

Dewey Decimal Classification

Session 1

June 8, 2010

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Nebraska Library Commission

PowerPoint by Devra Dragos; Revised by Emily Dust Nimsakont

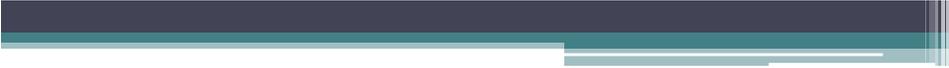
Topics

- **Session 1**
 - Dewey Decimal Classification
 - Notes
 - Subjects/Disciplines
 - Manual entries
 - WebDewey
- **Session 2**
 - Subjects/Disciplines
 - Number building: Table 1
- **Session 3**
 - Number building: Tables 1, 2, 3, &4



Dewey Decimal Classification

- Abridged vs. Full
 - Abridged (14th ed.):
 - 1 volume
 - 4 tables for building numbers
 - Appropriate for libraries with 20,000 titles or fewer
 - Full (22nd ed.):
 - 4 volumes
 - 6 tables for building numbers
 - Appropriate for larger libraries and some special libraries



Dewey Decimal Classification

- New edition issued in print about every seven years; 22nd and 14th both issued in 2004
- Monthly updates provided online:
<http://www.oclc.org/dewey/updates/new>
- WebDewey and Abridged WebDewey updated quarterly

<http://www.oclc.org/dewey/updates/new/>

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Updates [Dewey Services - Updates - New and changed entries](#)

New and changed entries **Access to changes help you keep your collections current**

New and changed entries to the full and abridged editions of the Dewey Decimal Classification (DDC) system are posted on the first day of each month.

Using [WebDewey](#) you can have ongoing access to all updates to the DDC and to the complete list of LCSH/DDC postings. An [archive of new and changed entries](#) is available through OCLC's [Digital Archive](#).

New and changed entries

Download the lists in either PDF or Word format.

- October-November 2009 [[PDF](#)] [[Word](#)]
- September 2009 [[PDF](#)] [[Word](#)]
- August 2009 [[PDF](#)] [[Word](#)]
- July 2009 [[PDF](#)] [[Word](#)]
- June 2009 [[PDF](#)] [[Word](#)]
- May 2009 [[PDF](#)] [[Word](#)]

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[Dewey Services](#) [At a glance](#) [Overview](#) [Latest versions](#) [Updates](#) [Discussion](#) [Educational resources](#) [Ordering](#) [Support, training and documentation](#) [Dewey Web Services](#)

Librarians' Toolbox: [Bibliographic Formats and Standards](#) [Find an OCLC Library](#) [System alerts](#) [Online Service Center](#) [More »](#)

4 / 4 130% abridged

Abridged Edition 14

613.2 Dietetics

Including high-fiber, low-fiber, macrobiotic, raw-food, vegetarian diets; weight-gaining and weight-losing diets; calories; specific nutritive elements and diets focused on specific elements, e. g., calories; carbohydrates, low-carbohydrate diet; fats, low-fat diet; minerals, proteins, vitamins, water; nutritional and general health aspects of breast feeding for both mother and infant, comprehensive medical works on breast feeding

Class here applied nutrition; guides to nutritional aspects of food, of beverages; comprehensive works on personal health aspects of food, of beverages

Class human nutritional requirements considered in relation to physiological processes and the role of nutrients in the body in 612.3; class personal aspects of preventing alcohol abuse in 613.81; class diet therapy in 615.8; class diet therapy for obesity in 616.3; class nutritive values of specific beverages in 641.2; class nutritive values of specific foods in 641.3; class comprehensive works on diet, exercise, physical fitness in 613.7; class interdisciplinary works on food safety in 363.19; class interdisciplinary works on breast feeding in



Abridged DDC Parts

- New Features
- Introduction
- Index to Introduction and Glossary
- Manual
- Relocations and Discontinuations
- Tables
- Summaries
- Schedules
- Relative Index



Introduction

- Introduction = Instructions
 - How to use different parts of the publication
 - How to choose between numbers
 - How to build numbers
- Other publications on how to use DDC: found on handout “Dewey Decimal Classification Resources”



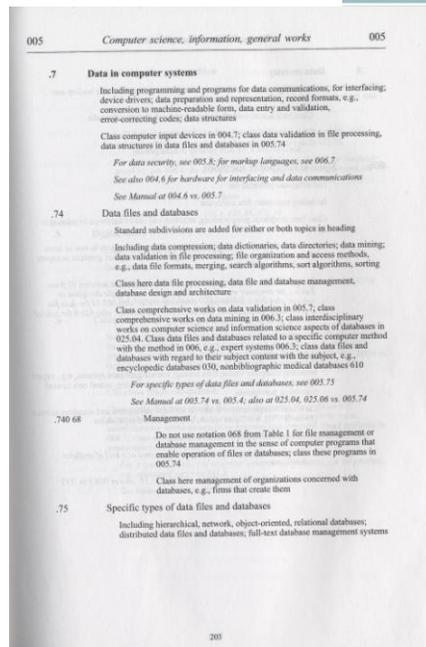
Notes in the Schedules

- Covered in Introduction 7.8-7.25
 - Specify what is covered in a class and its subdivisions
 - Provide cross-references
 - Provide instructions on choosing the proper class or number building
 - Describe options



Notes we will discuss

- Class here...
 - Class here comprehensive works
 - Class here interdisciplinary works
- Including...
- Class...
- See also...
- See Manual...
- Standard subdivisions are added for...
- Add to base number...



“Classifying with the DDC” Section 5 of the Introduction

- Determining the Subject of a work
- Determining the Discipline of a work
- More than one Subject in the same Discipline
- One or more subjects in more than one Discipline
- Table of last resort



Subject

“An object of study. Also called a topic. It may be a person or a group of persons, things, place, process, activity, abstraction, or any combination of these.”

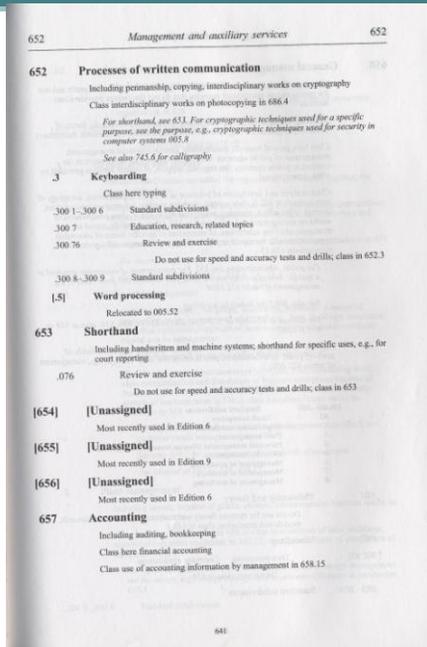
Glossary, *Abridged DDC*, p. lvi.



Discipline

“An organized field of study or branch of knowledge, e. g. 200 Religion, 530 Physics, 364 Criminology.”

Glossary, *Abridged DDC*, p. l.



OCLC Connexion Home | Help | Diagnostics | Contact | Logout

Cataloging Authorities Express Dewey Services Pathfinders General OCLC

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Browse Search History

Abridged WebDewey

Browse for in

- Dewey Numbers (with Captions)
- Relative Index
- Relative Index (KWIC)
- LCSH
- LCSH (KWIC)
- LCSH (Editorial Mapped)
- Sears Subject Headings

Browse Clear Search

Quick Tip

- Use **Page Up** and **Page Down** buttons to browse the entire **DDC hierarchy**.
- Browse to see **key spans** and **Built Numbers** not shown in search results.

Quick Tip

Browse the **Relative Index** and **LCSH** using **Key Word in Context (KWIC)** indexes when you are unsure where the word appears in a phrase.

