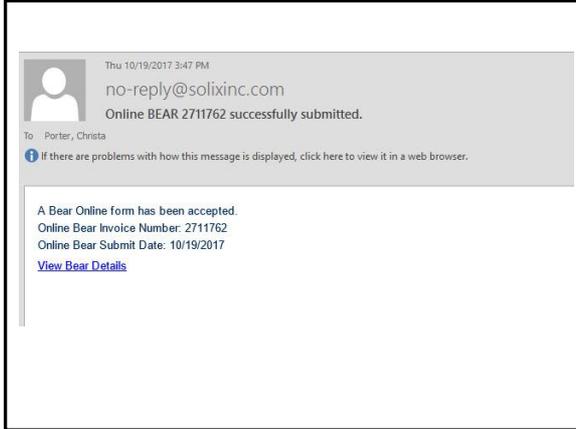
BEN:
 PIN:
 Email:
 Last Name:

Log In

[Terms and Conditions of PIN Usage](#)

Invoicing USAC - Forms 472/474

- BEAR Notification Letter** – a letter issued by USAC to the applicant and service provider after a BEAR has been processed
- Quarterly Disbursement Report** – a report issued to the applicant detailing all invoicing activity (BEARs and SPIs) during the previous quarter



Getting help

SLD Client Service Bureau (CSB)

- 1-888-203-8100
- EPC – Contact Us link

USAC website – www.usac.org/sl

Useful Links

SL News Briefs -

- <http://www.usac.org/sl/tools/news/default.aspx>

Application Process -

- <http://www.usac.org/sl/about/getting-started/process-overview.aspx>

E-rate Central

- <http://e-ratecentral.com/>

Funds for Learning

- <https://www.fundsforlearning.com/>

Questions???

Christa Porter
 Library Development Director
 Nebraska Library Commission
 800-307-2665
christa.porter@nebraska.gov
<http://nlc.nebraska.gov/erate/>