

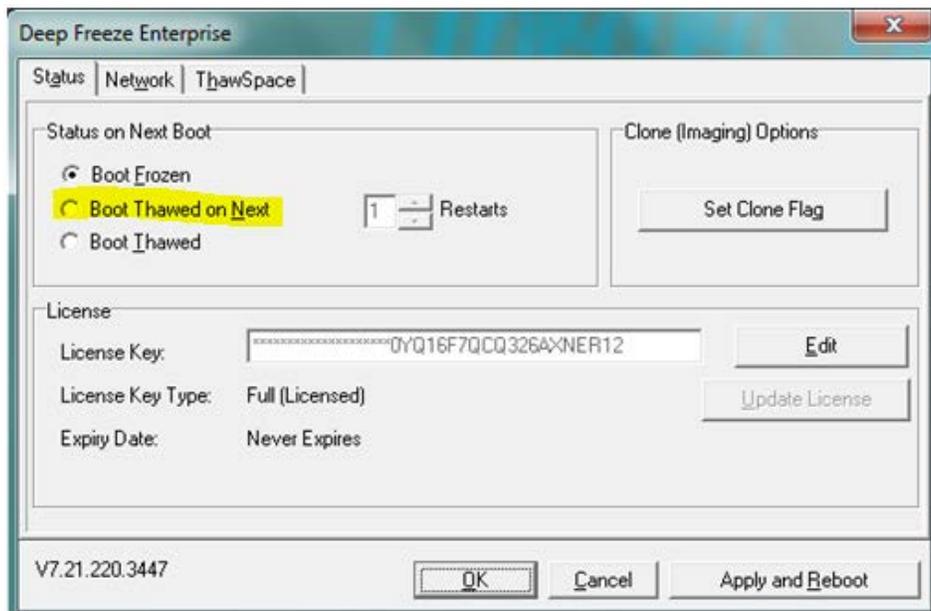
01/04/2012

**Subject: Installation of ArcSoft-Web Companion Software 3.0 on LBBNC Laptop Computers**

Please take a few minutes to read through the information provided below related to the LBBNC grant laptop computers. Each LBBNC laptop computers has a built-in webcam. The program that controls the webcam is installed on the LBBNC laptop computers (this is called a driver). ArcSoft-Web Companion is a software application that provides tools for a Webcam user to capture, edit, manage and get creative with videos and photos on a web camera. If your library is interested in installing this software on your LBBNC laptop computers the steps to install ArcSoft-Web Companion version 3.0 are provided below.

1) Unprotect/Thaw the laptop computer.

- If your laptop is protected with Deep Freeze, unprotect the computer using CTRL-ALT-SHIFT-F6. Enter the Deep Freeze admin password (should be the same as the Staff admin user password). “Thaw” your image by selecting “**Boot Thawed on Next.**” You will be prompted to Restart the computer.



- If your laptop is protected with SmartShield Press CTRL-ALT-F10 , click on the “UNPROTECT” button in the middle of the SmartShield dialogue box. Enter the SmartShield password (should be the same as the Staff admin user password). You will be prompted to Restart the computer.



- If you are using a different image protection software, follow the steps required to allow for updates on the laptop.

2. Download the installation file to the laptop computer.

- Click on the following link or copy and paste the following link into your Internet browser window, <http://www.nlc.state.ne.us/lbbnc/lib/index.aspx> .
- Scroll down on the Instructions for Libraries Receiving Equipment web page webpage to the following bullet and download the installations instructions click on **“this link”** link to download the installation files.

#### [Webcam - Instructions for installing the Webcam \(ArcSoft\) software](#)

Download file for Webcam installation, right click on [this link](#), and do a "Save target as" of the zip file.

- The zip file can be downloaded on the Staff Admin account or the Patron account. After the program is downloaded, unzip and install the ArcSoft Web Companion 3.0 software on the Patron account. You will need to provide your Staff admin password to complete the installation.
3. If there is not a shortcut icon to the ArcSoft Web Companion on the Patron account desktop adds a shortcut to the ArcSoft software so patrons can easily access the program.
4. Re-protect your laptop computer hard drive.
- To protect a laptop using SmartShield.

If your laptop is protected with SmartShield Press CTRL-ALT-F10 .

Click on the PROTECT button in the middle of the SmartShield dialogue box. You will be prompted to enter the SmartShield password (should be the same as the Staff admin user password) and Restart the computer.

- To protect a laptop using Deep Freeze.

Click on CTRL-ALT-SHIFT-F6. Click on the Boot Frozen radio button on the top left side of the dialogue box. You will be prompted to enter the Deep Freeze password (should be the same as the Staff admin user password) and Restart the computer.

5. To learn more about this Webcam please click on the following link,

[http://www.arcsoft.com/en-us/press\\_detail.asp?prID=251](http://www.arcsoft.com/en-us/press_detail.asp?prID=251)