Go to [Main Classes](#) or [Tables](#)

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search | Browse | Create | Show

Search Options | Abr. WebDewey | Create Options | Show Options

Search | Browse | in All Fields | Quick Search | Search History

Work Area

Browsing: Relative Index for "ciphers" in Abridged WebDewey

Page Up | Page Down

Browse Results

Cinematography
see Manual at [791.43, 791.45 vs. 778.5](#)

Ciphers (Cryptography)	652
Circle-squaring	510.2
Circuits	621.319
Circuits--electronics	621.3815
Circulation (Biology)	573.1
Circulation (Biology)--biology	573.1
Circulation (Biology)--human physiology	612.1
Circulation (Biology)--plants	575.7
Circulation (Meteorology)	551.51
Circulation services--library science	025.6
Circulatory system	573.1
Circulatory system--animals	573.1
Circulatory system--plants	575.7
Circulatory system <i>see also Cardiovascular system</i>	
Circumcision	392.1
Circumcision--customs	392.1
Circumcision--Jewish rites	296.4
Circumcision--male--surgery	617.4
Circumstantial evidence	347

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search | Browse | Create | Show

Search Options | Abr. WebDewey | Create Options | Show Options

Browse Search History

Abridged WebDewey

Browse for in

Dewey Numbers (with Captions)
 Relative Index
 Relative Index (KWIC)
 LCSH
 LCSH (KWIC)
 LCSH (Editorially Mapped)
 Sears Subject Headings

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General

Search Browse Create Show

Search Options ▾ *Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search in All Fields Quick Search Search History

Work Area

Browsing: Relative Index (KWIC) for "cryptography" in Abridged WebDewey

Page Up Page Down

Browse Results

	Cryosurgery	617
	cryptography	652
	cryptography computer science	005.8
	cryptography recreation	793.73
Ciphers	cryptography	652
	Crystal gazing	133.3
	Crystallography	548
	Crystals	548
	Crystals occultism	133
Liquid	crystals	530.4
	Ctenophora	593.8
	Ctenophora paleozoology	563
	Cub scouts	369.43
	Cuba	972.91
	Cuba	T2-7291
	Cuba 1899	972.9106
	Cuba 2008	972.9107
	Cuba 20th century	972.9106
	Cuba 21st century	972.9107
	Cuban literature	860

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General

Search Browse Create Show

Search Options ▾ *Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 652 Browse Tables Create Note

Caption: Processes of written communication Notes Terms

[Main Classes](#)

600 [Technology](#)

650 [Management & public relations](#)

651-657 [Auxiliary services](#)

652 **Processes of written communication**

652.3 [Keyboarding](#)

652[5] [Word processing](#)

Notes

Including penmanship, copying, interdisciplinary works on cryptography

Class interdisciplinary works on photocopying in [686.4](#).

For shorthand, see [653](#).

For cryptographic techniques used for a specific purpose, see the purpose, e.g., cryptographic techniques used for security in computer systems [005.8](#).

See also [745.6](#) for calligraphy.

Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works

The screenshot shows the OCLC Connexion interface. At the top, there are navigation tabs: Cataloging, Authorities, Express, Dewey Services, Pathfinders, and General. The Dewey Services tab is active, showing a search bar and buttons for Search, Browse, Create, and Show. Below the search bar, there are dropdown menus for Search Options (set to Abr. WebDewey), Create Options, and Show Options. The main search area has a search box, a dropdown for 'All Fields', and buttons for Quick Search and Search History. Below the search area, there is a 'Work Area' section with a 'Browse Results' button and 'Record 1 of 1'.

The classification details for Dewey 652 are shown in a blue box:

- Class Number:** 652
- Caption:** Processes of written communication
- Main Classes:**
 - 600 [Technology](#)
 - 650 [Management & public relations](#)
 - 651-657 [Auxiliary services](#)
 - 652 **Processes of written communication**
 - 652.3 [Keyboarding](#)
 - 652[5] [Word processing](#)

Below the classification details is a 'Notes' section with the following text:

Including penmanship, copying, interdisciplinary works on cryptography

Class interdisciplinary works on photocopying in [686.4](#).

For shorthand, see [653](#).

For cryptographic techniques used for a specific purpose, see the purpose, e.g., cryptographic techniques used for security in computer systems [005.8](#).

See also [745.6](#) for calligraphy.

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 005.8 Browse Tables Create Note

Caption: Data security Notes Terms

Main Classes

000 [Computer science, information & general works](#)

000 [Computer science, knowledge & systems](#)

004-006 [Computer science: computer programming, programs, data; special computer methods](#)

005 [Computer programming, programs, data](#)

005.8 **Data security**

Notes

Including digital rights management, electronic signatures; malware, e.g., computer viruses, spyware; data backup and recovery; data encryption

Class here access control, computer network security, firewalls

Class interdisciplinary works on cryptography in [652](#).

See also [658.4](#) for data security in management.

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Access control (Computers)	Application logging (Computer science)	•		
Computer access control	Computer security			•

Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browsing: Relative Index (KWIC) for "cryptography" in Abridged WebDewey

Page Up Page Down

Browse Results

	Cryosurgery	617
	cryptography	652
	cryptography computer science	005.8
	cryptography recreation	793.73
Ciphers	cryptography	652
	Crystal gazing	133.3
	Crystallography	548
	Crystals	548
	Crystals occultism	133
Liquid	crystals	530.4
	Ctenophora	593.8
	Ctenophora paleozoology	563
	Cub scouts	369.43
	Cuba	972.91
	Cuba	T2-7291
	Cuba 1899	972.9106
	Cuba 2008	972.9107
	Cuba 20th century	972.9106
	Cuba 21st century	972.9107
	Cuban literature	860

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 793.73

Caption: Puzzles and puzzle games

[Browse](#) [Tables](#) [Create Note](#) [Notes](#) [Terms](#)

Main Classes

700 [Arts & recreation](#)

790 [Sports, games & entertainment](#)

793 [Indoor games and amusements](#)

793.7 [Games not characterized by action](#)

793.73 **Puzzles and puzzle games**

793.734 [Word games](#)

793.735 [Riddles](#)

Notes

Standard subdivisions are added for either or both topics in heading

Including acrostics, crossword puzzles, quizzes; jigsaw puzzles

Class puzzles as formal instructional devices for the teaching of a specific subject with the subject, plus notation T1-07 from Table 1, e.g., puzzles teaching the use of the Bible [220.07](#).

For mathematical games and recreations, see [793.74](#).

Terms

OCLC Connexion

Home | Help | Diacritics | Contact | Logout

Cataloging Authorities Express Dewey Services Pathfinders General

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Class puzzles as formal instructional devices for the teaching of a specific subject with the subject, plus notation [T1-07](#) from Table 1, e.g., puzzles teaching the use of the Bible [220.07](#).

For mathematical games and recreations, see [793.74](#).

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Acrostics	Acrostics		•	
Crossword puzzles	Bible games and puzzles		•	•
Cryptography--recreation	Crossword puzzles			•
Jigsaw puzzles	Cryptograms		•	
Puzzles	Cryptography		•	
Quizzes--recreation	Geographical recreations		•	
	Guessing games	•		
	Jigsaw puzzles		•	•
	Literary recreations		•	•
	Logic puzzles	•		
	Maze puzzles		•	•
	Pencil games		•	
	Picture puzzles		•	•
	Play on words		•	
	Puzzles		•	•
	Questions and answers			•

Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption
- 793.7 – cipher puzzles for recreational purposes

OC LC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Search History

Abridged WebDewey

Search for in All Fields

AND in Dewey Numbers

AND in Relative Index

AND in LCSH (Editorially Mapped)

AND in LCSH

Retain Search

Quick Tip

- Use distinctive keywords.
- Find specific DDC numbers.
- Search multiple indexes at once.

Quick Tip

To search or browse for a **Table record**, type 2 hyphens (--) after the Table number. Example: t1--071.

Quick Tip

To include plurals, type an * at the end of a term.

[Go to: Main Classes](#) or [Tables](#)

OC LC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

4 records found searching for al: (cryptography) in Abridged WebDewey

View Record View List

Search Results

1.	003	Systems
2.	005.8	Data security
3.	652	Processes of written communication
4.	793.73	Puzzles and puzzle games

View Record View List

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search Browse

* Abr. WebDewey | Browse Options | Create Options | Show Options

Search Browse in All Fields

Work Area

Record 1 of 4

Class Number: 003

Caption: Systems

[Main Classes](#)

000 [Computer science, information & general works](#)

000 [Computer science, knowledge & systems](#)

003 **Systems**

003[0285] [Data processing](#) [Computer applications](#)

Notes

Including bionics, coding theory, computer implementation of mathematical models of systems, cybernetics, data processing and computer science applied to systems, decision theory, information theory, perception theory, theory of communication in systems; large-scale systems, linear systems, self-organizing systems; interdisciplinary works on forecasting, on control and stability of systems, on computer modeling and simulation

Class here operations research; systems theory, analysis, design, optimization; models (simulations) applied to real-world systems

Class computer vision in [006.3](#) ;

Class psychology of human perception in [153.7](#) ;

Class simulation in education in [371.39](#) ;

Class perception in animals in [573.8](#) ;

Class coding for purpose of limiting access to information (cryptography) in [652](#) ;

Class social aspects of and interdisciplinary works on communication in systems in [302.2](#) .

Class systems in a specific subject with the subject, plus notation [T1-01](#) from Table 1 , e.g., systems theory in the social sciences [300.1](#) ;

Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption
- 793.7 – cipher puzzles for recreational purposes
- ? – breaking of German and Japanese codes during World War II

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General → OCLC

Search Browse Create Show

Search Options Abr. WebDewey Create Options Show Options

Browse Search History

Abridged WebDewey

Browse for in

Dewey Numbers (with Captions)
 Relative Index
 Relative Index (KWIC)
 LCSH
 LCSH (KWIC)
 LCSH (Editorially Mapped)
 Sears Subject Headings

Browse Clear Search

Quick Tip

- Use Page Up and Page Down buttons to browse the entire DDC hierarchy.
- Browse to see key spans and Built Numbers not shown in search results.

Quick Tip

Browse the Relative Index and LCSH using Key Word in Context (KWIC) indexes when you are unsure where the word appears in a phrase.

Go to: [Main Classes](#) or [Tables](#)

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Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General → OCLC

Search Browse Create Show

Search Options Abr. WebDewey Create Options Show Options

Search Browse in All Fields

Work Area

Browsing: Relative Index for "world war II" in Abridged WebDewey

Browse Results

World War I, 1914-1918	940.3
World War II, 1939-1945	940.53
World Wide Web	004.67
World Wide Web	see Manual at 004.67 vs. 006.7, 025.042, 384.3
World Wide Web--computer science	004.67
World Wide Web--hypertext	008.7
World Wide Web--information systems	025.04
World Wide Web--information systems	025.042
Worms	592
Worms--culture	639
Worms--paleozoology	562
Worms (Computer security)	005.8
Worry	152.4
Worship	204
Worship--Christianity	248.3
Worship--Islam	297.3
Worship--Judaism	296.4
Worth--epistemology	121
Wounds--medicine	617.1
Wreckage studies	363.1

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Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General OCLC

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 940.53
Caption: World War II, 1939-1945 Browse Tables Create Note

Notes Notes Terms

Main Classes

900 [History & geography](#)

930-990 [History of ancient world; of specific continents, countries, localities; of extraterrestrial worlds](#)

940-990 [General history of modern world, of extraterrestrial worlds](#)

940 [History of Europe](#)

940 [History of Europe](#) [Western Europe](#)

940.5 [1918-](#)

940.53 **World War II, 1939-1945**

940.5308 [World War II with respect to kinds of persons](#)

940.5309 [Historical, geographic, persons treatment](#)

Including welfare services to Holocaust victims [formerly also [362.87](#)]; Holocaust, 1933-1945

Class here Sino-Japanese Conflict, 1937-1945

Class long-term welfare services to Holocaust survivors and their descendants in [362.87](#).

Class results in and effects on a specific country with the history of the country, e.g., effects on Norway [948.104](#).

For military history, see [940.54](#);

For Sino-Japanese Conflict during 1937-1941, see [951.04](#).

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Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General OCLC

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 940.54
Caption: Military history of World War II Browse Tables Create Note

Notes Notes Terms

Main Classes

900 [History & geography](#)

930-990 [History of ancient world; of specific continents, countries, localities; of extraterrestrial worlds](#)

940-990 [General history of modern world, of extraterrestrial worlds](#)

940 [History of Europe](#)

940 [History of Europe](#) [Western Europe](#)

940.5 [1918-](#)

940.54 **Military history of World War II**

940.54001-940.54008 [Standard subdivisions](#)

940.54009 [Historical, geographic, persons treatment](#)

Including commemorations, medical services, social services

Terms

Relative Index Terms	Subject Headings EM SHC SSH
Health services--World War II	Jump to: Subject Headings A-Z
Military commemorations--World War II	A B C D E G H I L M N O P S U W
Military history--World War II	
Personal narratives--World War II	
Welfare services--World War II	

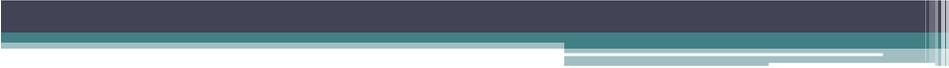
Class # **Notes** **Terms**



Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption
- 793.7 – cipher puzzles for recreational purposes
- 940.54 – breaking of German and Japanese codes during World War II



Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption
- 793.7 – cipher puzzles for recreational purposes
- 940.54 – breaking of German and Japanese codes during World War II
- ? – computer hackers – their actions and consequences

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Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Search History

Abrridged WebDewey

Search for computer hackers in All Fields

AND in Dewey Numbers

AND in Relative Index

AND in LCSH (Editorially Mapped)

AND in LCSH

Retain Search

Search Clear Search

Quick Tip

- Use **distinctive keywords**.
- Find **specific DDC numbers**.
- Search **multiple indexes** at once.

Quick Tip

To search or browse for a **Table record**, type 2 hyphens (--) after the Table number. **Example:** z1--072.

Quick Tip

To include plurals, type an * at the end of a term.

[Go to Main Classes](#) or [Tables](#)

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Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

No Records Found for your Search
Please change or simplify your search and try again.

Search Search History

Abrridged WebDewey

Search for computer hackers in All Fields

AND in Dewey Numbers

AND in Relative Index

AND in LCSH (Editorially Mapped)

AND in LCSH

Retain Search

Search Clear Search

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[Go to Main Classes](#) or [Tables](#)

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Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

No Records Found for your Search
Please change or simplify your search and try again.

Search Search History

Abridged WebDewey

Search for in

AND in

AND in

AND in

AND in

Retain Search

Search Clear Search

Quick Tip

- Use distinctive keywords.
- Find specific DDC numbers.
- Search multiple indexes at once.

Quick Tip

To search or browse for a Table record, type 2 hyphens (--) after the Table number. Example: 11--071.

Quick Tip

To include plurals, type an * at the end of a term.

[Go to: Main Classes](#) or [Tables](#)

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Browse in Quick Search Search History

Work Area

2 records found searching for al: (computer crime) in Abridged WebDewey

View Record 1 View List 1

Search Results

1.	364.1	Criminal offenses
2.	364.16	Offenses against property

View Record 1 View List 1

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Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General → oclc

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

1 Search Results Record 1 of 2

Class Number: 364.1 Browse Tables Create Note

Caption: Criminal offenses Notes Terms

[Main Classes](#)

300 [Social sciences](#)

360 [Social problems & social services](#)

361-365 [Social problems and services](#)

364 [Criminology](#)

364.1 **Criminal offenses**

364.106 [Organized crime](#)

364.15 [Offenses against persons](#)

364.16 [Offenses against property](#)

Notes

Including political and related offenses, e.g., war crimes; offenses against public morals, e.g., pornography; criminal abortion

Class here conspiracy and incitement to commit an offense, individuals identified with a specific offense or type of offense, investigation of specific crimes, crimes without victims, terrorism as a crime

Class offenses against church law in [262.9](#) ;

Class sociology of terrorism in [303.6](#) ;

Class social services to victims of crimes in [362.88](#) ;

Class investigation of specific types of offenses in [363.25](#) ;

Class assassination of heads of state and government, genocide, war crimes against persons in [364.15](#) ;

Class sabotage, war crimes against property in [364.16](#) ;

Class a crime as an event in history in [900](#) .

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Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General → oclc

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Browse in All Fields Quick Search Search History

See also [341.6](#) for war crime trials ;

See also [363.4](#) for controversies related to public morals and customs, e.g., pornography .

See Manual at [362-363 vs. 364.1](#) ;

see Manual at [900: Historic events vs. nonhistoric events](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Abortion--criminology	Adoption--Corrupt practices		•	•
Conspiracy	Bioterrorism	•		
Counterfeiting	Bombings			•
Crimes	Chemical terrorism	•		
Crimes without victims	Collaborationists			•
Criminal abortion	Computer crimes		•	
Criminal offenses	Computer crimes --Prevention		•	
Drug traffic--criminology	Conspiracies		•	
Gambling--criminology	Counterfeits and counterfeiting			•
International crimes	Crimes against humanity			•
Misconduct in office	Crimes without victims			•
Moral offenses--criminology	Drug abuse and crime		•	
Political crimes	Drug traffic			•
Pornography--criminology				
Tax evasion				
Terrorism--criminology				
Treason				
War crimes				

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Cataloging Authorities Express Dewey Services Pathfinders General OCLC

Search Browse Create Show

Abr. WebDewey Browse Options Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Search Results Record 2 of 2

Class Number: 364.16 **Caption:** Offenses against property [Browse](#) [Tables](#) [Create Note](#)

[Notes](#) [Terms](#)

[Main Classes](#)

300 [Social sciences](#)

360 [Social problems & social services](#)

361-365 [Social problems and services](#)

364 [Criminology](#)

364.1 [Criminal offenses](#)

364.16 **Offenses against property**

Notes

Including arson, burglary, fraud, theft, vandalism, white collar crime

Class here looting, pillage, plundering

Class robbery in [364.15](#) ;

Class crime prevention for individuals in [613.6](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Arson	Arson		•	•
Burglary	Art thefts			•
Forgery	Burglary		•	
Fraud	Computer crimes			•
Identity theft				
Looting				

Classify book...

Ciphers: Breaking the Code

- 652 – general information on how ciphers and cryptography work; interdisciplinary works
- 005.8 – computer encryption
- 793.7 – cipher puzzles for recreational purposes
- 940.54 – breaking of German and Japanese codes during World War II
- 364.1 or 364.16 – computer hackers – their actions and consequences



“Classifying with the DDC” Section 5 of the Introduction

- Determining the Subject of a work
- Determining the Discipline of a work
- **More than one Subject in the same Discipline**
- One or more Subjects in more than one Discipline
- Table of last resort



More than one Subject in the same Discipline

- Fuller treatment rule
- First-of-two rule
- Rule of three
- Rule of zero
- Rule of application



Fuller treatment rule

- If two (or more) subjects are included and one subject has more coverage than the other(s), class with that subject.



Classify book...

Schooling Alternatives

- Contains general information about parochial, private, and home schools
- Parochial school material covers 40 pages, private school material covers 35 pages, home school material covers 82 pages

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General OCLC

Search Browse

Search Options ▾ * Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Browse

Abridged WebDewey

Browse for in

Dewey Numbers (with Captions)
 Relative Index
 Relative Index (KWIC)
 LCSH
 LCSH (KWIC)
 LCSH (Editorially Mapped)
 Sears Subject Headings

Quick Tip

- Use Page Up and Page Down buttons to browse the entire DDC hierarchy.
- Browse to see key spans and Built Numbers not shown in search results.

Quick Tip

Browse the Relative Index and LCSH using Key Word in Context (KWIC) indexes when you are unsure where the word appears in a phrase.

Go to: [Main Classes](#) or [Tables](#)

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → **Dewey Services** → Pathfinders → General OCLC

Search Browse

Search Options ▾ * Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search Browse in

Work Area

Browsing: Relative Index for "home schools" in Abridged WebDewey

Browse Results ↓

Home safety	363.13
Home schools	371.04
Home selection	643
Home video systems	778.59
Home video systems--engineering	621.388
Home video systems--video production	778.59
Home workshops	684
Homelands (South Africa)	T2-682
Homeless persons	305.5
Homeless persons	T1-086
Homeless persons--social welfare	362.5
Homemakers	640.92
Homemakers	T1-088
Homemaking	640
Homeomorphisms	514
Homeopathy--therapeutic system	615.5
Homes	640
Homes	see also Dwellings
Homework	371.3028
Homicide	364.152

↑

OCCL Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCCL

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371.04 Browse Tables Create Note

Caption: Alternative schools Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 [Schools and their activities; special education](#)

371.01-371.07 [Specific kinds of schools](#)

371.04 **Alternative schools**

Notes

Including home schools and home schooling

Class here experimental schools, free schools

See also [371.39](#) for home instruction by visiting teachers .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Alternative schools	Alternative schools	•		
Experimental schools	Experimental schools			•
Free schools (Alternative schools)	Free schools	•		
Home schools	Home schooling			•
	Non-formal education	•	•	
	Non-formal education --Handbooks, manuals, etc.			•

OCCL Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCCL

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Centered Entry: 371.01-371.07 Browse Tables Create Note

Caption: Specific kinds of schools Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 [Schools and their activities; special education](#)

371.01-371.07 **Specific kinds of schools**

371.01 [Public schools](#)

371.02 [Private schools](#)

371.03 [Community schools](#)

371.04 [Alternative schools](#)

371.07 [Religious schools](#)

Notes Data Frame

Class here specific kinds of school systems; types of education characteristic of specific kinds of schools other than public and community schools

Class comprehensive works in [371](#) .

Class a specific topic with respect to a specific kind of school with the topic in [371.1-371.8](#) , e.g., teaching in private schools [371.102](#) ;

Class a specific kind of school defined by a method of instruction or study with the method in [371.3](#) , e.g., Montessori schools [371.39](#) ;

Class a specific kind of school defined by characteristics of student body with the kind in [371.82](#) , e.g., schools for ethnic minorities [371.829](#) .

See Manual at [371.01-371.8 vs. 372-374, 378](#) .

Class # **Notes** **Terms**

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371 Browse Tables Create Note

Caption: Schools and their activities; special education Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 **Schools and their activities; special education**

371.001 [Philosophy and theory](#)

371.002 [Miscellany](#)

371.003-371.005 [Standard subdivisions](#)

371.006 [Organizations](#)

371.007 [Education, research, related topics](#)

371.008 [History and description with respect to kinds of persons](#)

371.009 [Historical, geographic, persons treatment](#)

371.01-371.07 [Specific kinds of schools](#)

371.1-371.8 [Schools and their activities](#)

371.9 [Special education](#)

Notes

Standard subdivisions are added for schools and their activities, special education together; for schools and their activities together; for schools alone

Class here school systems, school policy; comprehensive works on schools, school activities, public policy issues in education together

Class schools and their activities in elementary, secondary, and adult levels in [372-374](#) ;

Class schools and their activities in higher education in [378](#) .

For curricula , see [375](#) ;

For public policy issues in education , see [379](#) .

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 370 Browse Tables Create Note

Caption: Education Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 **Education**

370 [Education](#)

371 [Schools and their activities; special education](#)

372-374 [Specific levels of education](#)

375 [Curricula](#)

[376] [\[Unassigned\]](#)

[377] [\[Unassigned\]](#)

378 [Higher education](#)

379 [Public policy issues in education](#)

Class # [Notes](#) [Terms](#)

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General oclc

Search Browse Create Show

Search Options ▾ **Abr. WebDewey** Create Options ▾ Show Options ▾

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 370 Browse Tables Create Note

Caption: Education Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

Education

370.1 [Philosophy and theory, education for specific objectives, educational psychology](#)

370.2 [Miscellany](#)

370.6 [Organization](#)

370.7 [Education, research, related topics](#)

370.8 [History and description with respect to kinds of persons](#)

370.9 [Historical, geographic, persons treatment](#)

Notes

Class here basic education, public education

Unless other instructions are given, observe the following table of preference, e.g., special education at elementary level [371.9](#) (not [372](#)):

Public policy issues in education	379
Special education	371.9
Specific levels of education	372-374
Higher education	378
Schools and their activities	371 (except 371.9)
Education for specific objectives	370.11
Curricula	375
Standard subdivisions, educational psychology	370.1-370.9

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General oclc

Search Browse Create Show

Search Options ▾ **Abr. WebDewey** Create Options ▾ Show Options ▾

Search Browse in All Fields Quick Search Search History

370.9 [Historical, geographic, persons treatment](#)

Notes

Class here basic education, public education

Unless other instructions are given, observe the following table of preference, e.g., special education at elementary level [371.9](#) (not [372](#)):

Public policy issues in education	379
Special education	371.9
Specific levels of education	372-374
Higher education	378
Schools and their activities	371 (except 371.9)
Education for specific objectives	370.11
Curricula	375
Standard subdivisions, educational psychology	370.1-370.9 (except 370.11)

Class sociology of education in [306.43](#) ;

Class special education in a specific subject in [371.9](#) ;

Class elementary education in a specific subject in [372.3-372.8](#) .

Class comprehensive works on education in a specific subject and on secondary, higher, and adult education in a specific subject with the subject, plus notation [T1-071](#) from Table 1 , e.g., education in science [507.1](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSHJ
Basic education	Basic education	•		
Education				

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Centered Entry: 371.01-371.07 Browse Tables Create Note

Caption: Specific kinds of schools Notes Terms

Main Classes

- 300 [Social sciences](#)
- 370 [Education](#)
- 371 [Schools and their activities: special education](#)
- 371.01-371.07 **Specific kinds of schools**
- 371.01 [Public schools](#)
- 371.02 [Private schools](#)
- 371.03 [Community schools](#)
- 371.04 [Alternative schools](#)
- 371.07 [Religious schools](#)

Notes Data Frame

Class here specific kinds of school systems; types of education characteristic of specific kinds of schools other than public and community schools

Class comprehensive works in [371](#) .

Class a specific topic with respect to a specific kind of school with the topic in [371.1-371.8](#) , e.g., teaching in private schools [371.102](#) ;

Class a specific kind of school defined by a method of instruction or study with the method in [371.3](#) , e.g., Montessori schools [371.39](#) ;

Class a specific kind of school defined by characteristics of student body with the kind in [371.82](#) , e.g., schools for ethnic minorities [371.829](#) .

See Manual at [371.01-371.8 vs. 372-374, 378](#) .

Class # **Notes** **Terms**

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371.07 Browse Tables Create Note

Caption: Religious schools Notes Terms

Main Classes

- 300 [Social sciences](#)
- 370 [Education](#)
- 371 [Schools and their activities: special education](#)
- 371.01-371.07 [Specific kinds of schools](#)
- 371.07 **Religious schools**
- 371.071 [Christian religious schools](#)
- 371.072-371.079 [Other religious schools](#)

Notes

Class religious education to encourage belief and to promote religious life and practice in [207](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Religious schools (General education)	Church schools			

Class # **Notes** **Terms**

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371.071 Browse Tables Create Note

Caption: Christian religious schools Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 [Schools and their activities; special education](#)

371.01-371.07 [Specific kinds of schools](#)

371.07 [Religious schools](#)

371.071 **Christian religious schools**

Notes

Class Christian education to encourage belief and to promote religious life and practice in [268](#).

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Catholic schools	Catholic schools		•	
Christian schools (General education)	Christian education	•		
Church schools (General education)	Church schools	•		
Parochial schools				

Class # **Notes** **Terms**

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Browse Results Record 1 of 1

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options * Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Centered Entry: 371.01-371.07 Browse Tables Create Note

Caption: Specific kinds of schools Notes Terms

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 [Schools and their activities; special education](#)

371.01-371.07 **Specific kinds of schools**

371.01 [Public schools](#)

371.02 [Private schools](#)

371.03 [Community schools](#)

371.04 [Alternative schools](#)

371.07 [Religious schools](#)

Notes Data Frame

Class here specific kinds of school systems; types of education characteristic of specific kinds of schools other than public and community schools

Class comprehensive works in [371](#).

Class a specific topic with respect to a specific kind of school with the topic in [371.1-371.8](#), e.g., teaching in private schools [371.102](#) ;

Class a specific kind of school defined by a method of instruction or study with the method in [371.3](#), e.g., Montessori schools [371.39](#) ;

Class a specific kind of school defined by characteristics of student body with the kind in [371.82](#), e.g., schools for ethnic minorities [371.829](#).

See Manual at [371.01-371.8 vs. 372-374, 378](#).

Class # **Notes** **Terms**

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options *Abr.WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371.02 Browse Tables Create Note

Caption: Private schools Notes Terms

Main Classes

300 [Social sciences](#)

370 [Education](#)

371 [Schools and their activities; special education](#)

371.01-371.07 [Specific kinds of schools](#)

371.02 **Private schools**

Notes

Class here publicly supported private schools, schools not under government control

Class private community schools in [371.03](#) ;

Class private alternative schools in [371.04](#) ;

Class public policy issues in private education in [379.3](#) .

For religious schools , see [371.07](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Private education	Endowed public schools (Great Britain)	•		
Private schools	Private schools	•		•
	Proprietary schools	•		

Options

- Private schools 371.02
- Home schools 371.04
- Parochial schools 371.071



Classify book...

Schooling Alternatives

- Contains general information about parochial, private, and home schools
- Parochial school material covers 40 pages, private school material covers 35 pages, home school material covers 82 pages
- Classify with home schools: 371.04



First-of-two rule

- “If two subjects receive equal treatment, and are not used to introduce or explain one another, class the work with the subject whose number comes first in the DDC schedules.” *Abridged DDC*, p. xxviii
- Unless
 - instructed otherwise
 - the two topics are the two major subdivisions of a subject

Classify book...

- Waves of Sensation
- Science book containing information about light waves (82 pages) and sound waves (79 pages)

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options ▾ ABR. WebDewey ▾ Create Options ▾ Show Options ▾

Search Browse sound in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 535 **Browser** **Tables** **Create Note**

Caption: Light and infrared and ultraviolet phenomena **Notes** **Terms**

Main Classes

500 [Science](#)

530 [Physics](#)

534-538 [Specific forms of energy](#)

535 **Light and infrared and ultraviolet phenomena**

535.01 [Spectral regions; philosophy and theory of light and infrared and ultraviolet phenomena](#)

535.02 [Miscellany](#)

535.5 [Beams](#)

535.6 [Color](#)

535.8 [Spectroscopy](#)

Notes

Standard subdivisions are added for light and infrared and ultraviolet phenomena together, for light alone

Including luminescence, interdisciplinary works on prisms

Class here optics

For chemiluminescence , see [541](#) ;

For bioluminescence , see [572](#) .

For a specific aspect of prisms , see the aspect , e.g., geometry of prisms [516](#) .

See also [537.5](#) for electron and ion optics ;

See also [537.7](#) for electron and ion optics ;

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options | * Abr. WebDewey | Create Options | Show Options

Search Browse sound in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 534 Browse Tables Create Note

Caption: Sound and related vibrations Notes Terms

Main Classes

500 [Science](#)

530 [Physics](#)

534-538 [Specific forms of energy](#)

534 **Sound and related vibrations**

534.5 [Vibrations related to sound](#)

Notes

Standard subdivisions are added for sound and related vibrations together, for sound alone

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Acoustics	Noise		•	
Echoes-physics				
Sound	Sound		•	•
Sound-physics	Sound effects			•
	Sound waves			•
	Sounds			•

Class # **Notes** **Terms**

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Search Browse Create Show

Search Options | * Abr. WebDewey | Create Options | Show Options

Search Browse sound in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Centered Entry: 534-538 Browse Tables Create Note

Caption: Specific forms of energy Notes Terms

Main Classes

500 [Science](#)

530 [Physics](#)

534-538 **Specific forms of energy**

534 [Sound and related vibrations](#)

535 [Light and infrared and ultraviolet phenomena](#)

536 [Heat](#)

537 [Electricity and electronics](#)

538 [Magnetism](#)

Notes

Class here transformations into specific forms of energy

Class specific forms of energy as properties of specific states of matter in [530.4](#) ;

Class comprehensive works in [530](#) ;

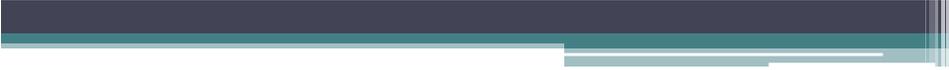
Class comprehensive works on transformation of energy in [531](#) .

For mechanical energy , see [531](#) .

Class # **Notes** **Terms**

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Browse Results Record 1 of 1



Classify book...

- Waves of Sensation
- Science book containing information about light waves (82 pages) and sound waves (79 pages)
- Classify with sound: 534



First-of-two rule

- “If two subjects receive equal treatment, and are not used to introduce or explain one another, class the work with the subject whose number comes first in the DDC schedules.” *Abridged DDC*, p. xxviii
- Unless
 - *instructed otherwise*
 - the two topics are the two major subdivisions of a subject

Classify book...

Thank You Notes for Children

- Contains examples of thank you notes

OCLC Connexion

Home | Help | Diacritics | Contact | Logoff

Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Search Options ABR. WebDewey Create Options Show Options

Search Browse in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 395 **Caption:** Etiquette (Manners) [Browse](#) [Tables](#) [Create Note](#) [Notes](#) [Terms](#)

[Main Classes](#)

300 [Social sciences](#)

390 [Customs, etiquette & folklore](#)

395 **Etiquette (Manners)**

395[.081-395.084] [Etiquette with respect to sex and age groups](#)

395.1 [Etiquette for age groups and sexes](#)

395.2 [Etiquette for stages in life cycle](#)

395.3 [Etiquette for social occasions](#)

395.4 [Social correspondence](#)

395.5 [Etiquette by situations](#)

Notes

Prescriptive and practical works on social behavior

Unless other instructions are given, class a subject with aspects in two or more subdivisions of 395 in the number coming last, e.g., table manners for children [395.5](#) (not [395.1](#))

Class customs in [391-394](#) .

For protocol of diplomacy , see [327.2](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Conduct of life--etiquette	Bad behavior			•
Courtesy--etiquette	Courtesy			•

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options Abr. WebDewey Create Options Show Options

Search Browse in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 395.1 Browse Tables Create Note

Caption: Etiquette for age groups and sexes Notes Terms

[Main Classes](#)

300 [Social sciences](#)

390 [Customs, etiquette & folklore](#)

395 [Etiquette \(Manners\)](#)

395.1 **Etiquette for age groups and sexes**

Notes

Including children, young adults

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Adolescents--etiquette	Etiquette for children and teenagers			•
Children--etiquette				
Young adults--etiquette				

Class # Notes Terms

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options Abr. WebDewey Create Options Show Options

Search Browse in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 395.4 Browse Tables Create Note

Caption: Social correspondence Notes Terms

[Main Classes](#)

300 [Social sciences](#)

390 [Customs, etiquette & folklore](#)

395 [Etiquette \(Manners\)](#)

395.4 **Social correspondence**

Notes

Including invitations

Class here written and spoken styles and forms of address and greeting

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Forms of address--etiquette	Condolence notes			•
Greetings--etiquette				
Invitations--etiquette				
Letters (Correspondence)--etiquette				

Class # Notes Terms

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Browse Results Record 1 of 1

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Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Search Options ABR WebDewey Create Options Show Options

Search Browse etiquette in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 395

Caption: Etiquette (Manners)

Browse Tables Create Note

Notes Terms

Main Classes

300 Social sciences

390 Customs, etiquette & folklore

395 **Etiquette (Manners)**

395[.081-395.084] Etiquette with respect to sex and age groups

395.1 Etiquette for age groups and sexes

395.2 Etiquette for stages in life cycle

395.3 Etiquette for social occasions

395.4 Social correspondence

395.5 Etiquette by situations

Notes

Prescriptive and practical works on social behavior

Unless other instructions are given, class a subject with aspects in two or more subdivisions of 395 in the number coming last, e.g., table manners for children [395.5](#) (not [395.1](#))

Class customs in [391-394](#).

For protocol of diplomacy, see [327.2](#).

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Conduct of life--etiquette	Bad behavior			•
Courtesy--etiquette	Courtesy			•

Classify book...

Thank You Notes for Children

- Contains examples of thank you notes
- Classify with social correspondence: 395.4

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options ▾ * Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search Browse in All Fields ▾ Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 370 Browse Tables Create Note

Caption: Education Notes Terms

[Main Classes](#)

- 300 [Social sciences](#)
- 370 [Education](#)
- 370 **Education**
- 370.1 [Philosophy and theory, education for specific objectives, educational psychology](#)
- 370.2 [Miscellany](#)
- 370.6 [Organization](#)
- 370.7 [Education, research, related topics](#)
- 370.8 [History and description with respect to kinds of persons](#)
- 370.9 [Historical, geographic, persons treatment](#)

Notes

Class here basic education, public education

Unless other instructions are given, observe the following table of preference, e.g., special education at elementary level [371.9](#) (not [372](#)):

Public policy issues in education	379
Special education	371.9
Specific levels of education	372-374
Higher education	378
Schools and their activities	371 (except 371.9)
Education for specific objectives	370.11
Curricula	375
Standard subdivisions, educational psychology	370.1-370.9

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options ▾ * Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search Browse in Relative Index (KWIC) ▾ Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 54 Browse Tables Create Note

Caption: Chemistry Notes Terms

[Main Classes](#)

- 500 [Science](#)
- 540 **Chemistry**
- 540 [Chemistry and allied sciences](#)
- 541-547 [Chemistry](#)
- 548 [Crystallography](#)
- 549 [Mineralogy](#)

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Browse Results Record 1 of 1

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Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Search Options ABR. WebDewey Create Options Show Options

Search Browse in Relative Index (KWIC) Quick Browse Search History

Work Area

Browse Results Record 1 of 1

Class Number: 548
Caption: Crystallography

Browse Tables Create Note
Notes Terms

Main Classes

500 Science

540 Chemistry

548 Crystallography

Notes

Class crystallographic mineralogy in [549](#) ;

Class comprehensive works on solid-state physics in [530.4](#) .

See Manual at [549 vs. 548](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Crystallography	Crystallography		•	
Crystals	Crystals		•	•
	Mixed crystals	•		
	Nanocrystals	•		

Class # Notes Terms

First-of-two rule

- “If two subjects receive equal treatment, and are not used to introduce or explain one another, class the work with the subject whose number comes first in the DDC schedules.” *Abridged DDC*, p. xxviii
- Unless
 - instructed otherwise
 - *the two topics are the two major subdivisions of a subject*

Classify book...

- Celebrate Freedom
- Contains information about the Fourth of July and Bastille Day
- Fourth of July material covers 8 pages, Bastille Day material covers 7 pages

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

→ Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options ▾ *Abr. WebDewey ▾ Create Options ▾ Show Options ▾

Search Browse fourth of july in All Fields Quick Search Search History

Work Area

1 Search Results Record 1 of 2

Class Number: 394.2634 Browse Tables Create Note
Caption: Fourth of July Notes Terms

[Main Classes](#)

300 [Social sciences](#)

390 [Customs, etiquette & folklore](#)

391-394 [Customs](#)

394 [General customs](#)

394.2 [Special occasions](#)

394.26 [Holidays](#)

394.261-394.264 [Secular holidays](#)

394.263 [Holidays of June, July, August](#)

394.2634 **Fourth of July** Data Frame

Terms	
Relative Index Terms	Subject Headings EM SHC SSH
Fourth of July	Fourth of July • • •
Independence Day (United States)	

Class # Notes Terms

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1 Search Results Record 1 of 2

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search Browse

Search Options * Abr. WebDewey

Search Browse in All Fields

Work Area

1 Record 1 of 2

Class Number: 394.2635
Caption: Bastille Day

Main Classes

- 300 [Social sciences](#)
- 390 [Customs, etiquette & folklore](#)
- 391-394 [Customs](#)
- 394 [General customs](#)
- 394.2 [Special occasions](#)
- 394.26 [Holidays](#)
- 394.261-394.264 [Secular holidays](#)
- 394.263 [Holidays of June, July, August](#)
- 394.2635 **Bastille Day**

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Bastille Day	Bastille Day	•		

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General OCLC

Search Browse

Search Options * Abr. WebDewey

Search Browse in All Fields

Work Area

1 Record 1 of 2

Class Number: 394.263
Caption: Holidays of June, July, August

Main Classes

- 300 [Social sciences](#)
- 390 [Customs, etiquette & folklore](#)
- 391-394 [Customs](#)
- 394 [General customs](#)
- 394.2 [Special occasions](#)
- 394.26 [Holidays](#)
- 394.261-394.264 [Secular holidays](#)
- 394.263 **Holidays of June, July, August**
- 394.2634 [Fourth of July](#)
- 394.2635 [Bastille Day](#)

Notes

Class here summertime holidays of the northern hemisphere, wintertime holidays of the southern hemisphere

Terms

Subject Headings	EM	SHC	SSH
Canada Day	•		
Common Ridings (Festivals)	•		
Constitution Day (Puerto Rico)	•		
Dragon boat festival	•		



Classify book...

- Celebrate Freedom
- Contains information about the Fourth of July and Bastille Day
- Fourth of July material covers 8 pages, Bastille Day material covers 7 pages
- Classify with holidays of June, July, August:
394.263



Rule of three

- “Class a work on three or more subjects that are all subdivisions of a broader subject in the first higher number that includes them all (unless one subject is treated more fully than the others).” *Abridged DDC*, p. xxix

Classify book...

Schooling Alternatives

- Contains general information about parochial, private, and home schools
- Parochial school material covers 40 pages, private school material covers 35 pages, home school material covers 38 pages

The screenshot shows the OCLC Connexion interface. At the top, there are navigation tabs: Cataloging, Authorities, Express, Dewey Services, Pathfinders, and General. The Dewey Services tab is active, showing a search bar with 'Search Options' set to 'Abr. WebDewey'. Below the search bar, there are buttons for 'Search', 'Browse', 'Create', and 'Show'. The main content area displays the classification hierarchy for 'Specific kinds of schools' (371.01-371.07). The hierarchy is as follows:

- 300 [Social sciences](#)
- 370 [Education](#)
- 371 [Schools and their activities; special education](#)
- 371.01-371.07 **Specific kinds of schools**
 - 371.01 [Public schools](#)
 - 371.02 [Private schools](#)
 - 371.03 [Community schools](#)
 - 371.04 [Alternative schools](#)
 - 371.07 [Religious schools](#)

Below the hierarchy, there is a 'Notes' section with a 'Data Frame' button. The notes contain the following text:

Class here specific kinds of school systems; types of education characteristic of specific kinds of schools other than public and community schools

Class comprehensive works in [371](#).

Class a specific topic with respect to a specific kind of school with the topic in [371.1-371.8](#), e.g., teaching in private schools [371.102](#) ;

Class a specific kind of school defined by a method of instruction or study with the method in [371.3](#), e.g., Montessori schools [371.39](#) ;

Class a specific kind of school defined by characteristics of student body with the kind in [371.82](#), e.g., schools for ethnic minorities [371.829](#).

See Manual at [371.01-371.8 vs. 372-374, 378](#).

At the bottom right of the notes section, there are buttons for 'Class #', 'Notes', and 'Terms'.

OCLC Connexion Home | Help | Diacritics | Contact | Logout

Cataloging Authorities Express Dewey Services Pathfinders General oclc

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse in All Fields Quick Search Search History

Work Area

Browse Results Record 1 of 1

Class Number: 371 **Browse Tables Create Note**

Caption: Schools and their activities; special education **Notes Terms**

[Main Classes](#)

300 [Social sciences](#)

370 [Education](#)

371 **Schools and their activities; special education**

371.001 [Philosophy and theory](#)

371.002 [Miscellany](#)

371.003-371.005 [Standard subdivisions](#)

371.006 [Organizations](#)

371.007 [Education, research, related topics](#)

371.008 [History and description with respect to kinds of persons](#)

371.009 [Historical, geographic, persons treatment](#)

371.01-371.07 [Specific kinds of schools](#)

371.1-371.8 [Schools and their activities](#)

371.9 [Special education](#)

Notes

Standard subdivisions are added for schools and their activities, special education together; for schools and their activities together; for schools alone

Class here school systems, school policy; comprehensive works on schools, school activities, public policy issues in education together

Class schools and their activities in elementary, secondary, and adult levels in [372-374](#) ;

Class schools and their activities in higher education in [378](#) .

For curricula , see [375](#) ;

For public policy issues in education , see [379](#) .

Classify book...

Schooling Alternatives

- Contains general information about parochial, private, and home schools
- Parochial school material covers 40 pages, private school material covers 35 pages, home school material covers 38 pages
- Classify with schools and their activities: 371

Rule of zero

- Prefer subdivisions numbered 1-9 over zero at the same point in the hierarchy, or prefer subdivisions with one zero to those with two zeros
- In other words, choose a number as specific as possible

The screenshot displays the OCLC Connexion interface. At the top, there is a navigation bar with links for Home, Help, Diacritics, Contact, and Logoff. Below this is a menu with options like Cataloging, Authorities, Express, Dewey Services, Pathfinders, and General. A search bar contains the text 'eastern philosophy' and 'All Fields'. The search results show a class hierarchy for '180 Ancient, medieval & eastern philosophy'. The hierarchy is as follows:

- 100 [Philosophy & psychology](#)
- 180-190 [Historical, geographic, persons treatment of philosophy](#)
- 180 **Ancient, medieval & eastern philosophy**
- 180 [Ancient, medieval, eastern philosophy](#)
- 181 [Eastern philosophy](#)
- 182-188 [Ancient western philosophy](#)
- 189 [†Medieval western philosophy](#)

At the bottom of the interface, there is a copyright notice: © 2009 OCLC Online Computer Library Center, Incorporated. All Rights Reserved.



Rule of application

- When one subject is shown as affecting/influencing another, the subject being acted ***on*** is the one to be classified (unless otherwise instructed)



Classify book...

*Nuclear Fallout: How the Atom Bomb Changed
World Politics*

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse world politics in All Fields Quick Search Search History

Work Area

4 Search Results Record 4 of 9

Class Number: 909 Browse Tables Create Note

Caption: World history Notes Terms

[Main Classes](#)

900 [History & geography](#)

900 [History](#)

909 **World history**

909(.001-909.008) [Standard subdivisions](#)

909(.009) [Historical treatment](#)

909.07-909.08 [General historical periods](#)

909.7-909.8 [Specific historical periods since 1700](#)

Notes

Civilization and events not limited by continent, country, locality

Including history with respect to ethnic and national groups not limited by continent, country, locality, e.g., world history of Jews; history of areas, regions, places not limited by continent, country, locality, e.g., history of tropical regions; interdisciplinary works on areas, regions, places in general (other than landforms, oceans, seas)

Class collected accounts of events not limited by period, area, region, subject in [904](#) ;

Class general collections of biography limited by areas, regions, places in general in [920.0091](#) ;

Class interdisciplinary works on land forms, oceans, seas in [551.4](#) .

For geography of and travel in areas, regions, places in general , see [910](#) .

See also [920.0092](#) for general collections of biography of members of a specific ethnic or national group .

See Manual at [T1-092: Comprehensive biography: Public figures](#) ;

see Manual at [306 vs. 305, 909, 930-990](#) ;

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search Browse Create Show

Search Options *Abr. WebDewey Create Options Show Options

Search Browse world politics in All Fields Quick Search Search History

Work Area

4 Search Results Record 4 of 9

Centered Entry: 909.7-909.8 Browse Tables Create Note

Caption: Specific historical periods since 1700 Notes Terms

[Main Classes](#)

900 [History & geography](#)

900 [History](#)

909 [World history](#)

909.7-909.8 **Specific historical periods since 1700**

909.7 [18th century, 1700-1799](#)

909.8 [1800-](#)

Notes

Class general biographies limited to a specific historical period in [920.009](#) ;

Class comprehensive works in [909](#) .

See also [909](#) for historical periods between [500](#) and 1699 ;

See also [930](#) for historical periods to 499 .

See Manual at [T1-092: Comprehensive biography: Public figures](#) ;

see Manual at [920.009, 920.03-920.09 vs. 909, 909.7-909.8, 930-990](#) ;

see Manual at [930-990: Biography](#) .

Class # Notes Terms

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search | Browse | Create | Show

Search Options | *Abr. WebDewey | Create Options | Show Options

Search Browse world politics In All Fields Quick Search Search History

Work Area

4 Search Results Record 4 of 9

Class Number: 909.8
Caption: 1800-

Browse Tables Create Note
Notes Terms

Main Classes

- 900 [History & geography](#)
- 900 [History](#)
- 909 [World history](#)
- 909.7-909.8 [Specific historical periods since 1700](#)
- 909.8 **1800-**
- 909.81 [19th century, 1800-1899](#)
- 909.82 [20th century, 1900-1999](#)
- 909.83 [21st century, 2000-2099](#)

Class # Notes Terms

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4 Search Results Record 4 of 9

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Search | Browse | Create | Show

Search Options | *Abr. WebDewey | Create Options | Show Options

Search Browse world politics In All Fields Quick Search Search History

Work Area

4 Search Results Record 4 of 9

Class Number: 909.82
Caption: 20th century, 1900-1999

Browse Tables Create Note
Notes Terms

Main Classes

- 900 [History & geography](#)
- 900 [History](#)
- 909 [World history](#)
- 909.7-909.8 [Specific historical periods since 1700](#)
- 909.8 [1800-](#)
- 909.82 **20th century, 1900-1999**

Notes

For World War I , see [940.3](#) ;

For World War II , see [940.53](#) .

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
20th century	Civilization, Modern--1950-		•	
Twentieth century	Civilization, Modern--20th century		•	
	Cold war			•
	Current events			•
	Dictators --History--20th century		•	
	Expo 92 (Seville, Spain)			•



Classify book...

Nuclear Fallout: How the Atom Bomb Changed World Politics

- Classify with world history, 20th century: 909.82



Rule of application

- When one subject is shown as affecting/influencing another, the subject being acted ***on*** is the one to be classified (***unless otherwise instructed***)

Classify book...

It's Not the Media: The Truth About Pop Culture's Influence on Children

- Contains information about the influence of television and movies on children

OCLC Connexion Home | Help | Diacritics | Contact | Logoff

Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → oclc

Search | Browse | Create | Show

Search Options | * Abr. WebDewey | Create Options | Show Options

Search Browse media in All Fields

Work Area

20 Search Results Record 20 of 69

Class Number: 302.23

Caption: Media (Means of communication)

[Main Classes](#)

300 [Social sciences](#)

300 [Social sciences, sociology & anthropology](#)

302-307 [Specific topics in sociology and anthropology](#)

302 [Social interaction](#)

302.2 [Communication](#)

302.23 **Media (Means of communication)**

302.2308 [History and description with respect to kinds of persons](#)

Notes

Including motion pictures, radio, television [all formerly also [306.4](#)]; books, digital media, newspapers, signboards, signs, telephone

Class here electronic media, mass media, sociology of journalism

Class interdisciplinary works on the book in [002](#).

Class effect of media on a subject other than social groups with the subject, e.g., the effect of media on elections [324.7](#);

Class interdisciplinary works on a specific medium with the medium, e.g., newspapers [070](#), television [384.55](#).

Terms

Relative Index Terms	Subject Headings	EM	SHC	SSH
Books--sociology	Alternative mass media	•		
Communications media	Mass media		•	•
Digital media				

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Cataloging → Authorities → Express → Dewey Services → Pathfinders → General → OCLC

Search Browse Create Show

Search Options ABR.WebDewey Create Options Show Options

Search Browse media in All Fields Quick Search Search History

Work Area

20 Search Results Record 20 of 59

Class Number: 302.2308 Browse Tables Create Note

Caption: History and description with respect to kinds of persons Notes Terms

Main Classes

300 [Social sciences](#)

300 [Social sciences, sociology & anthropology](#)

302-307 [Specific topics in sociology and anthropology](#)

302 [Social interaction](#)

302.2 [Communication](#)

302.23 [Media \(Means of communication\)](#)

302.2308 **History and description with respect to kinds of persons**

Notes

Class here effect of mass media on specific groups, on social stratification

Terms

Subject Headings [EM](#) [SHC](#) [SSH](#)

[Minorities in mass media](#) •

Class # Notes Terms

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20 Search Results Record 20 of 59

Classify book...

It's Not the Media: The Truth About Pop Culture's Influence on Children

- Contains information about the influence of television and movies on children
- Classify with media: 302.23 (+)



More than one Subject in the same Discipline

- Fuller treatment rule
- First-of-two rule
- Rule of three
- Rule of zero
- Rule of application



Abridged WebDewey

- <http://connexion.oclc.org>
- Training authorization and password
 - Authorization = 100-084-456
 - Password = tulip



Assignment

<http://www.nlc.state.ne.us/netserv/training/onlinesessions/DDCsummer2010/dewey.html>

Due by 8 AM, Tuesday, June 15, 2010



Next Session

- June 15
- Handouts available on the web prior to class
- Topics:
 - One or more Subjects in more than one Discipline
 - Table of last resort
 - Number building with Table 1